**Digital Equity Forum At-Large Meeting #2**

April 7, 2022, 1:00 PM – 4:00 PM

**Agenda**

**Meeting Goals:**

* Update attendees on project progress since the last Forum meeting (12/09/2021).
* Adopt a consensus-based decision-making model.
* Introduce revised draft of Mission, Vision, and Values based on February and March small group workshop feedback.
* Introduce ideas for a recommendations development framework.
* Provide clarity on the next steps in the project and the role of Forum members and the public.

1. **Welcome and Acknowledgements (1:00 – 1:10 PM)**

Dr. Karen A. Johnson, Co-chair, Director, Washington State Office of Equity (she/her/Beloved) and Ernie Rasmussen, Co-chair, Digital Equity Manager, Washington State Broadband Office (he/him)

1. **How to Participate on Zoom or By Telephone (1:10 – 1:15 PM)**

Carolyn Cole (she/her), Washington State Office of Equity

1. **Public Comment (1:15 – 1:30 PM)**
2. **Introductions (1:30 – 1:40 PM)**

Sean Ardussi (he/him), Washington State Broadband Office

1. **Project Updates – Accessibility and Language Access (1:40 – 1:50 PM)**

Carolyn Cole, Washington State Office of Equity

1. **Meeting Break (1:50 – 1:55 PM)**
2. **Project Updates – Community Listening Sessions (1:55 – 2:20 PM)**

Anthony Campbell (he/him), Consultant, The Athena Group

* What we’ve heard and emerging themes.

1. **Digital Equity Forum – Consensus Decision-Making Process (2:20 – 2:55 PM)**

Tevin Medley, Consultant, The Athena Group

* Review, discuss, and adopt a Digital Equity Forum decision-making process

1. **Meeting Break (2:55 – 3:00 PM)**
2. **Digital Equity Forum– Mission, Vision, and Values (3:00 – 3:30 PM)**

Tevin Medley, Consultant, The Athena Group

* Review the input received in the February 24 and March 24 small group workshops.

1. **Recommendations Development Framework – Introduction (3:30 – 3:45 PM)**

Tevin Medley (he/him), Consultant, The Athena Group

* How will our values inform the development of recommendations?

1. **Next Steps (3:45 – 3:50 PM)**

Carolyn Cole, Washington State Office of Equity, and Sean Ardussi, Washington State Broadband Office

* The next community listening sessions will be held on May 10 (5:00 – 6:30 pm) and May 11 (12:00 noon – 1:30 pm). We will provide more information about those two listening sessions. Please help us make community members aware of these two sessions.
* We will provide more information about our community survey. Please help us share the survey with community members.
* Next At-Large Forum Meeting: June 9, 1:00 – 4:00 pm.

1. **Closing Remarks and Adjournment (3:50 – 4:00 PM)**

Dr. Karen A. Johnson, Co-chair, Director, Washington State Office of Equity and Ernie Rasmussen, Co-chair, Digital Equity Manager, Washington State Broadband Office