

Meeting Agenda

Hosts



Meeting Details

Group	Washington State Digital Equity Forum
Meeting Date	December 9, 2021
Time	1:00 PM - 3:30 PM
Venue	Zoom Digital Meeting
Co-Leads	<p>Karen Johnson, Ph.D. Director, Washington State Office of Equity</p> <p>Ernie Rasmussen Digital Equity Manager, Washington State Broadband Office</p>

Meeting Objectives

1. Begin fostering a sense of shared purpose between Digital Equity Forum members and project staff.
2. Increase understanding about the goals of the Digital Equity Forum.
3. Set the guidelines for how all participants will respectfully operate within this community of innovation.
4. Establish the next steps and associated timeline.

Agenda Details

SCHEDULE	
1:00 - 1:30 Land Acknowledgment & Introductions	
Karen Johnson, Ph.D. Director, Washington State Office of Equity	
Ernie Rasmussen Digital Equity Manager, Washington State Broadband Office	
	<ul style="list-style-type: none">• Land Acknowledgment
	<ul style="list-style-type: none">• Introductions<ul style="list-style-type: none">▶ DEF members answer, if possible, the following within Zoom chat:<ul style="list-style-type: none">- What are your pronouns? (click here to learn more)- Where are you currently located?- What excited you about being a member of the Digital Equity Forum?▶ Project Staff and Consultant Introductions

1:30 - 2:00 | NDIA Presentation

Munirih Jester

Digital Inclusion Programs Manager, National Digital Inclusion Alliance

- Digital Equity Landscape presentation
- Q&A
 - DEF members enter questions in Zoom chat and Munirih will respond to a few submissions.
 - The remaining questions will be captured and included in meeting meetings/notes.

2:00 - 2:15 | Project Introduction

Karen Johnson, Ph.D.

Director, Washington State Office of Equity

Ernie Rasmussen

Digital Equity Manager, Washington State Broadband Office

- Project Introduction
 - Project Charter/Mission
 - DEF Meetings and Listening Sessions
 - Community Agreement
 - Washington Open Public Meetings Act - Overview
 - Final Report and Recommendations
 - **due: January 1, 2023**

2:15 - 2:45 | Introduce First Key Questions & Next Steps

Karen Johnson, Ph.D.

Director, Washington State Office of Equity

Tevin Medley

Partner, The Athena Group

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| | <ul style="list-style-type: none">• Introduce the First Key Questions<ul style="list-style-type: none">▶ What do you see as the key goals of the Digital Equity Forum?▶ What voices do we need to make sure are heard during the listening sessions?▶ What would you consider successful work?▶ What kind of support do you need to participate in your best manner? |
| | <ul style="list-style-type: none">• Next Steps<ul style="list-style-type: none">▶ Each DEF member will receive a meeting recap along with a link to an online survey that includes the first key questions and a fifth question - <i>What are we not asking that we need to know?</i><ul style="list-style-type: none">- due: December 17, 2021- The results will be reported to DEF members in early January.▶ The next DEF meeting will occur between April 4 and 18, 2022. |

2:45 - 3:00 | Questions from DEF Members

Ernie Rasmussen

Digital Equity Manager, Washington State Broadband Office

Tevin Medley, The Athena Group

- Open the floor to DEF members sharing any initial thoughts and/or questions on next steps.

3:00 - 3:15 | Public Comment

Karen Johnson, Ph.D.

Director, Washington State Office of Equity

Anthony Campbell, Ph.D., The Athena Group

- Comments and questions from the public.

3:15 - 3:30 | Closing Remarks

Ernie Rasmussen

Digital Equity Manager, Washington State Broadband Office

Karen Johnson, Ph.D.

Director, Washington State Office of Equity

- Meeting adjourned at 3:30 pm