



Compliance Forms

Title	Description	Instructions	Location
Form A	<p>Form A will be used to communicate the buildings' compliance and reporting progress.</p> <p>It also identifies the qualified person. It includes documentation of weather normalized Energy Use Intensity (EUI) and the calculated Energy Use Intensity target (EUI_t) for the building. It requires uploading the building energy management plan and Operations and Maintenance (O&M) program as specified by Commerce.</p>	<p>Download Form A here.</p> <p>This is a physical form produced by Commerce that will be filled out, signed and uploaded to the Clean Buildings Portal. Include the energy management plan and O&M program documentation as specified by Commerce.</p>	Clean Buildings: How to Comply
Form B	Form B identifies the building activity and EUI _t .	Log into the Clean Buildings Portal. Fill out the building details and activity type pages in the Clean Buildings Portal to fulfil the requirements of Form B.	Clean Buildings Portal: building details and building activity
Form C	Form C documents the energy-use intensity calculations of the building. It is a Washington state-specific report within ENERGY STAR Portfolio Manager (ESPM).	Click on this link and log into your ESPM. Complete the Washington state specific report in your account to fulfil the requirements of Form C.	WA State Clean Buildings EUI Calculations, Form C
Form D	Form D summarizes energy audits. It is a Washington state-specific report within the Audit Template form of the U.S. Department of Energy's Energy Asset Score Tool.	<p>Visit the U.S Department of Energy - Building Energy Audit Template website. Select the Audit Template tab. Click on Add Audit Report and select WA Commerce CB Report.</p> <p>Fill out the information in the report to fulfill the requirements of Form D.</p>	U.S. Department of Energy Asset Score