**Washington State Community Development Block Grant (CDBG)**

*Can a project be funded by CDBG?*

1. **Eligible Applicant**
   - CDBG non-entitlement (rural) city, town or county
   - *Links: Map and Rural Gov’t List*

   Grant subrecipient can be a district or non-profit entity.

2. **Eligible Activity**
   - *Link: Activities List*
   - Public/non-profit capital and infrastructure: acquisition, design, construction, renovation
   - Local programs assisting LMI: housing rehab, services, microenterprise, training
   - Limited planning and capacity building

3. **National Objective:**
   - Principally Benefits Low- and Moderate-Income Persons
   - Alternatives - Alleviates slum or blight; or addresses an emergency

   **AREA BENEFIT**
   - Is the activity available for all residents of a primarily residential area?
     - Ex. sewer improvements, fire station

   **DIRECT BENEFIT**
   - Is the activity targeting its benefit for LMI persons?
     - Ex. food bank, housing rehab, infrastructure directly resulting in jobs for LMI

   **Data Options**
   - CDBG data must show at least 51% of area population is LMI
     - HUD LMI Data
     - Income Survey
     - Data is available for each:
       - City/town, county *on Commerce CDBG website*
       - Census Designated Place
       - Census tract, block group

   - Limited Clientele
     - Facilities and Services
     - Housing
     - Jobs

   - Local program uses an income qualification process or has its mission to ensure at least 51% LMI benefit
   - Exclusively for HUD presumed low income group (homeless, illiterate, elderly, etc.)
   - At least 51% of housing units for LMI households
   - Residency achieved
   - At least 51% of new hires are LMI
   - No more than $35,000 CDBG per FTE job

4. **Compliance with CDBG/federal requirements**
   - Project cannot be under construction unless CDBG/federal requirements were already met
   - Project must STOP to complete NEPA review
   - If property was acquired or converted with impacts to tenants, project must STOP to meet acquisition/relocation requirements
   - Procurement and federal/state prevailing wage requirements apply
   - If job creation, hiring agreements and job reporting apply

   *Link: CDBG Management Handbook*

5. **Timing of funds**
   - Award contingent on availability of federal funds
   - Approx. 8 weeks for CDBG contract execution
   - Other project funding and partnerships must be secured before CDBG contract execution
   - Should be ready to begin project within 90 days of award

*www.commerce.wa.gov/CDBG*