



Data Technical Advisory Group for RCW 19.405.120

Purpose

The Data Technical Advisory Group (Data TAG) provides leadership and guidance to the Washington State Department of Commerce (Commerce) for development of best practices and resources to implement the data collection work directed under [RCW 19.405.120\(3\)](#). The Data TAG will assist with data collection from utilities, provide advice on guidelines for utility data reporting and support Commerce's work to aggregate and publish statewide resources.

Roles and Responsibilities

- Advise Commerce in development of aggregated data resources under RCW 19.405.120(3)(a);

Develop and improve the data tool used for aggregating data under RCW 19.405.120(3)(b);
- Offer constructive solutions and ideas to promote the usability of aggregated data and data visualization on Commerce's website;
- Offer advice and solutions to issues and problems arising in the course of data collection, starting on July 31, 2020;
- Develop ideas to address data gaps and other resource needs for future data collection and to promote intent of RCW 19.405.120.

Structure

The TAG will consist of at least one representatives from the following groups:

- (1) Commerce
- (2) Utilities and Transportation Commission
- (3) Investor Owned Utility
- (4) Public Utility District
- (5) Rural Electric Coop
- (6) Municipal Utility

- (7) Community Action Program
- (8) Low-Income Ratepayer Advocate
- (9) Environmental Advocate

TAG participation

Positions will be voluntary. A full list of TAG members will be made publically available on the CETA website.

Other interested members may be invited by any represented TAG member subject to need and agenda, including legal services, housing non-profits, and others. TAG members agree to consult with the group prior to confirming guest participation in meetings.

Calendar

All meeting dates will be decided by the TAG at the first meeting held in May 2020. The TAG will meet a total of 4-5 times depending on need and all meetings with conclude by December 2020.

Meeting Location and Logistics

All meetings will have an in-person option as well as online participation available through WebEx.

Agendas

Commerce will create a draft agenda for TAG meetings in coordination with members and make it available prior to each meeting.

Timeline of Upcoming Work

The following table lays out both statutory and proposed dates for work provided in RCW 19.405.120.

May 2020	Data Technical Advisory Group first meeting
July 31, 2020†	Utilities begin to submit data for RCW 19.405.120(3)(b)* Commerce aggregates data for RCW 19.405.120(3)(a)
November 1, 2020	Utility data collection ends

December 31, 2020	Commerce posts aggregated data Data Technical Advisory Group work concludes
January-March 2021	Outreach and workshops on assessment report
Spring 2021	Assessment Report Technical Advisory Committee first meeting
July 31, 2021‡	Utilities must make programs and funding available for energy assistance to low-income households Assessment reports under RCW 19.405.120(4) due to Commerce

†19.405.120(3)

‡19.405.120(2)

*The data provided for compliance under RCW 19.405.120 in 2020 will be collected from the time period January 1, 2019 through December 31, 2019.

Please address any questions, suggestions or comments on this document to Sarah Vorpahl (sarah.vorpahl@commerce.wa.gov)