*Submit letters on letterhead of business and/or organization with the non-state funding you are seeking to match.*

*Text can be modified but needs to address the following basic information.*

*Failure to provide documentation of secured match as designated in the application within 30 days of contingent award may result in loss of contingent award.*

# Non-state Funding Letter of Intent to Commit

*(date)*

*(applicant name, title and address)*

## Dear (applicant chief executive officer),

I am pleased to confirm our commitment of *($xxxxxx)* towards *(project title).*

Please note (Additional instructions for items to address in the match funding commitment letter):

1. Please notify us once the match is fulfilled. You may subsequently draw upon our committed funds in whole or in part (revise per standard practice of funding organization).

## 2. (Add any unique conditions and/or expectations of non-state funding source here such as subject to completion of due diligence.)

3. Please sign and return a copy of this intent to commit letter to verify your acceptance of this offer and the conditions herein.

Sincerely,

## (name and title of person authorized to make offer)

Accepted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_*\_\_\_\_\_ (name) (date)*

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_