Notice: This Webinar will be recorded for future reference.

Forest Products
FINANCIAL ASSISTANCE PROGRAM (FPFAP) BIDDERS’ CONFERENCE

Kristin Ramos
GRANTS MANAGER

9/19/2019
We strengthen communities

HOUSING / HOMELESSNESS

INFRASTRUCTURE

BUSINESS ASSISTANCE

ENERGY

PLANNING

COMMUNITY FACILITIES

CRIME VICTIMS / SAFETY

COMMUNITY SERVICE
Bidder’s Conference Reminders

- This webinar is being recorded
- Please email any questions related to the program or process to energy_policy@commerce.wa.gov
  - A Q&A document will be developed and posted on the FPFAP website at: https://www.commerce.wa.gov/growing-the-economy/energy/forest-products-financial-assistance/
- Attendees, please document your presence on this webinar by emailing: energy_policy@commerce.wa.gov with your name and organization
Today’s Agenda

Forest Products Financial Assistance Program (FPFAP) 2019
FPFAP Bidders’ Conference Agenda

- Applicant Responsibilities
- Program Goals, Priorities, and Eligibility Criteria
- Available Funding and Match Requirements
- Timeline and Performance Period
- FPFAP Application Overview
- Questions
Applicant Responsibilities

Forest Products Financial Assistance Program (FPFAP) 2019
Applicant Responsibilities

- **The Applicant is responsible for:**
  - Reviewing the Notice of Funding Opportunity in its entirety
  - Reviewing the Q&A document prior to asking additional questions
  - Submitting the application in a timely manner – late applications will NOT be accepted for any reason
    - Applications are due by 5:00 PM Pacific Time October 10, 2019
  - The accuracy and contents of the submitted application
  - Following the instructions as indicated on the application
Program Goals, Priorities, and Eligibility Criteria

Forest Products Financial Assistance Program (FPFAP) 2019
Program Goals, Priorities, and Eligibility Criteria

- Who can apply
- Washington State Business
- Supplanting
- Minority and Women Owned Business Participation
Program Goals, Priorities, and Eligibility Criteria

• FPFAP Program origins and intent
• Additional goals
• Feasibility studies
• Projects
  • Efficient use of both electrical and thermal energy
• Not Eligible
  • Proposals to study the feasibility of stand-alone electrical generation projects
Available Funding and Match Requirements
Forest Products Financial Assistance Program (FPFAP) 2019
Available Funding and Match Requirements

• There is $482,768 available under a competitive application process.

• Commerce anticipates making 3-6 awards of between $20,000 and $200,000.

• A minimum 1:1 match of non-federal funds, including cash or in-kind services, is required.
Timeline and Performance Period

Forest Products Financial Assistance Program (FPFAP) 2019
Timeline and Performance Period

<table>
<thead>
<tr>
<th>Estimated Date</th>
<th>Task Category</th>
<th>Subtask Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2019</td>
<td>Policy Outreach</td>
<td>Outreach to external stakeholders</td>
</tr>
<tr>
<td>September 18, 2019</td>
<td>NOFO and Application Released</td>
<td>NOFO released, appropriate press release, web posting, application period opens</td>
</tr>
<tr>
<td>September 19, 2019</td>
<td>Bidders’ Conference</td>
<td>Host and record Bidders’ Conference</td>
</tr>
<tr>
<td>October 10, 2019</td>
<td>Application Closes</td>
<td>Application Period Closes</td>
</tr>
<tr>
<td>October 29, 2019</td>
<td>Awards</td>
<td>Awardees and non-awardees notified</td>
</tr>
<tr>
<td>November 2019</td>
<td>Contracts Executed</td>
<td>Contracts negotiated and executed</td>
</tr>
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*Commerce reserves the right to modify dates as required for program implementation.*
Application Overview


Application Materials
- Notice of Funding Opportunity
- Application
Application Overview

• Supporting/required documents
  • FPFAP Certification of Official
  • Debarment Certification Form
  • FPFAP Risk Assessment Survey
  • FPFAP Match documentation letter (Intent to Commit matching funds)
  • Department of Revenue compliance status (DOR website screenshot)
  • FPFAP Ethics in Public Service
Application Overview

• Follow all instructions as indicated, both on the first page, as well as within each of the 11 questions
  • Failure to follow instructions may result in disqualification
• The first section is Applicant Information
• The second section is about the project
• If unsure how to respond, email energy_policy@commerce.wa.gov for process related questions only
  • The last day to submit a question is October 8
• Do not wait until the last minute to submit the application
Application Overview
Proposal Content

- Project Summary
- Methodology and Context
- Feedstocks
- Work Plan
- Project Schedule
- Budget

- Outcomes and Performance Measurement
- Risks
- Local Support
- Staff Qualifications and Experience
- References
Application Overview
Scoring and Weighting

• Methodology and Context – 30 Points Possible
• Feedstocks – 20 Points Possible
• Applicant Strength – 20 Points Possible
• Potential Integration – 10 Points Possible
• Local Support – 10 Points Possible
• Matching Funds – 10 Points Possible
Questions?
Forest Products Financial Assistance Program (FPFAP) 2019
Thank you!

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