

Directions:

1. Read the Notice of Funding Opportunity. Failure to follow the instructions may lead to disqualification.
2. Please answer all questions. If a question is not applicable, please write N/A.
 - Questions regarding the application process may be emailed to EEandS@commerce.wa.gov.
3. Save the document with this file name structure:
 - Applicant Name_SPI App
 - Example: Department of Commerce_SPI App
4. Email the application to EEandS@commerce.wa.gov.

Please make the subject line: SPI App_Applicant Name

Submit the Application form Only. Do not provide any supplemental documentation.

The Application must be received by 4:00 PM (PST) on Friday September 6, 2019.

Eligible Phase 2 applications will be notified by close of business Wednesday, September 25, 2019.

Section 1: Applicant Information

1.01	State Agency or Institution Name:		
1.02	Mailing Address:		
1.03	Website:		
1.04	Name of individual completing the form:		
1.05	Title:		
1.06	Email:	Phone:	
1.07	Is your agency a member of SEEP?	Yes <input type="checkbox"/>	No <input type="checkbox"/> Unknown <input type="checkbox"/>
1.08	Has your organization adopted policies to reduce greenhouse gas emissions in alignment with RCW 70.235.070?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section 2: Contractor Information

2.01	Is this project already under contract? Yes <input type="checkbox"/> No <input type="checkbox"/>		
2.02	Contractor or Energy Consultant Company:		
2.03	Contractor or Energy Consultant Contact:		
2.04	Email:	Phone:	
2.05	Does the applicant have an Interagency Agreement with the Department of Enterprise Services (DES) for Energy Saving Performance Contracting (ESPC)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.06	DES Contact:		
	Email:	Phone:	

Section 3: Baseline Project Information

3.01	Project Title:		
3.02	What is the status of this project? <i>25 words max</i>		
3.03	Project's Physical Address: <i>Limit, one site per application.</i>		
3.04	Is this a state owned facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.05	Historic Preservation: Does this project affect buildings over 45-years old or proposes ground-altering activities?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.06	Project Contact Name:
	Email: _____ Phone: _____
3.07	Which type of project is this? Stand Alone <input type="checkbox"/> Minor Works <input type="checkbox"/>
For stand-alone projects, provide the following information from the enacted budget. <i>If Minor Works, answer N/A.</i>	
3.08	Project Name:
3.09	Project Number:
3.10	Original Request Amount:
3.11	Amount Provided in the Budget:
For Minor Works Projects provide the following information. <i>If stand-alone, answer N/A.</i>	
3.12	Parent Project Name: <i>From the enacted minor works project.</i>
3.13	Parent Project Number: <i>From the enacted minor works project.</i>
3.14	Subproject name: <i>From the approved minor works list.</i>
3.15	Subproject priority number: <i>From approved minor works list.</i>
3.16	If added after the enactment of the budget, list the date OFM approved the minor works subproject:
3.17	Original Request Amount:
3.18	Amount Provided in the Budget:
For all projects	
3.19	What is the cost of the baseline project?
3.20	Is the baseline project fully funded? Yes <input type="checkbox"/> No <input type="checkbox"/>
3.21	Describe the baseline project, including what systems are affected. <i>250 words max.</i>

Section 4: Alternative Project Information

4.01	What is the total estimated cost of the alternative project:
4.02	Does the serving utility offer incentives for this work? Yes <input type="checkbox"/> No <input type="checkbox"/>
4.03	Describe the alternative project, including what materials, systems, or work would be different. <i>250 words max.</i>
4.04	How would this alternative increase energy efficiency compared to the baseline? <i>100 words max.</i>

Section 5: Baseline and Alternative Comparison

System Name	Capital Funded Project	SPI Alternative
<i>Please provide as much detail as possible with a 25 word limit per cell. Examples:</i>		
<i>Windows</i>	<i>16 1.25 U-Factor Windows</i>	<i>16 0.25 U-Factor Windows</i>
<i>HVAC</i>	<i>Replace failing unit with like unit.</i>	<i>Replace with more efficient unit, adding control system.</i>
<i>If you need more lines you can attach an Excel document</i>		