

# 2018 Reallocation Project Application

## Response to RFP Rating Criteria

**IMPORTANT:** This form is for the **Reallocation Project** application.

Please complete Part I and limit your response to 5 pages.

Please complete the following narrative information in Ariel 11 font. The page limit does not include questions 1-7 or the two pages of budget forms on the last two pages of this document. Any pages of narrative (or narrative included in attachments) in excess of the page limit will not be reviewed by the raters and will not be considered in the rating process.

1. Applicant \_\_\_\_\_
2. Sub Recipient (if applicable) \_\_\_\_\_
3. Name of Project \_\_\_\_\_
4. Location of Project \_\_\_\_\_
5. Primary Contact/Telephone/E-mail \_\_\_\_\_
6. Other Major Sponsors/roles \_\_\_\_\_

7. Description of the New Project:

Project Type (please select one):

- ☐ Rapid Re-housing
- ☐ Joint Transitional Housing – Rapid Re-housing
- ☐ Permanent Supportive Housing Dedicated for Chronically Homeless Persons
- ☐ Permanent Supportive Housing DedicatedPLUS

Number of Households Served (at full capacity at a point in time): \_\_\_\_\_

Number of Persons Served (at full capacity at a point in time): \_\_\_\_\_

Provide a narrative description of the new project, including the eligible activities (rental assistance, leasing, operations, supportive services, etc.), services to be provided, population to be served, organizations involved and what they will provide, goals of the project, etc. Provide information so the raters are able to understand the scope, substance and potential impact of the project. (If this is an expansion of an existing project, please indicate and describe the pre-expansion number of persons, units, and services, as well as the post-expansion information.)

## Part I – Reallocation Project Threshold and Rating Criteria

All project applicants please address the Threshold Criteria (A) and Rating Criteria (B) below. Limit your response for this threshold criteria and scoring criteria to 5 pages.

NOTE: In addition to the Threshold Criteria found below, the applicant must also meet the Applicant Threshold Requirements for all applicants found on page 3 of the *2018 Continuum of Care Program Reallocation RFP* which accompanies this application.

**A. Threshold Criteria**

1. Applicant agrees to operate the program using a Housing First model?  
Yes\_\_\_No\_\_\_
2. Applicant agrees to serve vulnerable homeless populations (see [HUD CPD Notice 16-11](#))? Yes\_\_\_No\_\_\_
3. Applicant is participating (or agrees to participate) in the Coordinated Entry and Assessment System, which must be in compliance with [BoS CoC CE guidelines](#).  
Yes\_\_\_No\_\_\_
4. Projects serving persons with disabilities must provide a brief statement on how they will ensure that persons with disabilities can interact with other persons without disabilities.

**B. Rating Criteria–** Up to 110 points. (See *2018 Continuum of Care Program Reallocation RFP* for full description of the criteria).

1. Project prioritizes based on greatest need/vulnerability (0-20 Points)
2. Housing First (0-20 Points)
3. Coordination with local providers and mainstream services (0-15 Points)
4. Leverage (0-5 Points - no narrative required but must supply letters)
5. Readiness (0-10 Points)
6. Capacity (0-10 Points)
7. Soundness of approach (0-15 Points)
8. Meeting a community need (0-10 )
9. Applicant in local continuum without CoC grant (0 or 5 Points – no narrative required)

## 2018 REALLOCATION FUNDS ESTIMATED 12 MONTH BUDGET

APPLICANT: \_\_\_\_\_ PROJECT: \_\_\_\_\_

Proposed Activities	Dollars Grant Request	Match	Totals
1. Leased Units		None needed	
2. Leased Structures		None needed	
3. Rental Assistance			
4. Housing Operations (not for Rental Assistance)			
5. Supportive Services			
6. Grant Request (Subtotal lines 1 through 4)		Enter Total Match (Must be AT LEAST 25% OF SHP REQUEST)	Enter Total Budget (Total SHP Request + Total Cash Match)
7. Administrative Costs (Up to 10% of line 6)			
8. Total SHP Request (Total lines 6 & 7)			

### NOTE:

- The Grant Period is 12 months. Applicants awarded funds can expect to receive a HUD contract in early 2019.
- Applicants may only apply for the same amount of funds that are being relinquished from the existing project.
- The maximum budget for Administrative Costs is 10% of the Grant Request (line #6).
- Applicants are encouraged to develop a program scope that maximizes the number of homeless persons that can be served within available resources.
- Applicants awarded grants in the competition are renewable on an annual basis, along with all other existing renewing grants in the Continuum.
- Capital costs (acquisition, construction and rehabilitation) are not eligible activities in the 2018 competition.

<b>Eligible Operations Costs</b>	
<b>Eligible Item</b>	<b>Grant Request</b>
Maintenance and Repair	
Property Taxes and Insurance	
Replacement Reserve	
Building Security	
Electricity, Gas & Water	
Furniture	
Equipment (lease or buy)	
Total	

<b>Eligible Supportive Services Costs</b>	
<b>Eligible Item</b>	<b>Grant Request</b>
Assistance with Moving Costs	
Case Management	
Housing Search/Counseling Services	
Life Skills	
Outreach Services	
Transportation	
Utility Deposits	
Total	