

ABLE Governing Board Meeting

December 5, 2016, 9:30AM – 2:30PM

[Department of Commerce](#)

[1011 Plum Street SE](#) Olympia, WA

Agenda Item	Action	Page	Time
A) Administration			
1. Call to Order (Peter)			9:30
2. Welcome and Introductions (Peter) Take breaks as you need them – no formal breaks Emergencies – exit and stay as a group until counted Mobile phones – on stun – take calls as needed			9:35
3. Approve Agenda	Vote		9:50
4. Director Bonlender’s Welcoming Remarks			10:00
5. Board Structure (Peter) Meeting Norms Partner Agencies’ roles Meeting frequency and logistics Meeting structure – Bylaws & Roberts Rules of Order Agency org chart Use of advisory committees or workgroups Ethics training for board members Open Public Meetings Act Travel reimbursement Commerce ABLE webpage - features? Binders, email attachments, or BOX for materials?			10:10
6. Elect Chair	Vote		10:45
B) Policy & Program Development			
7. Disabilities Workgroup Manager Update: a. ABLE background Legislation b. Timeline July 1, 2017 launch c. Workgroup recommendations – WSIB memo d. Other state’s programs - Mary Anne Busse	Information		10:55
8. Philosophical Items for Decision-Making a. Join Consortium or partner with another state? b. Contract with financial institution / nonprofit to provide services or have Commerce or GET do it? c. One master contractor or series of subcontracts (investment services, website services, marketing, retail operations, call center, etc.)? d. Staff driven agendas or board driven or partnership? e. Assumed contractor will earn their profits on user fees: Is the state expected to subsidize their operations until enough enrollees and assets	Vote		11:15



<p>accumulated to make the program profitable for the contractor?</p> <p>f. Does the board control the rates users are charged, contractor performance, and marketing efforts?</p> <p>g. Does state have a role ensuring only qualified disability expenses are made from these accounts?</p> <p>h. Does state have a role ensuring financial literacy component for ABLE accounts?</p> <p>i. CA has service agencies on their governing board. OR put a workgroup of service agencies together to work through ABLE implementation issues related to impacts on other public benefit deliveries. Does the board want to duplicate those state's efforts? Or let it happened organically within state service agencies?</p> <p>j. Other items not listed and needing consideration?</p>			
LUNCH	30 minutes		NOON
<p>9. Programmatic Items for Decision-Making</p> <p>a. Enrollments for WA residents only or available nationwide?</p> <p>b. Use disability definition from federal act (SSI, SSDI, or a note from physician) or a state definition?</p> <p>c. Other states use disclaimers (beneficiary keeps receipts, beneficiary pays tax and penalties for non-qualified disability expenses, investment returns, etc.) to protect state from liability – same for WA?</p> <p>d. Number of investment options – range from 4 to 14?</p> <p>e. Interest bearing no fee savings account option?</p> <p>f. Beneficiaries' use of debit cards?</p> <p>g. Retail storefront for walk-in customers? Online virtual portal for statewide services? Call center with culturally competent trained folks to serve our audience? Combination of all three?</p> <p>h. WA-ABLE website features? (not Commerce page)</p> <p>i. WA-ABLE logo and branding?</p> <p>j. Other items not listed and needing consideration?</p>	Vote		12:30
<p>10. Information & Other Items</p> <p>a. Lessons learned from IRS once 2016 tax year closes</p> <p>b. Monthly reporting to SSA of ABLE accounts</p> <p>c. State legislative advocacy for ABLE</p> <p>d. Banking Community Reinvestment Act – ABLE & financial literacy cross-over?</p>	Information		2:00
11. Parking Lot items			2:15
12. Items for next meeting			2:20
13. Adjourn	Action		2:30
NEXT MEETING: January 23, 2017, Department of Commerce			