



2017 Agency Resource Book



State of Washington

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Index

Overview | 4

Commerce Operating Budget by Division | 13

Administrative Services Division | 23

Community Services and Housing Division (CSHD) | 27

External Relations (ERD) | 76

Energy Division | 91

Local Government Division (LGD) | 99

Office of Economic Development and Competitiveness (OEDC) | 117

About Commerce

Commerce is the lead state agency charged with growing and improving jobs in Washington State by championing thriving communities, a prosperous economy, and sustainable infrastructure. For more information, visit www.commerce.wa.gov.

For more information on locating or expanding a business in Washington, visit www.choosewashington.com.



Overview

Strengthening Communities



The Department of Commerce is an agency with diverse responsibilities that have expanded and contracted over the past 26 years to meet the needs and priorities of state government and the people it serves. Today the department manages over 100 programs with a staff of about 310 dedicated people.

Commerce is the one agency in state government that connects every aspect of community and economic development: planning, infrastructure, energy, public facilities, housing assistance, public safety and crime victim services, international trade, business services and more.

We are your partner – a trusted advisor, resource and referral point to state, federal and other available programs and services. We work with local governments, businesses and civic leaders throughout the state to strengthen communities so that all residents may thrive and prosper.

To understand the broad impact of our work in communities all across Washington, it’s useful to think about Commerce’s book of business in four broad categories:

- **Serving Communities** – A strong community is essential for economic prosperity and self-sufficient people.
- **Building Infrastructure** – Healthy communities need modern public infrastructure to maintain a good quality of life that attracts people to live, work and play there.
- **Growing the Economy** – Creating a prosperous, sustainable economy goes hand in hand with building world-class communities.
- **Promoting Washington** – We create new economic opportunities for communities by promoting the state at home and abroad, encouraging companies and investors from all over the world to “Choose Washington” for doing business.



Our approach to strengthening communities is holistic. We empower local governments, business and civic leaders. Commerce facilitates connections and provides direct financial and technical assistance matched to their unique community challenges and goals. This Resource Book provides a reference guide to the diverse programs and partners we bring to bear.

To learn more about the impact of our work and how we help communities achieve positive growth, please also visit our website at www.commerce.wa.gov.



Commerce Funding

For the 2015-2017 biennium, the Commerce total operating and capital budget is about \$1.8 billion with 310.4 base FTEs.

The department's budget is composed of a variety of funding sources, including state general funds, dedicated funds, federal resources, inter-agency agreements and capital funds. About 22.6 percent of the operating budget (6.9 percent of the combined budget) is General Fund – State.

Commerce's work touches the lives of all citizens, though our resources are primarily delivered through local governments, businesses, and non-profit organizations that provide direct services in communities across the state. About 96 percent of our FY15-17 budget is passed through to

Capital funds represent about 79.7 percent of the department resources and fund infrastructure and housing projects throughout the state.

A more detailed description of Commerce's budget follows in this Resource Book.



How Commerce is Improving Performance

LEAN

Commerce introduced Lean management principles into its work culture in the mid-2000s and has realized the performance benefits ever since. When Governor Inslee incorporated Lean principles into *Results Washington*, Commerce was ready to apply Lean thinking and tools, report regularly on progress on the Governor's five goal areas, and make improvements to deliver results for the citizens of Washington.

Lean principles help Washington State:

- Create a culture that encourages respect, creativity and innovative problem solving.
- Continuously improve and eliminate waste from government processes.
- Align efforts across state agencies.
- Deliver results that matter to Washingtonians.

RESULTS COMMERCE

Results Commerce is the outcomes-based management system for Commerce. It focuses on the key elements of performance valued by our customer and drives continuous improvement using process and outcomes data. Results Commerce aligns with Results Washington, Gov. Inslee's data-driven approach to achieving results. Commerce continues to lead among state agencies in a performance structure that directly corresponds to both the Governor's system and its goals.

Results Commerce continually expands and improves to ensure we deliver results, it is based on the following principles:

- Creating a responsive, innovative, and data-driven culture of continuous improvement.
- Recognizing our talented staff and their ideas, innovations, and commitment to continuous improvement.
- Building on the foundation of earlier organizational improvement efforts, including the Commerce "House", Lean, enterprise mapping, and high-performance culture activities.
- Connecting the work of all Commerce staff to agency goals and outcomes as well as the goals and outcomes of Results Washington.
- Communicating effectively and transparently on goals, measures, and progress toward meeting customer expectations.
- Deepening our focus, understanding and commitment to the citizens of Washington State.
- Creating a shared understanding of agency performance for better allocating support to areas in need of process improvements.
- Establishing standard work where appropriate to reduce "bad" variation and eliminate waste.
- Strategically applying Lean thinking, tools, and techniques for making continuous improvements and delivering more value for Washingtonians.



The Results Commerce goals are an expression of the mission and purpose of the agency.

Entrepreneurial Agency Culture

Commerce will encourage and develop staff to be subject-matter experts and leaders in state government – creating a culture that takes data-driven, measured risks, and advances innovative and creative solutions that maximize taxpayer dollars and improve efficiencies for the agency and partners.

Conscientious Stewardship

Commerce will show great care, attention, and industriousness in the responsible planning and management of valuable taxpayer resources.

Strong Partnerships

Commerce will meet or exceed expectations of our stakeholders, partners, and citizens by advancing clear, timely, and effective communications and services. We will inform and empower them to be agents for change – helping identify and remove road-blocks to success, and achieve goals.

Sustainable Energy

Commerce will collaborate with public and private entities to ensure today's energy use does not negatively affect future generations.

Reliable and Sustainable Infrastructure

Commerce will maximize Washington's ability to provide affordable, ecologically sound, safe, and sustainable transportation and public infrastructure.

Growing Economies

Commerce will pursue policies and initiatives to encourage sustainable economic growth that helps support living-wage jobs and builds diversified, cutting-edge businesses, workers and leaders excel on a local, national and global scale.

Strong Communities

Commerce will expand opportunities for low- and moderate-income households by advancing policies and programs that enable prosperity and success – as well as empowering local communities to build and maintain the capacity to meet the social, educational, health, economic, and quality-of-life needs of all residents.



Results Commerce outcomes align to the goals and are indicators of progress in achieving the goals.

Outcome	Definition
Engaged Employees	
<ul style="list-style-type: none"> • Creative employees • Satisfied employees 	Employees who are proactive, offer ideas for improvement, take initiative, and demonstrate a willingness to work across program and division lines. Employees who bring his or her “best self” to work, are fully present and enthusiastic about their work, AND take positive action to further Commerce’s reputation and interests.
Optimized Operations	
<ul style="list-style-type: none"> • Cost-effective operations • Operations that deliver results 	Optimized operations are cost effective, include innovative approaches, demonstrate Lean attributes, and achieve the planned results.
<ul style="list-style-type: none"> • Resources • Stakeholder satisfaction 	Stakeholder engagement is accomplished by implementing an agency-wide strategic approach to identify, map, and analyze our stakeholders, so that we can ensure transparent, fair, and consistent interactions. A stakeholder is anybody who is interested in, can affect, or is affected by our agency, strategies, programs or projects, or has the power to respond, negotiate or change the future of our work.
Increase Conservation and Alternative Energy	
<ul style="list-style-type: none"> • Sustainable and energy efficient operations • Alternative energy and conservation development 	Commerce will collaborate with private and public entities, both internally and externally, to advance legislation, policies, and programs that increase energy efficiency, energy conservation, and the use of renewable energy technologies.
Increased Capital Investment in Washington State	
<ul style="list-style-type: none"> • Increased private investment • Increased public investment • Non-transportation infrastructure assets 	Commerce stimulates investment in Washington State in two ways. The first is by providing pass-through grants and loans to communities. The second is by assisting communities, businesses, and government organizations that wish to invest in Washington State with either private or public money, often with no direct financial investment by Commerce.
Equitable Resources for Disadvantaged Areas and Populations	
<ul style="list-style-type: none"> • Funding • Inclusion 	Commerce responds to the needs of all populations, and targets effectively to ensure access by those with the greatest unmet needs.
Build and Maintain Local Capacity	
<ul style="list-style-type: none"> • Increase self-sufficiency • Increase community support • Increase capacity of local governments 	Develop and sustain the ability of people and communities to meet their social, economic, health, environmental, and safety needs.
Healthy Economy	
<ul style="list-style-type: none"> • Increase gross business income (GBI) in key sectors • Increase employment in key sectors • Small business success 	Commerce contributes to a healthy economic climate by attracting private and making public investments to create jobs.



Department of Commerce

Results Commerce outcomes align to the goals and are indicators of progress in achieving the goals.

To provide better assistance to businesses, local governments and communities, Commerce developed core processes that measure funding, reporting, policy, technology and performance to support and improve outcome achievement. The 12 processes represent the routine work of Commerce and are divided into two categories: operating and supporting.

Operating Processes

- Shaping and Driving Policy
- Seeking and Receiving Funding
- Developing and Improving Programs
- Funding Programs and Projects
- Managing Grants, Loans, and Contracts
- Closing Out Funding Period

Supporting Processes

- Supporting and Developing Our Workforce
- Effectively Managing Finances
- Leveraging Technology
- Communicating Effectively Internally and Externally
- Proactively Managing Risk
- Optimizing Organizational Performance

The core of this management approach is clear direction through goals and outcomes, strategic selection of priorities, and constant performance improvement, so it is essential that progress be measured and that decisions are data-driven. To institutionalize this practice, Commerce conducts quarterly meetings called Quarterly Target Reviews. Each measure is reviewed for its status against the ranges and targets. Potential actions to improve a measure are discussed, as is progress on outcomes.



Strategic Approaches

For 2015-2017 biennium, Commerce is focused on enhancing a culture of continuous improvement, measuring and using data to drive decisions, and being strategic in efforts to improve outcomes for businesses, local governments, and communities. In this plan, key strategic approaches are organized by customer group, which reflects Commerce's customer-oriented style of service delivery. Commerce strategic approaches align with multiple *Results Commerce goals; for simplicity, the primary goal is identified.*

SUPPORTING AND ASSISTING BUSINESSES – GROWING ECONOMIES

Creating new jobs through the expansion and retention of existing businesses and recruitment of new businesses is a top priority for Commerce. Commerce encourages job growth through regulatory streamlining, meeting the needs of businesses and the industry sectors, and expanding the state's capacity in energy technology. Key strategic approaches for business customers center on improving the state economic environment, investing in industry sector development, and increasing exporting opportunities.

Key Strategic Approaches

- Improve the economic environment
- Develop industry sectors
- Expand exporting opportunities
- Infrastructure

SUPPORTING AND ASSISTING LOCAL GOVERNMENTS – RELIABLE AND SUSTAINABLE INFRASTRUCTURE

Lingering effects of the recent recession negatively influence the maintenance and development of basic community facilities and infrastructure. Land use planning is increasingly important as communities try to improve transportation, and understand and implement policy initiatives. Key strategic approaches for local government customers include enhancing Commerce's capacity to provide planning and other technical assistance, and increasing investment in local infrastructure construction projects.

Key Strategic Approaches

- Improve local government planning and technical assistance
- Increase investment in public infrastructure

SUPPORTING AND ASSISTING COMMUNITIES – VIBRANT COMMUNITIES

Healthy and safe communities and a healthy economy are interconnected and interdependent – one cannot prosper without the other. The recession resulted in diminished resources for individuals and communities. Communities also face a corresponding rise in demand for services for lower-income and vulnerable citizens.



Strategic approaches for communities include investing in affordable housing and community facilities, increasing the percentage of individuals who leave public assistance due to improved job skills, decreasing homelessness through rapid rehousing, improving community safety, and assisting tribal communities in developing prosperous economies.

Key Strategic Approaches

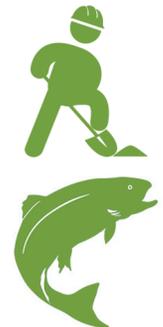
- Help develop affordable and emergency housing
- Increase investment in community facilities
- Assist tribal economic development efforts
- Improve stability and self-sufficiency for low-income individuals and families
- Improve safety through crime prevention and services to victims

Alignment of Strategic Approaches with *Results Washington* Goals

COMMERCE STRATEGIC APPROACHES	Results Commerce	Results Washington
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Supporting and Assisting Businesses

- Improve the economic environment
- Develop industry sectors
- Expand exporting opportunities and foreign direct investments
- Assist tribal economic development efforts
- Develop industry sectors
- Improve local government planning and technical assistance



Supporting and Assisting Local Governments

- Improve local government planning and technical assistance
- Increase investment in public infrastructure



Supporting and Assisting Communities

- Tribal economic development efforts
- Help develop affordable and emergency housing
- Increase investment in public infrastructure
- Improve stability and self-sufficiency for low-income individuals and families
- Improve safety by preventing crime and providing services to victims



MISSION

The Department of Commerce grows and improves jobs in Washington State by championing thriving communities, a prosperous economy and a sustainable infrastructure.

SHARED VISION

VALUES
Collaboration, Quality, Leadership, Meaningful Results, Passion

Entrepreneurial Agency Culture

Conscientious Stewardship

Strong Partnerships

Sustainable Energy

Reliable and Sustainable Infrastructure

Growing Economies

Vibrant Communities

OPERATING PROCESSES

SUPPORTING PROCESSES

CORE PROCESSES	<p>Shaping and Driving Policy OP1</p> <ol style="list-style-type: none"> Recognizing a need or opportunity to act Identifying and engaging stakeholders Obtaining authorization to seek funding Preparing and submitting package Getting to yes Evaluating effectiveness Implementing the decision 	<p>Seeking and Receiving Funding OP2</p> <ol style="list-style-type: none"> Defining need and analyzing options Identifying and engaging stakeholders Obtaining authorization to seek funding Preparing and submitting package Getting to yes Receiving authorization/decision 	<p>Deploying and Improving Programs OP3</p> <ol style="list-style-type: none"> Modeling program Designing program Establishing policies and procedures Implementing Evaluating Improving 	<p>Funding Programs and Projects OP4</p> <ol style="list-style-type: none"> Marketing and soliciting applications Providing support to applicants Receiving applications Reviewing and ranking applications Approving funding awards Announcing funding decisions Evaluating application process 	<p>Managing Grants, Loans and Contracts OP5</p> <ol style="list-style-type: none"> Negotiating and executing Monitoring Invoicing and reimbursement Amending Closing Administering loan repayments Supporting recipients 	<p>Closing Out Funding Period OP6</p> <ol style="list-style-type: none"> Identifying close out requirements Collecting and verifying financial and programmatic data Preparing and submitting close out reports Evaluating Close Out Process 	<p>Supporting and Developing Our Workforce SP1</p> <ol style="list-style-type: none"> Providing a safe workplace Fostering a culture of wellness Structuring the workforce Recruiting Onboarding Training Managing performance Planning for work continuity Offboarding 	<p>Effectively Managing Finances SP2</p> <ol style="list-style-type: none"> Establishing standard processes, tools and training Developing revenue forecast Implementing and monitoring revenues and expenditures Partnering in division level quarterly financial reviews Analyzing and reporting agency financial condition Certifying agency financial information annually 	<p>Leveraging Technology SP3</p> <ol style="list-style-type: none"> Aligning IT strategy and business strategy Managing IT finances and assets Managing data Providing IT support Assessing and mitigating IT risk Partnering to provide IT business solutions Maintaining computing environment Training 	<p>Communicating Effectively Internally and Externally SP4</p> <ol style="list-style-type: none"> Maintaining communication fundamentals Identifying internal and external opportunities Developing internal and external communication plans Creating informational content Providing and receiving information Measuring and sharing results 	<p>Proactively Managing Risk SP5</p> <ol style="list-style-type: none"> Planning for risk management Identifying and analyzing specific risks Responding to specific risks Monitoring efforts and communicating results Training related to risk management 	<p>Optimizing Agency Performance SP6</p> <ol style="list-style-type: none"> Shaping agency culture Engaging employees Establishing goals Developing and executing strategic initiatives Allocating resources strategically Standardizing for efficiency Measuring agency performance Developing and executing improvements 												
SUB PROCESSES	<p>OP 1a. Policy proposals</p> <p>OP 1b. After action reports</p>	<p>OP 2a. Budget requests funded</p> <p>OP 2b. Competitive funds</p>	<p>New measures under development</p>	<p>OP 4a. Threshold</p> <p>OP 4b. Applicant effort</p> <p>OP 4c. Applicant effort implementation</p>	<p>OP 5a. Contract execution</p> <p>OP 5b. Insurance compliance</p> <p>OP 5c. Monitoring Milestones</p>	<p>OP 6a. Reports on time</p> <p>OP 6b. Reports accepted</p> <p>OP 6c. Staff trained</p>	<p>SP 1a. Flexible schedule</p> <p>SP 1b. Employee retention</p> <p>SP 1c. Onboarding</p>	<p>SP 2a. Monthly Financial Status Reviews</p> <p>SP 2b. Quarterly Financial Status Reviews</p> <p>SP 2c. Executive Team reviews</p>	<p>SP 3a. Projects not in red</p> <p>SP 3b. User satisfaction</p> <p>SP 3c. Quarterly strategy sessions</p> <p>SP 3d. Staff trained</p>	<p>SP 4a. Communication activities</p> <p>SP 4b. Stakeholder interaction</p> <p>SP 4c. Employee interaction</p>	<p>SP 5a. Risk Register completed on time</p> <p>SP 5b. Recommendations implemented</p> <p>SP 5c. Repeat findings</p> <p>SP 5d. Staff trained</p>	<p>SP 6a. Action plans</p> <p>SP 6b. LEAN improvements</p> <p>SP 6c. Measure activation</p>	PROCESS OWNER	(S) Connie Robins (O) Cheryl Smith	(S) Chris Green (O) Cary Reilin	(S) Michael Furze (O) Jaime Rossman	(S) Diane Klontz (O) Bruce Lund	(S) Mark Barkley (O) Eci Ameh	(S) Kendrick Stewart (O) Amy Goodall-Rasmussen	(S) Kendrick Stewart (O) Martin McMurry	(S) Kendrick Stewart (O) Bryce Carlen	(S) Connie Robins (O) Barbara Dunn	(S) Mark Barkley (O) Shanna-Mae Cullen-Oden	(S) Diane Klontz (O) Rebecca Stilling

Engaged Employees	<p>Creative Employees</p> <p>OM 1-1a. Ideas Program</p>	<p>Satisfied Employees</p> <p>OM 1-2a. Job Satisfaction</p>	<p>Cost Effective Operations</p> <p>OM 2-1 a. Process improvements</p>	<p>Operations That Deliver Results</p> <p>OM 2-2 a. Program Targets met</p>	<p>Resources</p> <p>New measures under development</p>	<p>Stakeholder Satisfaction</p> <p>OM 3-2a. Stakeholder satisfaction</p> <p>OM 3-2b. Inclusion in decision-making</p> <p>OM 3-2c. Responsiveness to stakeholder needs</p>	<p>Sustainable and Energy Efficient Operations</p> <p>OM 4-1a. Commerce greenhouse gas emissions</p>	<p>Alternative Energy and Conservation Development</p> <p>OM 4-2a. Conservation projects</p> <p>OM 4-2b. Renewable energy projects</p>	<p>Increased Private Investment</p> <p>New measures under development</p>	<p>Increased Public Investment</p> <p>OM 5-2a. Dollars leveraged</p>	<p>Non-transportation infrastructure assets</p> <p>OM 5-3a. Non-transportation infrastructure</p>	<p>Funding</p> <p>OM 6-1a. Rural/urban split</p> <p>OM 6-1b. Resources going to Tribal communities</p>	Equitable Resources for Disadvantaged Areas and Populations	<p>Inclusion</p> <p>OM 6-2a. Commerce's workforce – persons of color</p> <p>OM 6-2b. Commerce's workforce - veterans</p> <p>OM 6-2c. Supplier diversity</p>	<p>Homelessness</p> <p>OM 7-1a. Homelessness</p>	<p>Increase Community Support</p> <p>OM 7-2a. Affordable housing built</p>	<p>Increase Capacity of Local Governments</p> <p>New measures under development</p>	<p>Increase Employment in Key Sectors</p> <p>OM 8-1a. Export sales</p> <p>OM 8-1b. Company wins</p>	<p>Job figures</p> <p>OM 8-2a. Job figures</p>	<p>Small Business Success</p> <p>OM 8-3a. Small businesses</p>	Healthy Economy
Engaged Stakeholders	<p>Engaged Employees</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	<p>Engaged Stakeholders</p>	Build and Maintain Local Capacity	<p>Increase Self-Sufficiency</p> <p>OM 7-1a. Homelessness</p>	<p>Increase Community Support</p> <p>OM 7-2a. Affordable housing built</p>	<p>Increase Capacity of Local Governments</p> <p>New measures under development</p>	<p>Increase Employment in Key Sectors</p> <p>OM 8-1a. Export sales</p> <p>OM 8-1b. Company wins</p>	<p>Job figures</p> <p>OM 8-2a. Job figures</p>	<p>Small Business Success</p> <p>OM 8-3a. Small businesses</p>	Healthy Economy	

(O) Kendrick Stewart

(O) Connie Robins

(O) Barbara Dunn

(O) Michael Furze

(O) Mark Barkley

(O) Connie Robins

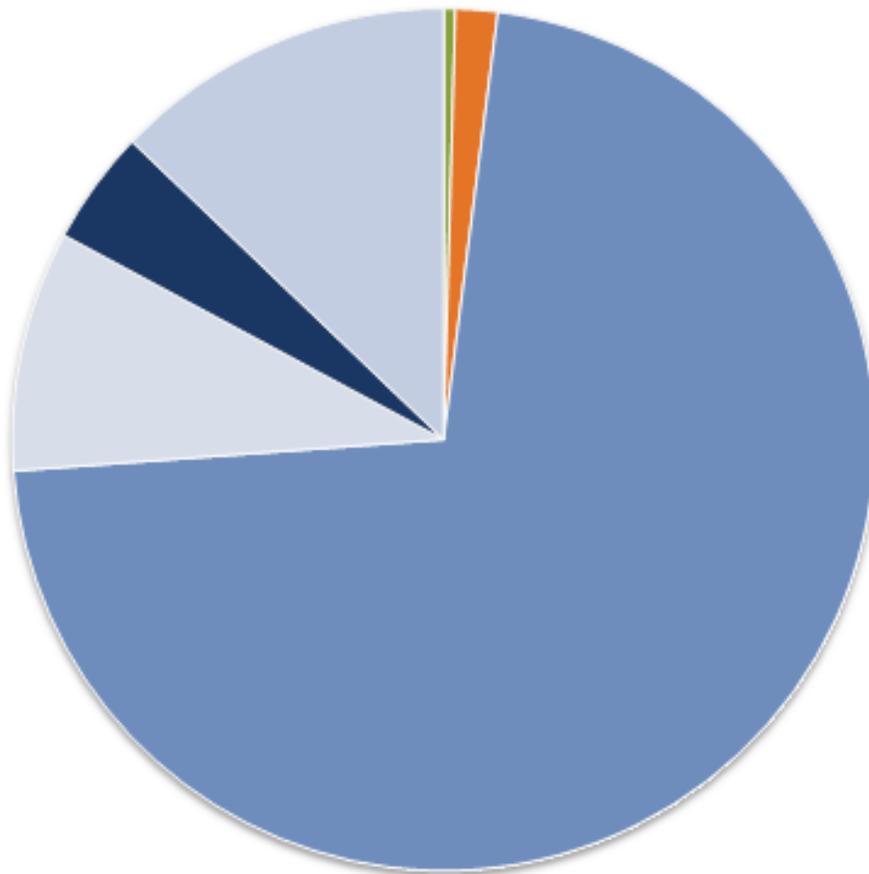
(O) Diane Klontz

(O) Chris Green



Commerce Operating Budget by Division

2015-2017 Total Operating Budget: \$545,773,825 | Total FTE: 284.8



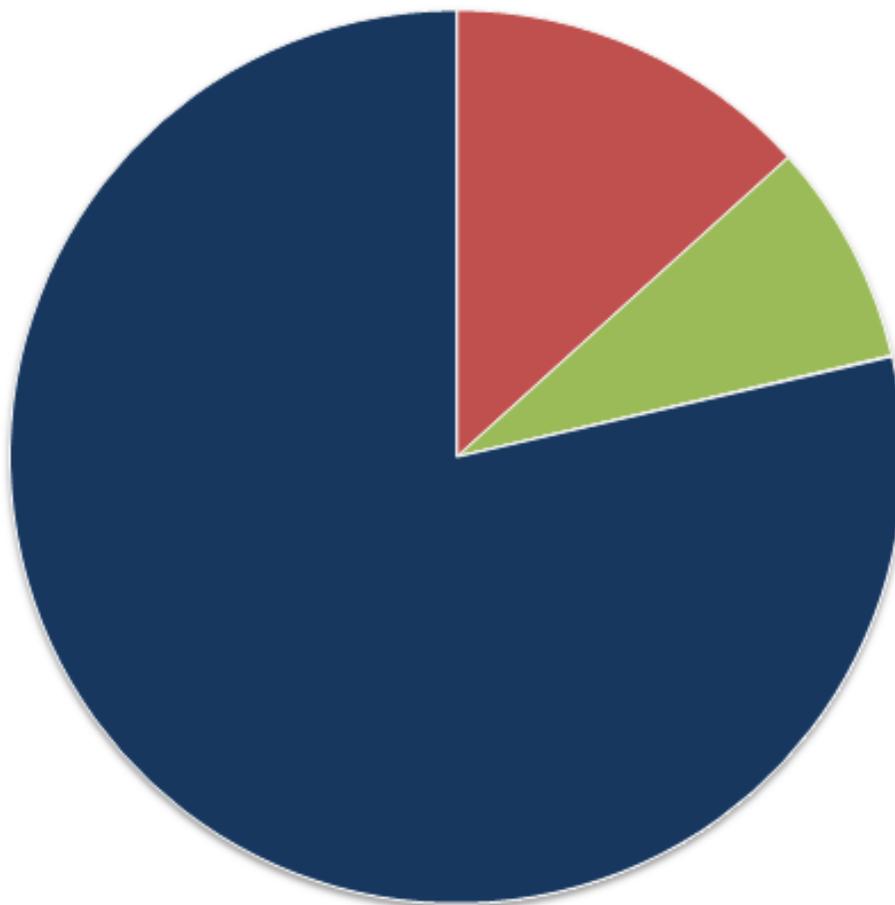
Administrative & Services	\$2,377,027	Energy Division	\$49,181,857
External Relations	\$8,595,544	Office of Econ Development & Competitiveness	\$23,441,534
Community Services & Housing	\$392,054,193	Local Government & Infrastructure	\$70,123,670

**Note: Figures represent direct appropriations and do not depict the department’s cost allocation.*



Commerce Capital Budget by Division

2015-2017 Total Capital Budget: \$1,232,422,327 | Total FTE: 25.6

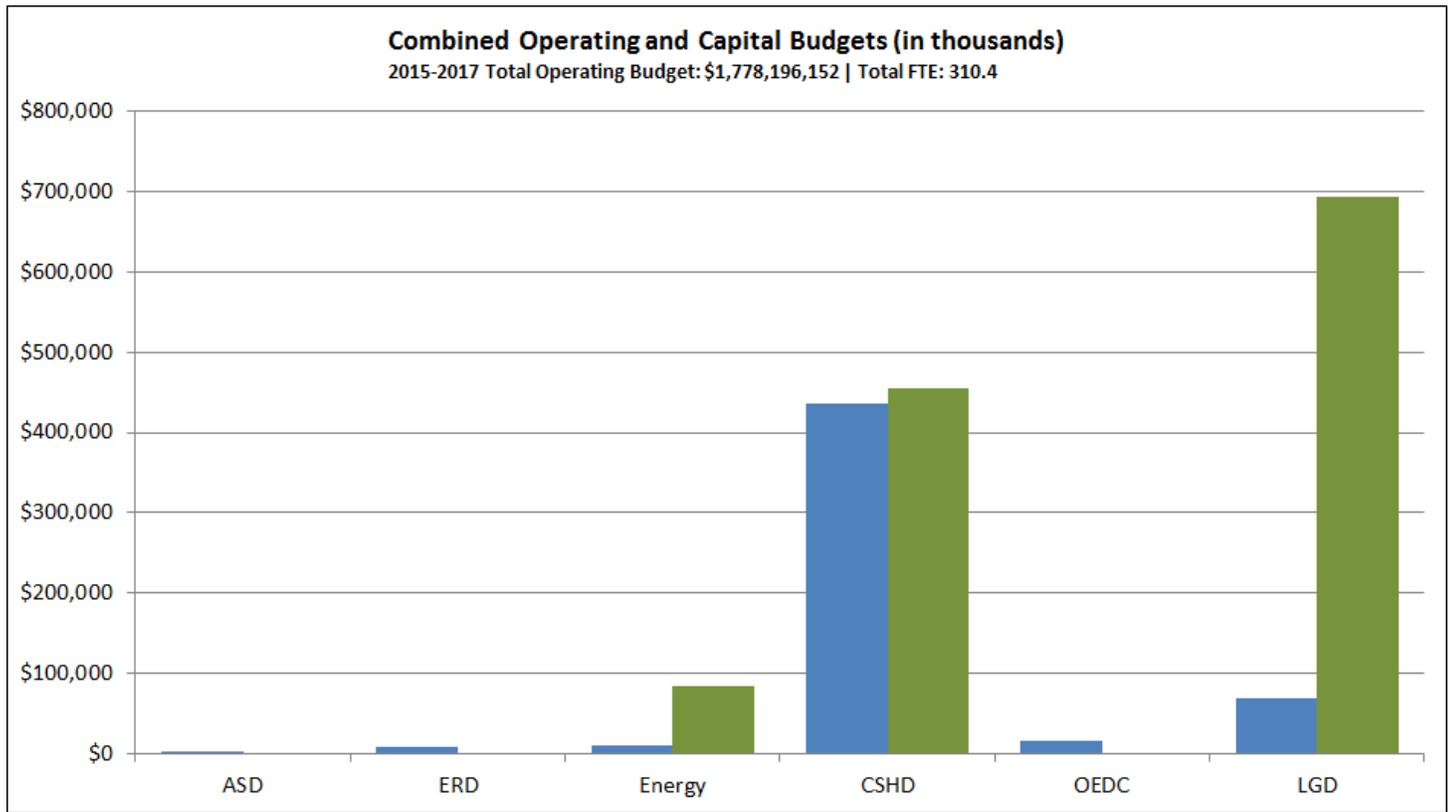


External Relations Division	\$50,000
Community Services & Housing Division	\$163,958,079
Energy Division	\$99,184,000
Office of Econ Development & Competitiveness	\$521,017
Local Government & Infrastructure Division	\$968,709,231



Combined Operating & Capital Budgets

2015-2017 Total Operating Budget: \$1,778,196,152 | Total FTE: 310.4

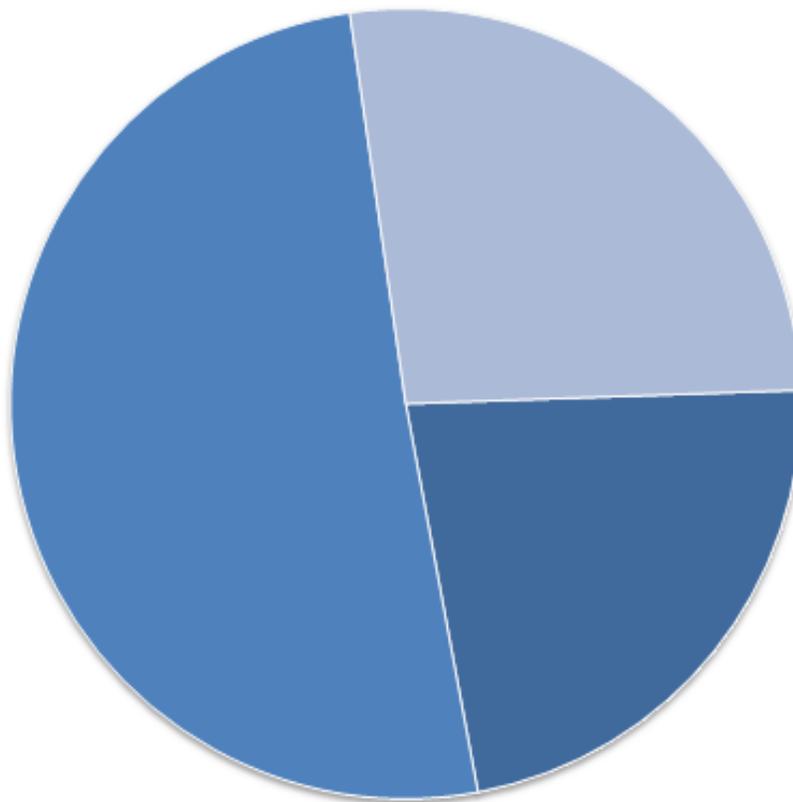


Operating	\$545,773,825
Capital	\$1,232,422,327



Commerce Operating Budget by Fund Source

2015-2017 Total Operating Budget: \$545,773,825 | Total FTE: 284.8

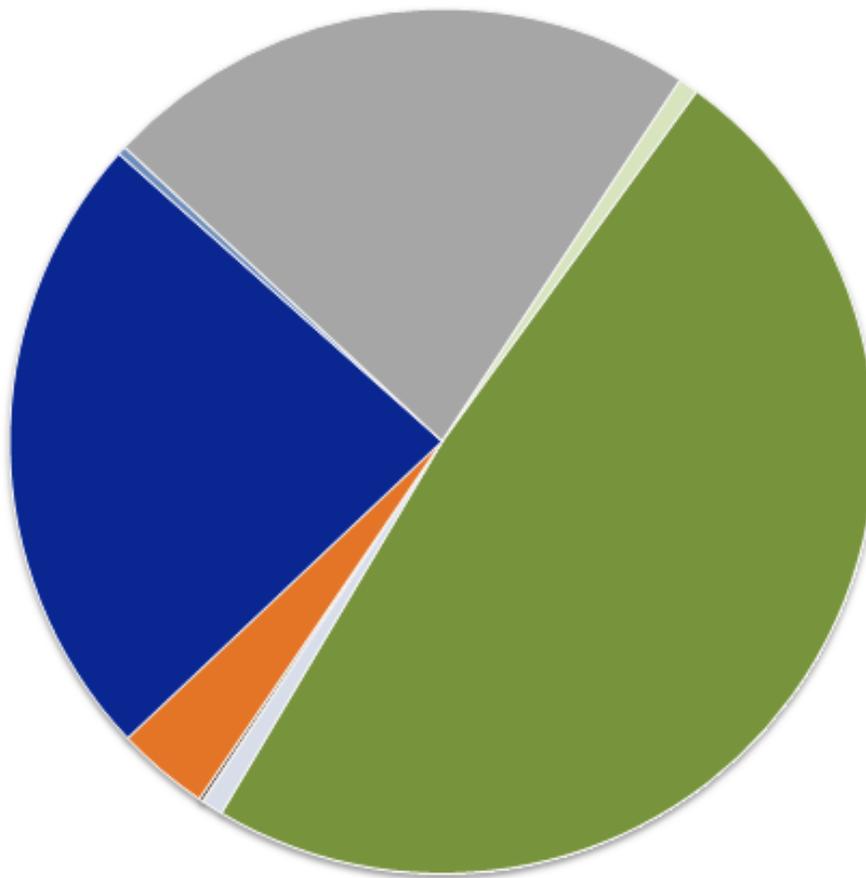


General Fund State	\$123,512,000
Federal	\$276,487,000
Dedicated/Other	\$145,774,825



Commerce Capital Budget by Fund Source

2015-2017 Total Capital Budget: \$1,232,422,327 | Total FTE: 25.6



Drinking Water Assistance Account	\$398,808,638	Public Works Assistance Account	\$194,104,019
Energy Recovery Act Account	\$6,500,000	Rural Washington Loan Account	\$2,656,487
Environment Legacy Stewardship Account	\$303,070	State Building Construction Account	\$410,606,995
Local Toxics Control Account	\$1,149,622	State Taxable Building Const. Account	\$183,883,659
Public Facility Const Loan Revolving Account	\$28,411,417	Washington Housing Trust Account	\$5,998,420



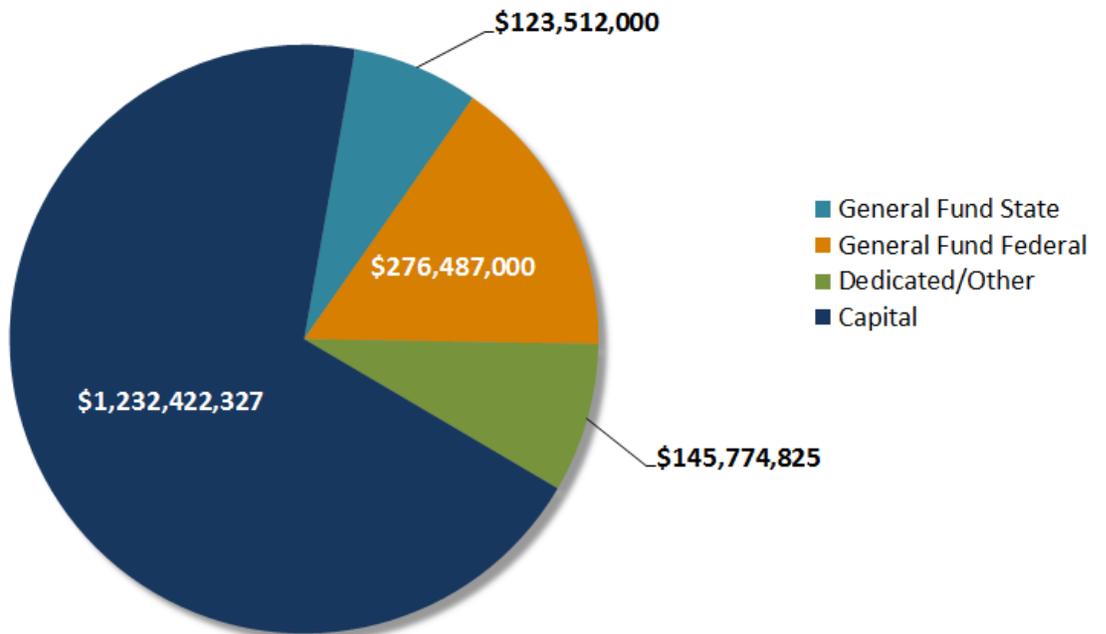
Operating & Capital by Fund Source

2015-2017 Total Combined Budget: \$1.778 billion | 310.4 FTE



Operating and Capital Budgets by Fund Source

2015-2017 Total Combined Budget: \$1.778 billion | 310.4 FTE





Commerce 2015-2017 Operating Budget

Units by Division and Fund Source

	GF-S	Federal	Dedicated/Other	Totals
Community Services & Housing Division (CSHD)				
Office of Crime Victims Advocacy	23,111,550	41,216,594	32,188,949	96,517,093
Community Economic Opportunities	7,356,800	96,596,486	10,971,775	114,925,061
Operations	1,711,844	-	2,229,313	3,941,157
Housing Finance	-	17,446,897	18,622,240	36,069,137
Housing Assistance	61,723,373	6,822,760	50,102,208	118,648,341
Developmental Disabilities Council/Pacific Tower Ops	82,045	3,884,515	7,529,747	11,496,307
CSHD Totals	93,985,612	165,967,252	121,644,232	381,597,096
Energy Division (ED)				
State Energy Office	626,721	2,591,972	709,948	3,928,641
Housing Improvement and Preservation	-	41,495,391	2,049,720	43,545,111
ERD Totals	626,721	44,087,363	2,759,668	47,473,752
External Relations Division (ERD)				
External Relations Admin Indirect	973,220	-	-	973,220
External Relations Admin Direct	466,694	-	-	466,694
External Relations Programs	691,562	166,898	8,303,970	9,162,430
ERD Totals	2,131,476	166,898	8,303,970	10,602,344
Office of Econ. Development & Competitiveness (OEDC)				
Sector Lead Development	883,520	4,788,148	558,186	6,229,854
Business Services Administration	699,063	-	-	699,063
Small Business Export Assistance	3,068,506	1,915,013	536,802	5,520,321
Start-Up Washington	391,600	-	370,435	762,035
Marketing	968,829	-	-	968,829
Business Development	89,104	(52,290)	1,702,600	1,739,414
Grant Mgmt	6,670,205	-	-	6,670,205
Business Loans	12,760	-	-	12,760
OEDC Totals	12,783,587	6,650,871	3,168,023	22,602,481
Local Government Division (LGD)				
Local Government Administration	296,884	-	-	296,884
Federal Programs	475,853	55,470,899	228,926	56,175,678
Growth Management Services	1,097,488	326,060	5,021,650	6,445,198
Local Government Boards	-	-	3,493,379	3,493,379
LGD Totals	1,870,225	55,796,959	8,743,955	66,411,139
Administrative Services Division (ASD)				
Administrative Services (Direct)	1,419,387	-	-	1,419,387
Administrative Services (Indirect)	10,694,992	3,817,657	1,154,977	15,667,626
ASD Totals	12,114,379	3,817,657	1,154,977	17,087,013
Total 2015-17 -- Operating Budget	123,512,000	276,487,000	145,774,825	545,773,825



Commerce 2015-2017 Capital Budget

Projects by Division and Fund Source

Community Services & Housing Division (CSHD)	Fund	Reapprop	New Approp	TOTALS
Housing Assistance, Weatherization, and Affordable Housing	355-1	1,405,000		1,405,000
Housing Assistance, Weatherization, and Facilities to House Homeless Veterans	355-1	5,328,310		5,328,310
Low-Income Farmworker Housing	355-1	187,706		187,706
Low-Income Housing-Underserved	355-1	38,875		38,875
Housing for Families with Children	355-1	524,890		524,890
Housing for Seniors and People with Phys	355-1	1,848,698		1,848,698
Housing for People At Risk of Homelessne	355-1	959,000		959,000
Local and Community Projects 2012	355-1	920,281		920,281
Housing for People with Chronic Mental I	355-1	42,408		42,408
Housing for the Homeless	355-1	3,818,600		3,818,600
Housing for Farmworkers	355-1	4,563,887		4,563,887
Housing for Low-Income Households	355-1	2,689,000		2,689,000
Sand Point Building 9	355-1	9,702,565		9,702,565
Housing for Homeless Veterans	355-1	7,055,890		7,055,890
Housing for Farmworkers	355-1	16,185,572		16,185,572
Housing for People with Developmental Disabilities	355-1	2,909,134		2,909,134
Housing for People with Chronic Mental Illness	355-1	4,474,226		4,474,226
Pacific Medical Center	355-1	7,973,212		7,973,212
Skagit County Farmworker Housing	355-1	-	625,000	625,000
King County Regional Tran.sit Authority	355-1	-	2,500,000	2,500,000
N Spokane Transitions Supp Housing	355-1	-	500,000	500,000
Kirkland Emergency Shelter	355-1	-	350,000	350,000
Bellevue Emergency Shelter Homeless Men	355-1	-	1,400,000	1,400,000
Health Homes	355-1	-	3,000,000	3,000,000
Health Home Pierce County	355-1	-	1,500,000	1,500,000
PSKS Homeless Youth Facility Seattle	355-1	-	1,500,000	1,500,000
Cocoon House Everett	355-1	-	1,000,000	1,000,000
Housing Trust Fund Appropriation	355-1	-	67,625,000	67,625,000
Pacific Medical Center	355-1	-	6,000,000	6,000,000
Housing Assistance, Weatherization, and Ultra-Efficient Affordable Housing Demonstration	532-1	273,420		273,420
Riverton Park Home Ownership Project	532-1	-	1,900,000	1,900,000
Housing Opportunities for Veterans Study	532-1	-	600,000	600,000
Landlord Mitigation	532-1	-	100,000	100,000
Four Health Homes	532-1	-	125,000	125,000
	532-1	-	3,000,000	3,000,000
CSHD Totals		72,233,079	91,725,000	163,958,079
Energy Division (ED)	Fund	Reapprop	New Approp	TOTALS
Clean Energy and Energy Freedom Program	355-1	19,069,000		19,069,000
Weatherization	15P-1	4,291,000		4,291,000
Clean and Renewable Energy Grants	057-1	13,000,000		13,000,000
Energy Conversion Projects at Public	057-1	400,000		400,000
Weatherization Matchmaker Program	057-1		15,000,000	15,000,000
Clean Energy and Energy Freedom Program	057-1	-	10,000,000	10,000,000
Community Energy Efficiency Program	15P-1	-	5,000,000	5,000,000
Clean Energy and Energy Freedom Program	355-1	4,000,000		4,000,000
ARRA SEP Revolving Loans	355-1	2,500,000		2,500,000
Clean Energy and Energy Freedom Program	057-1	8,924,000		8,924,000
Revolving Loan Funds	057-1	-	10,000,000	10,000,000
Advanced Solar and Renewable Energy	057-1	-	6,600,000	6,600,000
Clean Energy and Energy Freedom Program	355-1	-	400,000	400,000
ED Totals		52,184,000	47,000,000	99,184,000
External Relations Division (ERD)	Fund	Reapprop	New Approp	TOTALS
St Edward Feasibility Study	355-1	-	50,000	50,000
ERD Totals		-	50,000	50,000
Office of Econ. Development and Competiveness (OEDC)	Fund	Reapprop	New Approp	TOTALS
Innovation Partnership Zones - Facilities	355-1	521,017	-	521,017
OEDC Totals		521,017	-	521,017



Commerce 2015-2017 Capital Budget (Continued)

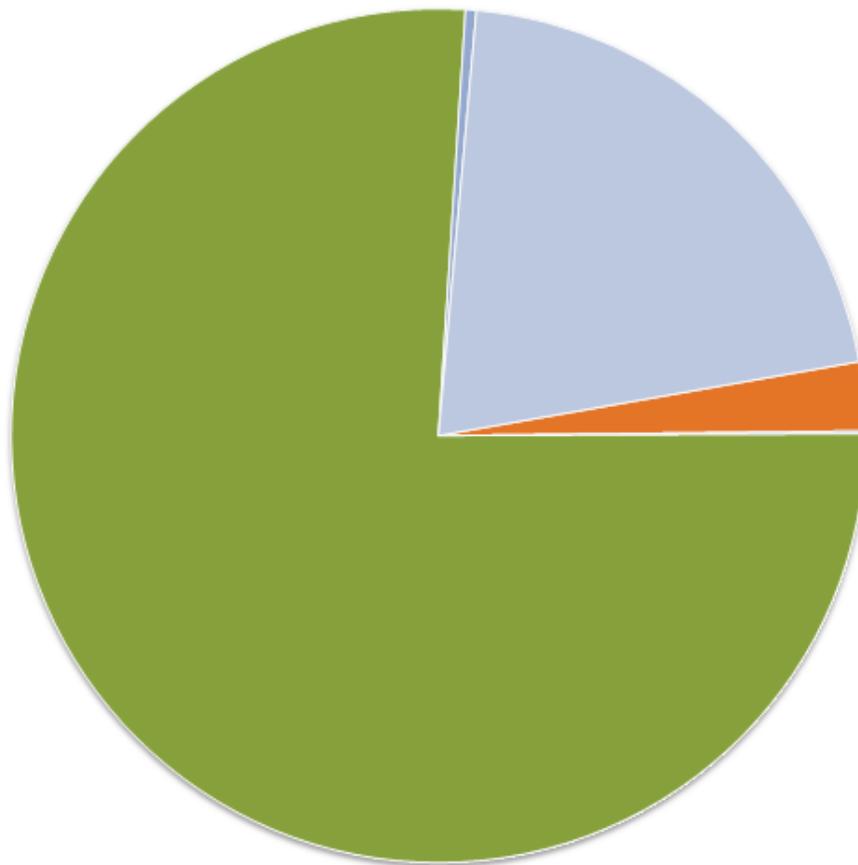
Projects by Division and Fund Source

Local Government Division (LGD)	Fund	Reapprop	New Approp	TOTALS
Local and Community Projects	057-1	434,000		434,000
Local and Community Projects	057-1	97,765		97,765
Community Development Fund	057-1	1,082,076		1,082,076
2010 Local and Community Projects	057-1	1,991,000		1,991,000
Local and Community Projects	057-1	833,636		833,636
Energy Efficiency Grants for Local Gover	057-1	1,216,787		1,216,787
2012 Local and Community Projects	057-1	277,906		277,906
Energy Efficiency Grants for Higher Education	057-1	2,122,921		2,122,921
University District Food Bank	057-1	573,000		573,000
Village Green Foundation	057-1	815,000		815,000
Youth Recreational Facilities Grants	057-1	2,427,912		2,427,912
Building for the Arts Grants	057-1	1,180,149		1,180,149
Building Communities Fund Grants	057-1	1,277,181		1,277,181
2013-2015 Energy Efficiency Grants	057-1	15,591,464		15,591,464
Mental Health Beds	057-1	3,633,115		3,633,115
Projects for Jobs & Economic Development	057-1	8,030,827		8,030,827
Projects that Strengthen Youth & Familie	057-1	10,930,344		10,930,344
Projects that Strengthen Communities & Q	057-1	13,896,696		13,896,696
Projects that Strengthen Communities & Q	057-1	464,499		464,499
Renton Aerospace Training Cetner	057-1	9,426,597		9,426,597
Solar energy system purchase/installation	057-1	5,775,000		5,775,000
Energy Efficiency Improvements/Minor	057-1	3,000,000		3,000,000
DES Resource Conservation Managers	057-1	225,000		225,000
Local and Community Projects 2016	057-1	-	79,270,000	79,270,000
Fairchild AFB Protection & Empowerment	057-1	2,209,000		2,209,000
Sand Point Mercy Housing	057-1	2,500,000		2,500,000
Building Communities Fund Program	057-1		20,859,000	20,859,000
Energy Efficiency and Solar Grants	057-1		16,000,000	16,000,000
Community Behavioral Health Bed-Acute & Residential	057-1		44,399,000	44,399,000
Building for the Arts Program	057-1		5,797,000	5,797,000
Youth Recreational Facilities Program	057-1		7,355,000	7,355,000
Projects that Strengthen Communities - Colman Dock Contaminated Soil	19G-1	303,070		303,070
Local and Community Projects	057-1		11,363,000	11,363,000
Stanwood New City Hall/Public Safety	057-1		300,000	300,000
Phase 1 Main St Revitalizatin Mountlake	057-1		1,300,000	1,300,000
Drinking Water State Revolving Fund Loan	04R-1	59,808,638		59,808,638
Drinking Water State Revolving Fund Loan	04R-1		204,000,000	204,000,000
Safe Drinking Water State Match	04R-1		8,000,000	8,000,000
2015-17 Drinking Water State Revolving Fund	04R-1	127,000,000		127,000,000
JBLM North Clear Zone BRAC Preparation	057-1		50,000	50,000
Job Development Fund Grants	057-1	1,554,470		1,554,470
Projects for Jobs & Economic Development	057-1	3,069,397		3,069,397
CERB Administered Econ Dev, Innovation &	057-1	3,829,638		3,829,638
Main Street Improvement Grants	057-1	2,379		2,379
Port and Export Related Infrastructure	057-1	11,653,573		11,653,573
Public Works Assistance Account Project Backfill	057-1	62,646		62,646
Local and Community Projects 2016	057-1		43,740,000	43,740,000
White River Restoration Projects	057-1	850,000		850,000
Public Works Assistance Account Program	058-1	90,734,000		90,734,000
CERB Administered Econ Dev, Innovation &	058-1	14,595,000		14,595,000
Main Street Improvement Grants	058-1	355,000		355,000
Public Works Assistance Account Program	058-1	82,786,000		82,786,000
Public Works Pre-Construction Loan Progr	058-1	748,019		748,019
Financing Energy/Water Efficiency	058-1	4,886,000		4,886,000
Brownfield Redevelopment Grants	174-1	1,149,622		1,149,622
Rural Washington Loan Fund	689-1	1,739,557		1,739,557
Rural Washington Loan Fund	689-1	916,930		916,930
Community Economic Revitalization Board	887-1	1,830,075		1,830,075
Community Economic Revitalization Board	887-1	8,881,342		8,881,342
Projects for Jobs & Economic Development	887-1	7,100,000		7,100,000
2015-17 Community Economic Revitalization Board Program	887-1	10,600,000		10,600,000
Chelan County Emergency Operations	057-1		209,000	209,000
Twisp City Hall/Emergency Response	057-1		500,000	500,000
Pateros Water Reservoir Project	057-1		1,100,000	1,100,000
LGD Totals		524,467,231	444,242,000	968,709,231
Total 2015-17 - Capital Budget		649,405,327	583,017,000	1,232,422,327



Commerce Federal Budget by Division

2015-2017 Total Operating Budget: \$276,487,000 | Total FTE: 126.0



Energy Division	\$7,207,340
External Relations	\$279,773
Community Services & Housing Division	\$210,346,120
Office of Econ Development & Competitiveness	\$1,124,093
Local Government & Infrastructure Division	\$57,529,674



Administrative Services Division

By Unit and Program

Director and Deputy Offices

Director's Office

Deputy's Office

Administrative Services

Administrative Services Division Administration and Contracts

Accounting

Budget

Office Services

Human Resources

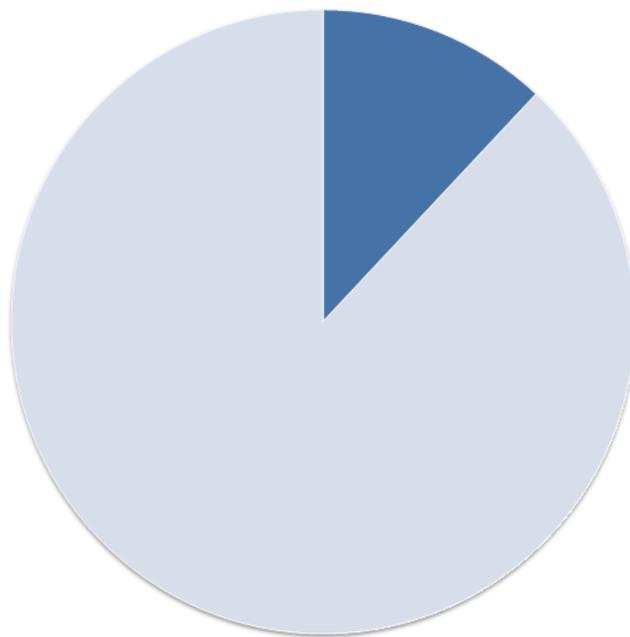
Information Services

Project Management



Administrative Services Division by Unit

2015-17 Total Operating Budget \$17,087,013 | Total FTE 61.6

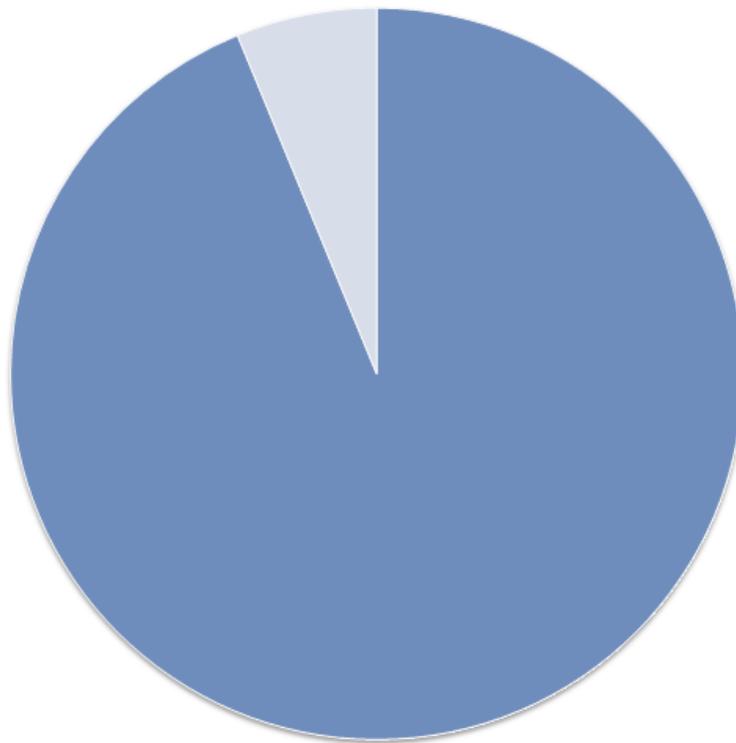


Director & Deputy Offices	\$2,048,108
Administrative Services Unit	\$15,038,905



Administrative Services Division by Fund

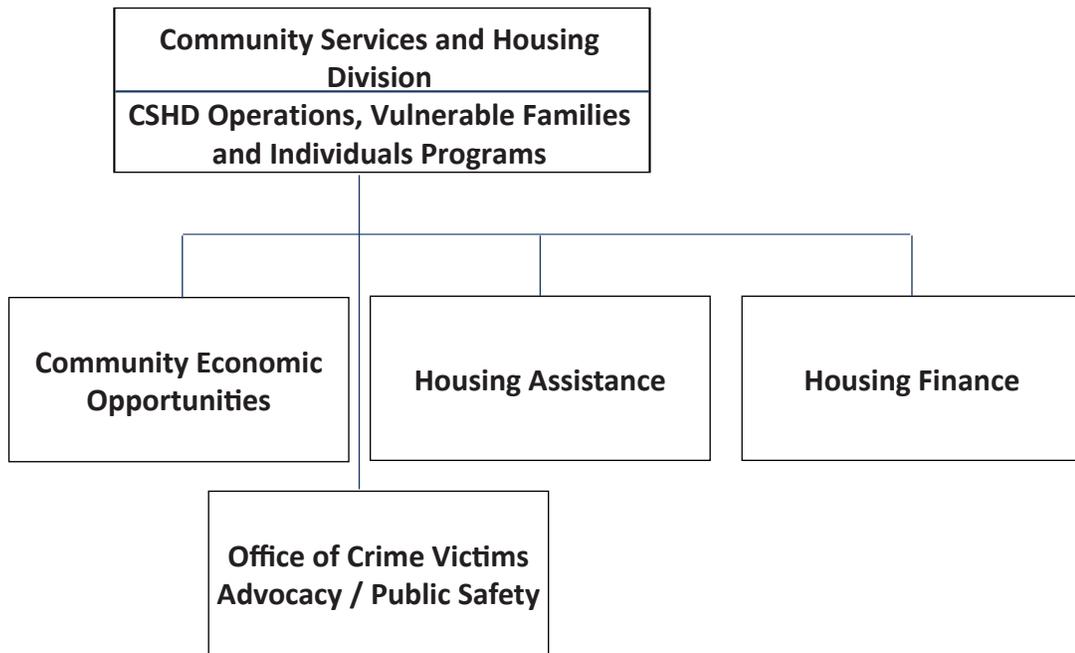
2015-17 Total Budget: \$17,087,013



Dedicated/Other	\$1,060,648
GFS	\$16,026,365



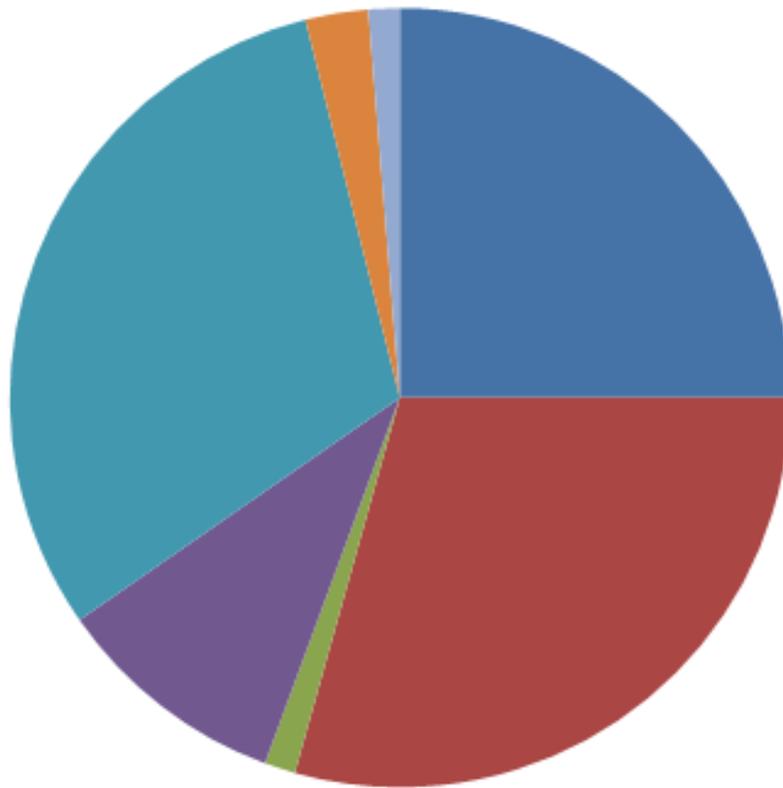
Community Services and Housing Division (CSHD)





Community Service and Housing Division by Unit

2015-17 Total Operating Budget: \$392,054,193 | Total FTE 133.7

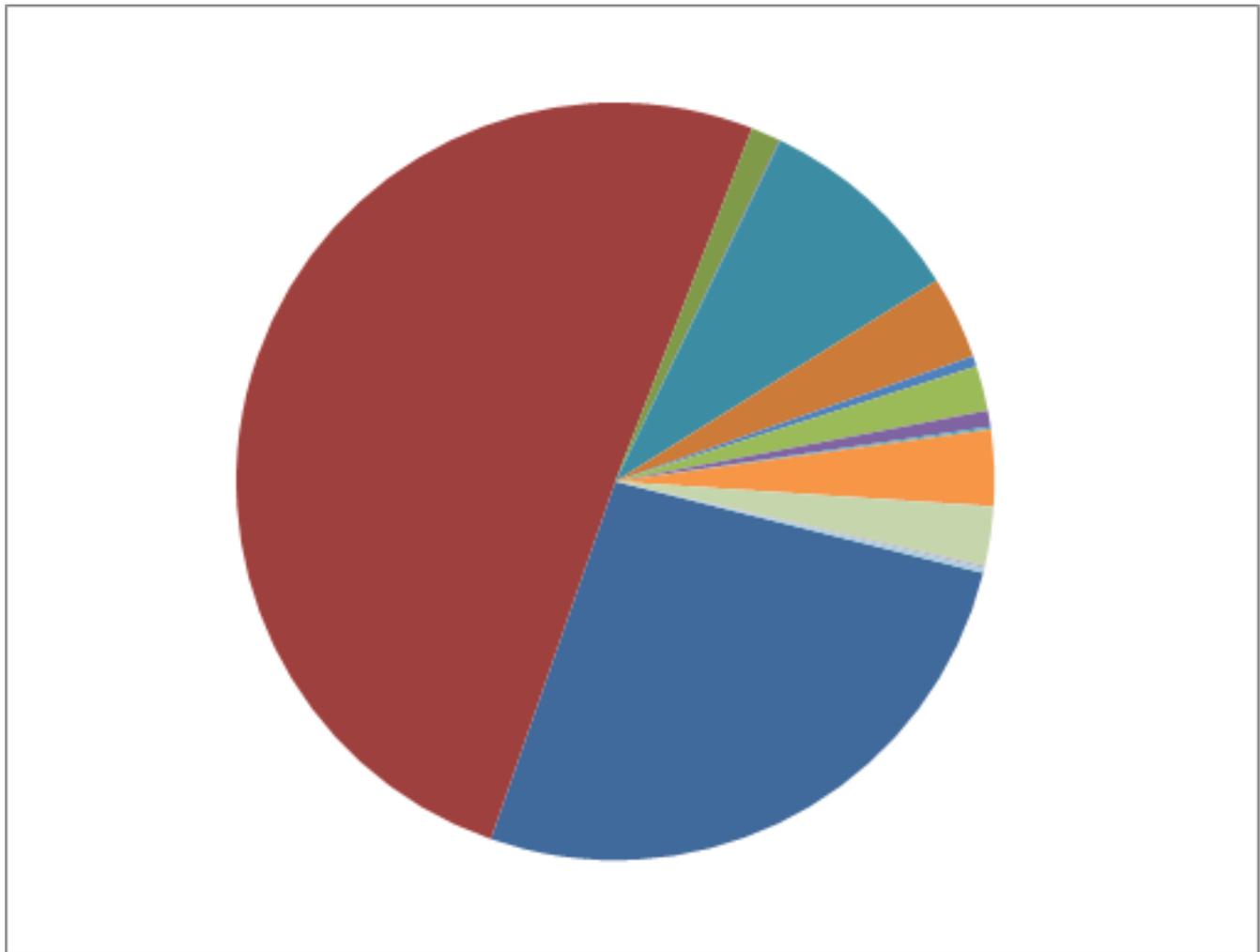


Office of Crime Victims Advocacy (OCVA)	\$97,925,388
Community Economic Opportunities	\$115,114,166
Community Services & Housing Operations	\$5,024,477
Housing Finance	\$38,088,382
Housing Assistance	\$120,650,421
Pacific Tower (Operating)	\$10,201,570
Developmental Disabilities Council	\$5,049,789



Community Service and Housing Division by Fund

2015-17 Total Operating Budget: \$392,054,193 | Total FTE 133.7

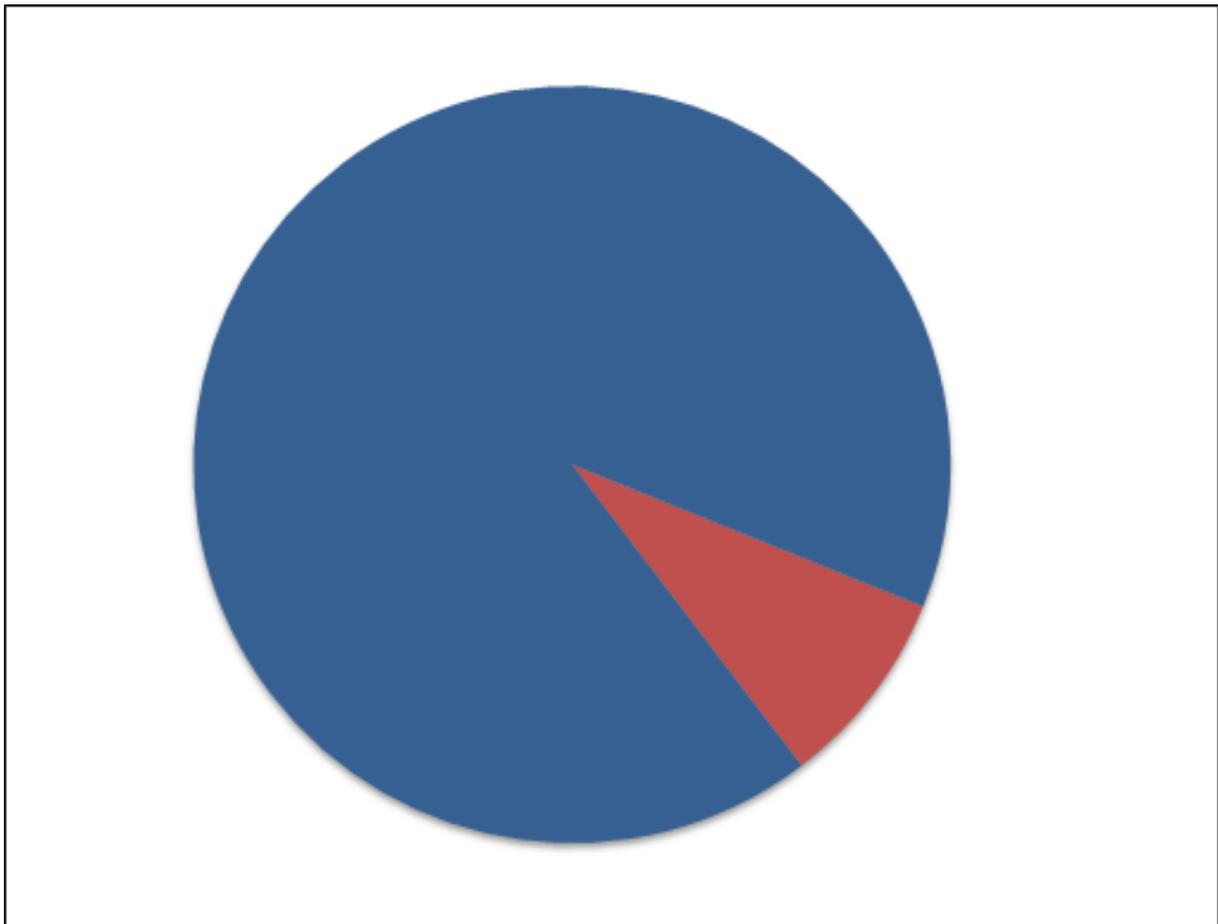


General Fund State	\$103,658,787	Community/Economic Development Fee	\$2,689,560
Federal	\$198,154,933	Family Prosperity Account	\$468,000
Private Local	\$4,904,913	Washington Housing Trust Account	\$12,703,000
Lead Paint Account	\$181,000	Prostitution Prevention/Intervention Account	\$45,000
Home Security Fund	\$35,023,000	Individual Development Account	\$29,000
Affordable Housing for All Account	\$13,860,000	Foreclosure Fairness	\$9,829,000
Financial Fraud & Id Theft Crimes	\$1,776,000	Sexual Assault Nurse Account	\$437,000
Transitional Housing Operating & Rent	\$7,500,000	Mobile Home Park Relocation Account	\$795,000



Community Service and Housing Division Capital Funds by Program

2015-17 Total Capital Budget: \$163,958,079

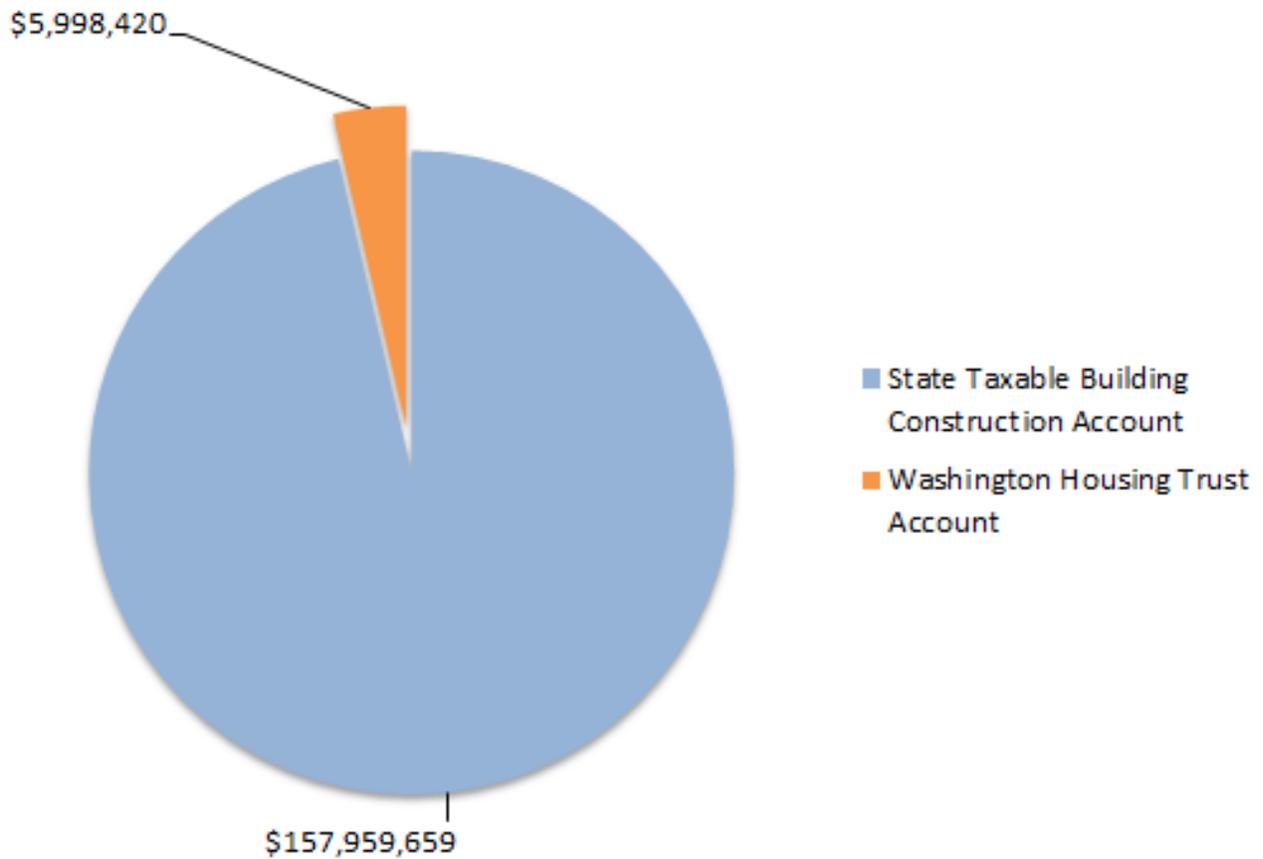


	Housing Assistance	\$149,984,867
	Pacific Medical Center	\$13,973,212



Community Service and Housing Division Capital Funds by Fund Type

2015-17 Total Capital Budget: \$163,958,074





Program Fact Sheets

- ABLE Program
- Agricultural Labor Skills and Safety Program
- Affordable Housing Needs Study
- Asset Building
- Child Care Facility Fund
- Community Services Block Grant
- Consolidated Homeless Grant (CHG)
- Continuum of Care
- Crime Victims Service Center Program
- Developmental Disabilities Council
- Developmental Disabilities Ombudsman
- Developmental Disabilities Endowment Trust Fund
- Dispute Resolution
- Domestic Violence Legal Advocacy
- Emergency Solutions Grant
- Financial Fraud and Identity Theft
- Foreclosure Fairness Act
- Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program
- HOME Investments Partnership Program (HOME)
- HOME Tenant-Based Rental Assistance Program (TBRA)
- Housing and Essential Needs
- Housing Opportunities for Persons With AIDS (HOPWA)
- Housing Trust Fund
- Housing Trust Fund Operating and Maintenance Program
- Human Trafficking
- Independent Youth Housing Program (IYHP)
- Justice Assistance Grant
- Lead-Based Paint Program
- Long-Term Care Ombuds Program (LTCOP)
- Low-Income Home Energy Assistance Program (LIHEAP)
- Mobile and Manufactured Home Relocation Assistance
- New Americans
- Office of Homeless Youth Prevention and Protection Programs
- Prison Rape Elimination Act (PREA) Program
- Prostitution Prevention and Intervention Account
- Retired and Senior Volunteer Program
- Services-Training-Officers-Prosecutors (STOP) Violence Against Women Formula Grant
- Sexual Assault Prevention Program
- Sexual Assault Services Program
- Statewide Reentry Council
- Victim Witness Assistance Program
- Vulnerable Families Partnership
- Washington Youth and Families Fund
- WorkFirst Limited English Proficiency
- 811 Project Rental Assistance Demonstration Project



Achieving a Better Life Experience Program (ABLE)

Providing opportunities for individuals with disabilities to plan and save for the future

Services

The Achieving a Better Life Experience Program (ABLE):

- Provides outreach, enrollment and account management and disbursement services for each individual who has an account.
- Provides information and referral to prospective and active participants to assure participation does not jeopardize entitlements to government services such as Supplemental Security Income and Medicaid.

Strategic Goal

Increase the number of new accounts opened each year through outreach and community education efforts.

Results and Achievements

The program will launch in 2017. Data are not available currently. The ABLE Program aims to:

- Have more than 2,000 accounts opened in the first biennium of operation.

Fast Facts

ABLE accounts will allow eligible individuals with disabilities to create tax-advantaged savings accounts with contributions up to \$14,000 per year while protecting their eligibility for Medicaid, Supplemental Security Income, housing, and other means-tested public benefits.

To be an eligible beneficiary, individuals must live in Washington, be eligible pursuant to section 529A of the federal internal revenue code of 1986, and be determined to be disabled by the age of 26.

There are an estimated 130,000 to 180,000 children and adults with disabilities in Washington who may be eligible to use the ABLE program.

Agency Representative
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Statutory Authority

RCW 43.330.460 Washing Achieving a Better Life Experience program



Agricultural Labor Skills and Safety Program

Increase agricultural workers' skills and provide health and safety training opportunities

Services

The Agricultural Labor Skills and Safety Program provides funding through an annual contract with one community-based organization. Funds provide:

- Development and implementation of an agricultural skills program and provide health and safety training to Washington agricultural workers.
- Marketing and outreach to agricultural workers to increase the number of skilled workers.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers, and employers.

Results and Achievements

- 664 farmworkers trained from February to June 2016 (unduplicated count)
- 1,323 trainings provided
- 32 employer training requests fulfilled

Statutory Authority

Substitute House Bill 1127, Chapter 68, Laws of 2015

Agency Representative

Joyce Beebe

Program Manager

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Affordable Housing Needs Study

Researching and forecasting affordable housing needs in our state

Services

In 2015, the Washington State Affordable Housing Advisory Board led a new effort to research and forecast affordable housing needs in our state. This was the first analysis of affordable housing and future needs in over a decade. It included:

- Analysis of demographic trends.
- Supply analysis, including an inventory of all publicly funded housing in our state.
- Analysis of risk of public housing conversion to market-rate housing.
- Homeownership data including financing trends, mortgage rates, and foreclosure.
- An estimate of affordable housing needs over the next five years.

Strategic Goal

Provide the foundation for regularly updated information on the housing needs of Washington residents.

Results and Achievements

Funding for the 2015 effort includes a broad spectrum of private and public organizations that plan to use the data resulting from this research:

- The Bill & Melinda Gates Foundation
- The Association of Washington Housing Authorities
- Washington REALTORS®
- Master Builders Association of Pierce County
- Building Industry Association of Washington
- Olympia Master Builders
- Seattle King County Association of REALTORS®
- Tacoma Pierce County Association of REALTORS®
- Washington State Housing Finance Commission
- Washington State Department of Commerce

Statutory Authority

RCW 43.185B.030 Washington Housing Policy Act

Fast Facts

Research focused on households with incomes below 120 percent of area median income.

The study included families, seniors, persons with disabilities, and victims of domestic violence.

A mix of public and private resources funded this effort.

The study was made available in January 2015.

The affordable housing advisory board is currently launching an effort to update the 2015 study.

Agency Representative

Cary Retlin

Policy Advisor

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Asset Building

Increasing financial independence of low-and-moderate income families.

Services

The Asset Building program partners with private, public and nonprofit organizations to provide bi-annual grants to 15 local Asset Building Coalitions to:

- Promote the Earned Income Tax Credit, along with free tax filing assistance.
- Provide financial education, marketing, training, and coordination.
- Work with local financial institutions to lower the costs of services and improve bank account and savings rates.
- Develop microenterprise programs.
- Assist with homeownership and prevent foreclosure.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In 2014, local Asset Building Coalitions:

- Helped Washington residents claim more than \$954 million in federal Earned Income Tax Credits.
- Helped prepare more than 68,000 tax returns for free at sites across the state.
- Helped residents establish checking accounts and save money on check-cashing and pay-day lending fees through local "Bank On" programs.

Fast Facts

Asset building services are varied around the state to provide flexibility to meet local needs.

Agency Representative
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Statutory Authority
RCW 43.31.450 through 43.31.485



Child Care Facility Fund

Increasing the availability and quality of state-licensed child care centers through loans and grants

Services

The Child Care Facility Fund provides was created in 1990 to provide financial assistance through loans and grants to employers and child care businesses. The mission of the fund is to increase the availability of quality, affordable, convenient childcare for working families.

- Technical assistance to potential applicants.
- Financial resources to licensed and soon-to-be-licensed applicants.
- Coordinate application review and award approval.
- Maintain a loan portfolio currently capitalized at \$1.4 million.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families.

Results and Achievements

Since the Child Care Facility program began making awards in 1990, the program has:

- Awarded \$2.5 million in grants and \$3 million in loans to 136 non-profit and for-profit individuals and organizations.
- Helped leverage more than \$33.5 million in additional project investment.
- Helped create more than 800 jobs at 106 childcare facilities.
- Helped create and support more than 9,000 state-licensed childcare slots.
- Passed through \$1.5 million to five community-based organizations for micro-loans to childcare providers.

Fast Facts

The Child Care Facility Fund program began in 1990 with a \$1 million appropriation from the Washington State Employment Security Department to capitalize a revolving loan fund.

Funds are classified as federal in nature (originally collected by Employment Security as fines under U.S. Department of Labor regulations).

Statutory Authority

RCW 43.31.502, Child Care Facility Revolving Fund through RCW 43.31.514, Child Care Facility Fund Committee

Agency Representative

David Hoadley

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Community Services Block Grant

A comprehensive funding source to help local communities combat poverty

Services

The Community Services Block Grant program (CSBG) provides funding, technical assistance, and support to the Washington State Community Action Partnership and 30 local Community Action Agencies to provide:

- Local housing.
- Energy assistance.
- Employment.
- Asset development.
- Emergency food, shelter, nutrition, and health care assistance.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- In 2015, the CSBG network served 794,780 low-income individuals in 269,821 households.
- Among those served, vulnerable populations included 163,005 children and 87,879 seniors.
- 82,485 low-income individuals received support and assistance to reduce or eliminate barriers to employment.

Fast Facts

For every \$1 of CSBG funding, more than \$21 is leveraged from other sources.

Statutory Authority

RCW 43.63A.105, Designation of Local Community Action and Community Service Agencies

RCW 43.63A.115, Community Action Agency Network Delivery of Anti-poverty Programs

Agency Representative

Diane Fay

Program Manager

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Consolidated Homeless Grant (CHG)

Reducing homelessness in Washington State

Services

The Consolidated Homeless Grant (CHG) provides funding to local governments and homeless housing service providers to help individuals and families experiencing homelessness or who are at risk of becoming homeless with:

- Time-limited rent assistance.
- Temporary emergency housing.
- Services connected to housing stability.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In 2015 local providers helped:

- 11,169 households access shelter, maintain their existing housing, or get into stable housing.
- 6,239 households access emergency shelter.
- 3,362 households stabilize their housing situation.
- 94 percent of households exit with increased income.

Fast Facts

The CHG requires people who are unsheltered, prioritized for assistance

The CHG guidelines specifically reduce barriers to assistance for people who are unsheltered.

Statutory Authority

RCW 43.185C Homeless Housing and Assistance

Agency Representative

Kathy Kinard

Operations Manager

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Continuum of Care

Helping Washington's 33 smallest counties apply for and secure federal homeless assistance grants

Services

The Department of Commerce provides technical assistance to 45 Continuum of Care projects and individual county governments to meet federal Department of Housing and Urban Development (HUD) requirements and submit the annual application for homeless assistance grants funding. This technical assistance includes:

- Assisting local homeless service providers with the preparation of their annual project applications to HUD.
- Completing the collaborative application for the Washington Balance of State Continuum of Care.
- Performing the annual point-in-time count of persons facing homelessness and homeless housing inventory count.
- Using data from homeless management information systems to measure performance and progress.
- Coordinating with the Continuum of Care on funding priorities and best practices to reduce homelessness.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In 2015:

- Washington Balance of State Continuum of Care received \$6.1 million for a total of 45 projects spread throughout the 33 smallest counties.
- 83 percent of participants exited to permanent destinations.
- 1,410 persons remained in permanent housing or exited to permanent destinations.

Statutory Authority

The McKinney-Vento Homeless Assistance Act as amended by S.896 HEARTH Act of 2009

Fast Facts

Of the 45 projects awarded funding from HUD, four projects are transitional housing, 40 are permanent housing, and one is for supportive services only.

Eligible program activities include rental assistance, case management, project operations and capital expenditures.

HUD awarded a total of \$1.9 billion nationally in the 2015 competition.

Agency Representative

Nick Mondau

Operations Manager

360.725.3028

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Crime Victims Service Center Program

Supporting and advocating for victims of crime

Services

The Crime Victims Service Center program provides:

- Grant management for crime victim service providers.
- Technical assistance and support for crime victim service providers.
- Oversight of regional crime victim service center model to ensure services are available to crime victims throughout the state.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- In 2016, the Crime Victims Service Center Program awarded 50 grants to local agencies within the 14 regional crime victim service center areas.
- Regional crime victim service centers responded to 6,699 hotline calls last year.
- In 2015, OCVA worked to establish a statewide hotline to provide over-the-telephone assistance.

Fast Facts

Crime victim service centers provide services to victims of assault, burglary, trafficking, child abuse, driving under the influence of alcohol or drugs, homicide, identity theft, kidnapping, and property crimes.

In 1984, Victims of Crime Act (VOCA) established the Crime Victim Fund in the U.S. Treasury and authorized the fund to receive money from fines and penalties levied against criminals convicted of crimes in federal courts.

The number of crime victims assisted has increased from 2,605 victims in 2006 to 5,316 in 2015.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative
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Managing Director 360.725.2905
richard.torrance@commerce.wa.gov

Statutory Authority

The Federal Victims of Crime Act (VOCA) 1984 – 42 U.S.C., 10601



Developmental Disabilities Council

Helping people with intellectual and development disabilities live productive and integrated lives

Services

The Developmental Disabilities Council (DDC) engages in advocacy, systemic change and capacity building to help people with intellectual and developmental disabilities and their families live productive and integrated lives in their communities.

- The DDC develops and implements a state plan to address the needs of the estimated 108,000 people in Washington State with intellectual and developmental disabilities.
- Awards grants to nonprofit, community organizations and government agencies to conduct projects in leadership development, self-determination and advocacy.
- Works to improve policies in the areas of housing, education, transportation, recreation and more to make communities inclusive and welcoming.
- Provides training and leadership development opportunities for individuals with intellectual and developmental disabilities, family members, guardians, providers, and other allies.
- Provides information and news about support services and other public benefits through the Informing Families website, newsletter and blog.
- Mentors and supports individuals, family members and guardians moving from institution settings to home and community settings and conducts quality assurance surveys to assure their ongoing well-being.

Strategic Goal

The DDC's goal is to engage in advocacy, capacity building, and system change activities that contribute to a coordinated, comprehensive, consumer and family-centered system of services to support and enable individuals with developmental disabilities.

Results and Achievements

Results are reported federally and published in an annual performance report. The report is available on the DDC's website at www.ddc.wa.gov or by calling 1.800.634.4473

Statutory Authority

Public Law 106.402 Executive Order 96-06

Fast Facts

A developmental disability is a natural part of human existence and does not limit one's rights or participation in life.

With support and services, people with developmental disabilities can fully participate in all aspects of life, school, recreation and community service.

The DDC's designated state agency is the Department of Commerce. The council's 27 members are appointed by the Governor.

Forty-three thousand Washingtonians are eligible for services from the DDA. Currently over 14,000 individuals have been determined eligible for services, but they are not receiving services due to inadequate funding. The DDC is working to increase the number of individuals receiving needed services.

Agency Representative

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Developmental Disabilities Endowment Trust Fund

Providing opportunities for individuals with intellectual or developmental disabilities to plan and save for the future

Services

The Developmental Disabilities Endowment Trust Fund (DDEF):

- Provides outreach, enrollment, and account management and disbursement services for each individual who has an account through the Development Disabilities Endowment Trust.
- Provides information and referral to prospective and active participants to assure participation does not jeopardize entitlements to government services such as Supplemental Security Income and Medicaid.

Strategic Goal

Increase the number of new trust accounts that are opened each year through outreach and community education efforts.

Results and Achievements

- There are 2,664 accounts enrolled in both Third Party Individual Trust Accounts and Self Settled Individual Trust Accounts.
- The trust accounts have contributed/earned \$52.8 million since the program began.
- Since the program began, more than \$12.3 million has been distributed to beneficiaries to purchase goods or services in their local communities.
- Trust Fund investment portfolios, managed by the Washington State Investment Board, are meeting the objectives established by the Trust Fund Governing Board.
- \$12.2 million in matching incentives to participants in the program.

Fast Facts

In 1999, the Legislature gave the DDEF \$5 million to provide incentive matches to encourage individuals and families to plan for the future and save. While the capacity to match contributions has reached its maximum, the program still matches some program fees.

Investment income has averaged 5 percent annually since the fund was created in July 2002.

To be an eligible beneficiary, individuals must live in Washington State, be eligible for services from the Developmental Disabilities Administration (DDA), and be under the age of 65.

The DDEF is a seven-member, Governor-appointed governing board that establishes policies to direct the program.

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Statutory Authority

RCW 43.330.430: Developmental Disabilities Endowment Trust Fund



Developmental Disabilities Ombuds

Protecting the rights of Washingtonians with developmental disabilities.

Services

The Department of Commerce contracts annually to:

- Protect individuals with developmental disabilities receiving services from the state from actions or inactions that adversely affect the health, safety, welfare and rights of these individuals.
- Identify, investigate and resolve complaints made by, or on behalf of, individuals with developmental disabilities.
- Provide information about the rights of individuals with developmental disabilities
- Provide training for volunteer ombuds.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

The program will launch in 2017. Data are not available currently. The Developmental Disabilities Ombuds program aims to:

- Have more than 50 ombuds trained and certified in the first biennium of operation.
- Have more than 90 percent of health and safety complaints investigated and resolved in the first biennium of operation.

Fast Facts

Bipartisan legislation passed in 2016 and was modeled off the Long-Term Care Ombuds program.

Statutory Authority

RCW 43.382 Developmental Disabilities Ombuds

Agency Representative

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Dispute Resolution

An alternative to resolution of common disputes without resorting to civil court mediation

Services

The Dispute Resolution program provides \$485,000 annually as a grant to the fiscal agent of Dispute Resolution Washington to increase the following services beyond the service level supportable with local funding:

- Training and background knowledge on specialty issues.
- Pre-divorce child custody mediation.
- Small claims mediation.
- Neighborhood association and covenant violations mediation.
- Youth peer conflict mediation.
- Landlord-tenant mediation.
- Elder care mediation.
- Workplace issues mediation.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In the state fiscal year 2016, dispute resolution centers:

- Served more than 79,000 people.
- Generated 43,599 volunteer hours, supporting 5,851 cases with a resolution rate of 72 percent.
- More than 12,500 persons attended conflict resolution skill building training.
- Saved \$4,884,000 in court costs.

Fast Facts

Each dollar of State General Fund program expenditure generates savings of \$10 in court costs.

Local courts frequently mandate civil dispute be mediated before accepting petitions for civil hearings.

Statutory Authority

RCW 43.330.130 Services to poor and disadvantaged persons — Preschool children — Substance abuse — Family services — Fire protection and emergency management.

Agency Representative

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Domestic Violence Legal Advocacy

Providing community-based services for domestic violence victims in both the civil and criminal justice systems

Services

The Domestic Violence Legal Advocacy program provides \$1.2 million in state grants to community-based victim service agencies to:

- Support at least 20 hours per week of legal advocacy for victims of domestic violence.
- Provide for emergency needs such as food, clothing, hotel and transportation vouchers on limited basis.
- Train, support and provide technical assistance to legal advocates across the state.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- In state fiscal year 2016, grants supported legal advocacy services to 6,065 victims of domestic violence and their children.
- Grants support a half-time advocate at 49 community-based domestic violence programs.

Fast Facts

Victims of domestic violence are more than four times more likely to be murdered than the general population.

Crime in Washington
2015 Annual Report recorded
51,582 domestic violence related offenses.

Legal advocacy services increase safety options for Washington families.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

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Statutory Authority

Chapter 329, Laws of 2008, ESHB 2687 (Sec. 125 (3))



Emergency Solutions Grant

Providing homelessness prevention assistance to households that would otherwise become homeless, and assistance to rapidly re-house persons who are currently homeless

Services

The Emergency Solutions Grant program provides \$2.5 million in grants to local county governments and other service providers to:

- Help people who are homeless with rental and utility costs to obtain and keep housing.
- Help people who are homeless with a safe, temporary place to stay until permanent housing can be found.
- Help people who are on the brink of homelessness with rental and utility costs to stay in their housing.
- Connect people who are homeless or at-risk of homelessness with community resources and employment services.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- Local organizations served 10,378 people in FY 2015.
- 76 percent of participants come from a homeless situation. The other 24 percent were losing their housing.
- 92 percent of participants who stayed in the program more than 90 days exited to a permanent destination.

Fast Facts

County governments often partner with local nonprofit organizations to deliver the services.

In FY2013, \$1.9 million was allotted for re-housing, prevention and emergency shelter services statewide.

In FY2014, \$2.3 million was allotted for re-housing, prevention and emergency shelter services statewide.

In FY2015 and FY2016, \$2.5 million is allotted for re-housing, prevention and emergency shelter services statewide.

Agency Representative

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Statutory Authority

The federal McKinney-Vento Homeless Assistance Act as amended by S.896 HEARTH ACT of 2009.



Financial Fraud and Identity Theft

Collaborating to identify, investigate, and prosecute financial fraud and identity theft crimes

Services

The Financial Fraud and Identity Theft program provides revenue derived from Uniform Commercial Code filings to two task forces serving King, Pierce, Snohomish and Spokane counties. The mission of the task forces is:

- Detection, investigation and prosecution of financial fraud and identity theft.
- Concentration on high-impact offenders and complex financial fraud and identity theft involving multiple offenders.
- Training of law enforcement, and financial institution investigators and prosecutors.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

During state fiscal year 2016, the task forces:

- Conducted 814 investigations.
- Arrested 757 individuals on 2,949 offenses and convicted 778 of those individuals.
- Averaged a 97 percent conviction rate.
- Expansion of the program, adding Snohomish County to the participating jurisdictions

Fast Facts

Task force members include federal, state, county, and local law enforcement representatives, as well as financial industry investigators dedicated to addressing financial fraud impacts on the private sector.

The program is funded by a surcharge on Uniform Commercial Code filings collected in the previous state fiscal year. The amount varies, but expectations are for \$800,000 to \$900,000 per year.

Statutory Authority

RCW 43.330.300: Financial Fraud and Identity Theft Crimes Investigation and Prosecution Program

Agency Representative

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Foreclosure Fairness Act

Reducing foreclosures on owner-occupied residential properties in Washington State

Services

The Foreclosure Fairness Program addresses the rise in foreclosures by improving communication between lenders and homeowners to avoid foreclosure whenever possible.

The program provides homeowners counseling and mediation by a neutral third party to seek alternatives to foreclosure. Foreclosure Fairness Program funds provide:

- Free foreclosure counseling by trained housing counselors.
- Free legal assistance to low-income homeowners.
- Training and support for foreclosure mediators.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers, and employers.

Results and Achievements

The Foreclosure Fairness Act became law on July 22, 2011. As of September 2015, program funding has resulted in:

- 52 specialized foreclosure counselors and legal aid attorneys who provide free advice to homeowners facing foreclosure.
- 95 trained foreclosure mediators who conduct foreclosure mediations statewide.
- Over 9,100 mediation referrals (cases) received.
- Approximately 7,100 mediation cases closed/certified.
- Among the cases closed/certified, 51 percent resulted in agreement reached between the homeowner and the lender.

Fast Facts

Homeowners can be referred into the mediation program only by a housing counselor or attorney.

Counselors provided are free-of-charge to Washington homeowners.

Mediation is paid by a reasonable fee, equally divided between the lender and the homeowner.

More than half of the foreclosure mediators are volunteers or employees of Dispute Resolution Centers.

Program funding is provided by a \$250 fee paid by lenders for every recorded Notice of Trustee Sale on residential real property in Washington (some lenders are exempt from this fee).

Agency Representative

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Statutory Authority

RCW 61.24, relating to protecting and assisting homeowners from unnecessary foreclosures



HOME Investments Partnership Program – Rental Development

Ensuring access to affordable housing for very low-income families and individuals

Services

The HOME Investments Partnership Program - General Purpose (HOME) program provides grants and loans to housing authorities and nonprofit housing organizations for:

- Development and preservation of affordable rental housing.
- Permanent and supportive housing for homeless or special needs households.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Since 1992, the HOME General Purpose program has invested \$103 million to:

- Create or preserve 3,840 units of affordable housing statewide.
- Leverage more than \$340 million in private and public sector support.

Fast Facts

HOME is a federal program administered by the U.S. Dept. of Housing and Urban Development.

HOME projects serve households at or below 50 percent of area median income (AMI).

The HOME portfolio includes more than 125 affordable housing properties statewide.

Agency Representative

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Statutory Authority

Title II of the Cranston-Gonzalez National Affordable Housing Act



HOME Tenant-Based Rental Assistance Program (HOME TBRA)

Providing funds to nonprofits, local governments and housing authorities so that people who are homeless or have very low incomes are able to live in a neighborhood of their choosing, at a price they can afford

Services

The HOME Tenant-Based Rental Assistance Program (HOME TBRA) provides grants to nonprofit and local government agencies to provide:

- Tenant-based rental assistance.
- Security deposits.
- Utility deposits.

Strategic Goal

Mobilize and enhance local assets that strengthen community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In state fiscal year 2016, funding provided to HOME TBRA grantees helped accomplish the following:

- Approximately 590 households and 1,430 individuals received housing assistance.
- Approximately 45 percent of those assisted were homeless households representing some of the most vulnerable populations in need of affordable housing.

Fast Facts

HOME TBRA often provides stable housing until a Housing Choice Voucher is available (waiting lists can be closed for years at a time).

Eligible households must have income below 50 percent of the area median income.

Statutory Authority

TBRA is one of the programs funded through the HOME Investment Partnerships Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Funds are provided to the state by the U.S. Department of Housing and Urban Development (HUD). Program regulations: 24 CFR Part 92.

Agency Representative

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Housing and Essential Needs

Providing housing assistance for people with short-term incapacity

Services

The Housing and Essential Needs program provides funding to local governments and homeless service providers to help individuals referred by the Department of Social and Health Services with:

- Time-limited rent assistance.
- Services connected to housing stability.
- Limited essential needs items, such as personal hygiene and transportation.

Eligible participants have a short-term incapacity that prevents them from working for a minimum of 90 days and are experiencing homelessness or who are at risk of becoming homeless.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In 2015:

- 8,228 households were served.
- 64 percent of exited households gained stable housing.
- 83 percent of exited households gained unsubsidized housing.
- 16 percent of exited households gained subsidized housing.

Fast Facts

Participants were significantly less likely to experience housing instability.

Participants were more likely to remain connected to Washington's Basic Food assistance program.

Participants were 86 percent less likely to become incarcerated than a similar cohort served with cash assistance, in a 2012 study conducted by the Department of Social and Health Services.

Statutory Authority

RCW 43.185C: Essential Needs and Housing Support

Agency Representative

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Housing Opportunities for Persons With AIDS

Providing housing assistance and support services to low-income people with HIV/AIDS and related diseases, and their families

Services

Housing Opportunities for Persons with AIDS (HOPWA) is a federally funded program providing housing assistance and supportive services for low-income people with HIV/AIDS and related diseases, and their families. People with AIDS and other HIV-related illnesses often face challenges in meeting personal, medical and housing costs during their illness. HOPWA funds can be used for an array of activities including:

- Housing assistance, supportive services and program development costs.
- Operation and maintenance of facilities and community residences.
- Short-term payments to prevent homelessness.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Through the HOPWA Project Sponsors, the program:

- Provided housing assistance to 202 eligible individuals and 125 family members in state fiscal year 2016.
- Provided support services to 154 eligible individuals in state fiscal year 2016.

Fast Facts

When clients secure housing, they are better able to follow through on their health care treatment plans.

HOPWA grantees expended over \$750,000 in SFY2016 on eligible individuals and their families.

Statutory Authority

Housing Opportunities for People with AIDS is a federally funded program from the U.S. Department of Housing and Urban Development (HUD) authorized under the provisions of the AIDS Housing Opportunity Act, 42 USC Sec 12901 et.seq. and HUD Grants WAH13-F999 and WAH110016.

Agency Representative

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Human Trafficking

Increasing access to support services for tracking victims by increasing awareness and improving implementation of trafficking laws

Services

The human trafficking program:

- Provides training to law enforcement personnel on trafficking legislation.
- Create and share an information portal and coordinate statewide efforts to combat trafficking.
- Provides a comprehensive directory of resources for victims of trafficking.
- Administer the Washington State Task Force against the Trafficking of Persons.

Strategic Goal

Reduce human trafficking and improve access to and effectiveness of services to victims of human trafficking.

Results and Achievements

This program began July 1, 2015.

- To date, three statewide trainings have provided training to 97 prosecutors and law enforcement personnel.
- A statewide information portal/information clearinghouse was created.
- The Washington State Task Force Against Human Trafficking has met twice and has developed recommendations for the 2017 legislative session.

Fast Facts

The Washington state task force against the trafficking of persons includes representatives from the legislature, other state agencies, community-based nonprofits, academic institutions, research-based organizations and survivors of human trafficking.

Commerce assists with agenda planning and administrative and clerical support on the statewide sexually exploited children coordinating committee.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative

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Managing Director

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Statutory Authority

7.68 RCW

43.280 RCW



Housing Trust Fund

Increasing access to safe, decent and affordable housing for Washington's most vulnerable families and individuals

Services

The Housing Trust Fund provides grants and loans to nonprofit housing organizations, housing authorities, tribes, and local governments for:

- New construction of affordable housing.
- Acquisition and rehabilitation of existing affordable housing.
- Self-help housing and down payment assistance.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Since the Housing Trust Fund was established in 1986, investments of approximately \$1 billion have resulted in:

- 47,000 units of affordable housing statewide, benefiting 78,000 of the state's most vulnerable residents at any point in time.
- Every Housing Trust Fund dollar leverages \$4-6 from other sources.

Fast Facts

Approximately 70 percent of households served have incomes at or below 30 percent of area median.

More than half of households served include an individual with special needs.

Projects are located in every county of the state, with approximately 30 percent of funds targeted to rural areas.

Statutory Authority

RCW 43.185 Housing Assistance Program
RCW 43.185A Affordable Housing Program

Agency Representative

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Housing Trust Fund Operating and Maintenance Program

Supporting community efforts to provide safe, decent, affordable housing to extremely low-income families and individuals

Services

The Operating and Maintenance (O&M) Program provides grants to Housing Trust Fund recipients with projects that:

- Provide housing for people with extremely low incomes (at or below 30 percent of area median income).
- Have a documented gap in operating funds due to insufficient cash flow.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- The Trust Fund's O&M Program ensures the preservation of housing for approximately 1,500 extremely low-income households annually.

Fast Facts

Revenue is generated through a \$10 surcharge on document recording fees.

Operating subsidies currently support 71 affordable housing projects statewide.

Statutory Authority

RCW 36.22.178 Affordable Housing for All Surcharge

Agency Representative

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Independent Youth Housing Program

Providing rental assistance and case management to eligible youth who have aged out of the state dependency system

Services

The Independent Youth Housing Program (IYHP) provides funding in biennial grants to local non-profit organizations to serve eligible youth ages 18 to 23 who have aged out of the state dependency system to:

- Provide rent assistance.
- Provide security and utility deposits.
- Provide case management services to ensure housing stability.

The program strives to ensure that these youth avoid homelessness by having access to decent, appropriate, and affordable housing.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers, and employers.

Results and Achievements

In state fiscal year 2016, the Independent Youth Housing Program:

- Provided 119 households with assistance to avoid homelessness:
 - 79 percent exited to stable housing and 88 percent of those moved into non-subsidized stable housing.
- Enabled young people to connect with employment opportunities and education.

For those exiting the program:

- 43 percent increased their income.
- 47 percent furthered their education.
- 47 percent improved their employment.
- 60 percent improved their economic self-sufficiency.

Fast Facts

Five local grantees serve eligible youth in Benton, Franklin, Lewis, King, Kittitas, Pierce, Spokane, Thurston, Walla Walla, and Yakima counties.

Program uses an evidence-based self-sufficiency matrix to measure participants' progress in 18 domains.

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Statutory Authority

RCW 43.63A.305: Independent youth housing program



Justice Assistance Grant

Providing funds from the U.S. Department of Justice for state and local criminal justice initiatives to reduce and prevent crime, violence and substance abuse, and to improve functions of the state's criminal justice system

Services

The Justice Assistance Grant serves programs and activities in focused on drugs, gangs and violent crimes such as:

- Investigation, disruption and prosecution of drug trafficking and gang organizations.
- Training of law enforcement investigators, supervisors and management personnel.
- Evaluation of multi-jurisdictional drug-gang law enforcement initiatives and fostering of best practices.

Federal funding varies each year and the formula is based on reported crime. States and other jurisdictions are eligible to apply for funding if it fits within the scope and policies of the Department of Justice.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- The multi-jurisdictional task force program is nationally recognized for peer review evaluation and implementation of best practices.
- Prosecutorial success rate averages more than 14 percent above the national average for drug offenses.
- More than 70 percent of cases are collaborative with non-affiliated local agencies, other task forces, and federal agencies.
- Even with reduced grants and local revenues, the program maintained all supported task forces in compliance with the staffing model (as local agencies prioritize continuation of the program).

Fast Facts

The Justice Assistance Grant is considered the primary federal criminal justice system grant program to states.

Justice Assistance Grant funding for Washington state dropped from about \$10 million in 2004 to an average of about \$3.2 million per year thereafter.

Though a match is no longer required, local agencies contribute 18 times the original match ratio, from 3:1 grant to match ratio, to more than 1:6.

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Statutory Authority

RCW 43.330.130: Services to poor and disadvantaged persons— Preschool children — Substance abuse — Family services — Fire protection and emergency management.



Lead-Based Paint Program

Accrediting training providers, certifying qualified contractors, and providing public education about lead-based paint hazards.

Services

The Lead-Based Paint Program provides:

- Listings of licensed lead-based paint services firms providing inspection, risk assessment, abatement or renovation.
- “How-to” tips on working safely with lead-based paint. Oversight and training for abatement professionals, training providers, and the general public.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington’s families, workers and employers.

Results and Achievements

Since the program began operations in June 2004:

- 8,022 firms and individuals have been licensed in lead inspection
- 27 training providers have been accredited.
- Program has responded to 408 complaints and notifications.

Fast Facts

Lead-based paint is the number one environmental hazard to children under the age of six.

Lead poisoning in children can lead to permanent learning disabilities.

Most lead-based paint hazards are found in housing built before 1978.

Only certified specialty contractors may do regulated lead-based work on pre-1978 housing and child-occupied facilities.

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Statutory Authority
RCW 70.103 Lead Based Paint



Long-Term Care Ombuds Program (LTCOP)

Protecting the rights of Washington's long-term care residents by providing a presence in long-term care facilities.

Services

The Long-Term Care Ombuds Program (LTCOP) contracts annually with the non-profit Multi-Service Center to:

- Protect residents of long-term care facilities from actions or inactions that adversely affect the health, safety, welfare, and rights of these individuals.
- Identify, investigate, and resolve complaints made by, or on behalf of, residents of long-term care facilities.
- Provide information about the rights of residents in long-term care facilities.
- Provide training for volunteer ombuds.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In state fiscal year 2016:

- More than 70 ombuds were trained and certified.
- Resolved 88 percent of 1,753 health and safety complaints received.

Fast Facts

One-third of LTCOP's funding comes from the federal Administration on Aging under the Older Americans Act; two-thirds is state funding.

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Statutory Authority

RCW 43.190 Long-Term Care Ombuds Program



Low-Income Home Energy Assistance Program

Providing funds from a federal block grant program to help low-income Washington state households maintain affordable, dependable utility services and avoid shutoff during the winter

Services

The Low-Income Home Energy Assistance Program (LIHEAP) contracts with 26 community action agencies across Washington to provide services to low-income households, including:

- Energy assistance that pays a portion of the annual household heating costs.
- Energy crisis intervention.
- Heat system repair and replacement.
- Temporary shelter assistance.
- Other emergency services, such as blankets, space heaters, minor window and roof repair.
- Energy conservation education.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In program year 2016 (Oct. 1, 2015 - Sept. 30, 2016):

- Commerce distributed nearly \$47 million in the form of energy assistance for low-income households.
- Energy assistance was provided to 71,212 households.
- Over 80 percent of these households were at, or below, the federal poverty level.
- Of households served, 70 percent included at least one member who was elderly, disabled, or a young child.

Fast Facts

LIHEAP is administered federally by the Department of Health and Human Services.

LIHEAP distributes 85 percent of Washington's annual grant. Commerce's housing programs distribute the other 15 percent for weatherization services.

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Statutory Authority

RCW 43.63A.115, Community Action Agency Network - Delivery of Antipoverty Programs



Mobile and Manufactured Home Relocation Assistance

Providing financial assistance to households displaced by mobile home park closures

Services

Mobile Home Relocation Assistance is provided to eligible low-income households on a first-come, first-served basis. Priority is given to residents in parks closed due to health and safety concerns or park-owner fraud. Assistance provides eligible households with:

- Financial reimbursement for allowable expenses up to \$7,500 for a single section home and up to \$12,000 for a multi-section home.
- Problem-solving assistance.
- Local resource referral.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington’s families, workers and employers.

Results and Achievements

Since 2006, the Mobile/Manufactured Home Relocation Assistance Program has:

- Helped 156 households relocate their homes to another park or private property.
- Helped 32 households purchase manufactured homes built to U.S. Department of Housing and Urban Development standards.
- Provided problem-solving assistance and local resources to 472 households.

Starting in 2016, program staff undertaking process improvement measures to increase the number of households reimbursed.

Fast Facts

Mobile and manufactured home parks provide affordable homeownership for seniors on fixed incomes, low-income non-English speaking citizens, and first-time home buyers.

Mobile Home Relocation Assistance is funded by mobile home title transfer fees.

Affordable homeownership opportunities are maintained when homeowners receive financial reimbursement for relocation expenses.

Mobile and Manufactured Home Relocation Assistance is funded by mobile home title transfer fees.

Since 1989, 188 parks closed displacing 5,700 households.

Rate of park closure is increasing with eight parks closing in 2017, displacing 282 households.

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Statutory Authority

RCW 59.21, Mobile Home Relocation Assistance Act
RCW 59.22, Office of Mobile/Manufactured Home Relocation Assistance - Resident Owned Mobile Home Parks



New Americans

Providing naturalization assistance for legal permanent Washington state residents who are eligible to become United States citizens

Services

The New Americans program provides funding through annual contracts with the nonprofit, OneAmerica, to support:

- Marketing and outreach to legal immigrants, and coordination of naturalization assistance.
- Advertising of program activities statewide through radio, television, and print media.
- Eight Citizenship Day events and five roving attorney clinics across the state.
- Access to Citizenship Hotline and multilingual website that connects immigrants with local service providers.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In state fiscal year 2016:

- 354 volunteers provided in-kind legal, interpretation, and other services.
- 1,071 N-400 applications for naturalization were completed.
- 5,293 immigrants in Washington State received services through the program.
- 26,541 multilingual outreach materials were distributed.
- 361 children under age 18 received citizenship through their parents.

Statutory Authority

Engrossed Substitute House Bill 2687, Laws of 2008
Engrossed Substitute House Bill 6444, Laws of 2010, 1st Spec. Sess.

Fast Facts

State funds require a 25 percent match from non-state sources.

Agency Representative
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Office of Homeless Youth Prevention and Protection Programs

Leading the statewide effort to reduce and prevent homelessness for youth and young adults

Services

The Office of Homeless Youth Prevention and Protection Programs (OHY) works with communities and partners to establish ongoing and future funding, policy, and best practices related to improving the welfare of homeless youth in Washington. The Office is guided by a 12-member advisory committee composed of advocates, legislators, law enforcement, service providers, and other stakeholders. OHY funding is specifically allocated to six programs, each with a targeted mission, working together to increase the well-being of youth and young adults in transition:

- **Crisis Residential Centers** - Short-term, semi-secure, and secure facilities for runaway youth and adolescents in conflict with their families.
- **HOPE Centers** - Temporary residential placements for homeless youth under the age of 18.
- **Independent Youth Housing** - Rental assistance and case management for eligible youth who have aged out of the state foster care system.
- **Street Youth Services** - Identification and engagement with youth under the age of 18 who are living on the street.
- **Young Adult Shelter** - Emergency temporary shelter, assessment, referrals and permanency planning services for young adults ages 18 through 24.
- **Young Adult Housing Program** - Resources for rent assistance, transitional housing and case management for young adults ages 18 through 24.

Strategic Goal

Leads the statewide efforts to reduce and prevent homelessness for youth and young adults through five priority service areas to ensure youth and young adults have stable housing, family reconciliation, permanent connections, education and employment and social and emotional well-being.

Results and Achievements

The Office of Homeless Youth took on full oversight of crisis residential centers, HOPE centers and Street Youth Services in July 2016. At that time programs became responsible for reporting data through the Homeless Management Information System (HMIS). The Young Adult Shelter and Young Adult Housing programs launched in September 2016. Outcome data for those programs will be available after July 2017.

Statutory Authority

RCW 43.330

Fast Facts

Prior to passage of the Office's enacting legislation in 2015, Crisis Residential Centers, HOPE Centers, and Street Youth Services were managed by the Department of Social and Health Services. The Office is working to better integrate the work of these programs into a comprehensive system to serve homeless youth, and exploring other policy changes necessary to fulfill the Office's goals.

Agency Representative

Kim Justice

Executive Director

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Prison Rape Elimination Act (PREA) Program

Facilitate and provide comprehensive advocacy services for incarcerated survivors of sexual assault in Washington State

Services

The Prison Rape Elimination Act Program (PREA) in the Office of Crime Victims Advocacy (OCVA) works to facilitate a statewide approach to sexual assault victim advocacy services for incarcerated survivors in Washington State through direct services and grants with community-based sexual assault programs.

Services include:

- Technical assistance and grant management for local sexual assault coalition and sexual assault programs.
- Confidential telephone advocacy for incarcerated survivors in Department of Corrections (DOC) facilities.
- In-person advocacy services for DOC inmates at sexual assault forensic medical exams.
- Leading partnerships to assist in PREA compliance in Washington State.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers, and employers.

Results and Achievements

Since this work started in 2012:

- The partnership between OCVA, the Washington State Coalition of Sexual Assault Programs and DOC was highlighted as a national model by the VERA Institute of Justice and the PREA Resource Center.
- 14 grants were established with local sexual assault programs to provide advocacy services for DOC inmates
- Sexual assault advocacy services are available to more than 16,000 inmates in 28 DOC facilities.

Fast Facts

PREA was signed into law by President George W. Bush in 2003, and national standards for state compliance were released in 2012.

In a study released in May 2013, the Bureau of Justice Statistics estimated 200,000 inmates per year in the United States are sexually abused.

OCVA is continuing to develop partnerships working toward meaningful access to sexual assault advocacy services for incarcerated survivors in all detention facilities statewide.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative

Megan Baskett

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360.725.2898

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Statutory Authority

State funding through an interagency agreement with the Washington State Department of Corrections

Prison Rape Elimination Act : 42 USC Ch. 147



Prostitution Prevention and Intervention Account

Improving the health and safety of communities and families

In 2016, the Prostitution and Prevention Intervention Account funded the research and production of the legislative report, *Criminal Penalty Fines Related to Prostitution and Commercial Sexual Abuse of Minors*.

The report is scheduled to be submitted to the Legislature in December 2016.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- The report found an increase in the number of courts statewide assessing the statutorily-required fines, from 27 in 2015 to 35 in 2016.
- However, the research also found a significant decrease in the fines collected during the reporting period, from \$211,540 in 2015 to \$119,826 in 2016.

Statutory Authority

RCW 43.63A.720/735 Monetary penalties
RCW 43.280.091 Statewide coordinating committee on sex trafficking
RCW 9A.88 Washington State Criminal Code

Fast Facts

The Legislature established the Prostitution Prevention and Intervention Account (PPIA) in 1995 to provide counseling, and additional supportive services to enhance the ability of persons to leave or avoid prostitution.

The account is funded by fees paid by those convicted of or given a deferred prosecution for violating prostitution-related laws or ordinances (prior to June 7, 2012).

Additional funding is received from vehicle impounding fees and funds accrued due to the seizure and forfeiture of property and funds, paid by those convicted of crimes related to commercial sexual exploitation and prostitution.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative
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Retired and Senior Volunteer Program

Capitalizing on Washington's senior population's skills and energy for community improvements

Services

The Retired and Senior Volunteer Program (RSVP) contracts annually with 16 nonprofit organizations, covering 31 counties, to recruit and refer local volunteers to:

- Provide health education, food delivery, and elder care.
- Tutor and mentor students in public schools.
- Assist the Department of Veterans Affairs.
- Build and repair homes, restore land, improve and create recreational trails.
- Staff disaster assistance call centers, set up shelters, and assist with recovery efforts.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

In state fiscal year 2016:

- 5,643 RSVP volunteers provided over 926,000 hours of service in our communities (valued at more than \$21 million).

Fast Facts

Congress created RSVP in 1969. The program matches federal funds with state dollars.

Many nonprofit agencies and state programs depend on these volunteers for their operation.

Statutory Authority

RCW 43.63A.275, Retired Senior Volunteer Programs

Agency Representative

Cecil Daniels

Program Manager

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Services-Training-Officers-Prosecutors Violence Against Women Formula Grant

Strengthening criminal justice response to victims of domestic violence, dating violence, sexual assault, or stalking

Services

The Services-Training-Officers-Prosecutors (STOP) Grants provide funding from the Department of Justice, Office on Violence Against Women on a formula basis annually to law enforcement agencies, prosecutor offices, tribal programs, Washington State Administrative Office of the Courts, and non-profit, non-governmental community-based domestic violence and sexual assault service providers to:

- Provide advocacy, crisis intervention, therapy, and shelter to victims.
- Fund criminal justice equipment purchases, specialized crime units, and training.
- Provide support for judicial statewide projects and training.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

The STOP Program administered 120 grants with service providers in 2016. With these grants:

- Prosecutors filed 596 domestic violence charges, and 161 were violations of court orders.
- Law enforcement investigated 634 incidents of domestic violence, sexual assault, stalking; and trained 1302 officers.
- Community-based advocates assisted 782 victims in obtaining orders of protection.

Fast Facts

Funds support adult or teen victims of domestic and dating violence, sexual assault or stalking.

Promotes a coordinated community response with victim advocates, law enforcement and prosecutors.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative
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Statutory Authority

The Violence Against Women and United States Department of Justice Reauthorization Act of 2013, Public Law Number 109-162.



Sexual Assault Prevention Program

Building skills to prevent sexual violence in communities

Services

The Department of Commerce provides competitive grants through the Office of Crime Victims Advocacy to non-profit and local governmental sexual assault programs to conduct:

- **Primary Prevention:** Comprehensive and multi-session activities aimed at preventing sexual violence before it occurs.
- **Skill Building:** Programs and presentations focused on building skills and developing strategies within the community to prevent sexual assault.
- **Community Development:** Community-driven processes and activities promoting attitudes, behaviors, and social conditions that will reduce and ultimately eliminate factors that cause or contribute to sexual violence.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- Issued more than \$700,000 in prevention grants.
- Projects include community-specific initiatives focusing on sexual violence prevention with urban and rural youth, students in boys' and girls' athletics and parents and individuals with intellectual and developmental disabilities.
- Program is a competitive fund distribution process to achieve increased saturation and dosage of prevention activities.

Fast Facts

Seven community sexual assault programs and community-based grantees are conducting comprehensive sexual assault primary prevention initiatives in urban and rural communities in Washington State.

Grantees conducted 621 prevention activities, distributed 44 information materials and reached 9,372 participants.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

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Statutory Authority

RCW 43.280

Rape Prevention and Education (RPE) Federal funding through an interagency agreement with the Department of Health – Violence Against Women Reauthorization Act of 2013.



Sexual Assault Services Program

Providing comprehensive crisis intervention, advocacy, and support services to sexual assault and abuse victims and their families.

Services

The Department of Commerce provides grants through the Office of Crime Victims Advocacy to non-profit, local government, and Tribal sexual assault programs to:

- Provide support and assistance to victims and their families and caregivers to enhance their recovery from sexual assault.
- Alleviate acute and long-term distress resulting from sexual assault.
- Assist victims in gaining access to the legal system.
- Support victims through the legal process to ensure their interests are represented and rights are upheld.
- Conduct education presentations and activities to increase awareness of sexual assault and abuse, available services, and to build skills to prevent sexual violence.
- The full range of services available includes crisis intervention, information and referral, legal advocacy, medical advocacy, general advocacy, systems coordination, support groups, prevention, and therapy.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers

Results and Achievements

- An accredited community sexual assault program serves every county in Washington.
- 77 grants to community sexual assault programs, community-based organizations and tribes support local community capacity throughout the state to assist victims and their families.

Fast Facts

The program serves child and adult victims of sexual assault and assists families and significant others of assault victims.

More than one-third of the state's women have been sexually assaulted during their lifetime.

Sexual assault survivors are more likely to report health, mental health, and life difficulties.

If you are a victim of a crime and are looking for services:

1.800.822.1067 or
ocva@commerce.wa.gov

Agency Representative

Trisha Smith

Section Manager

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Statutory Authority

RCW 43.280 Community Treatment Services for Victims of Sexual Assault

RCW 70.125 Victims of Sexual Assault Act

Violence Against Women Reauthorization Act of 2013



Statewide Reentry Council

Improving outcomes related to reentering the community after incarceration

Services

The Statewide Reentry Council:

- Increases collaboration between local and state programs relevant to prior incarcerated people reentering the community.
- Improves safety for victims and their families.
- Improves outcomes for individuals reentering the community from incarceration.
- Develops and monitors statewide goals relevant to reentry.
- Recommends system and policy changes to reentry systems and supports.
- Reports to the Legislature.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Since 2SHB 2791 passed in 2016:

- The Governor appointed 15 members from a broad spectrum of stakeholder groups to the council.
- The council met and elected leadership.
- The council conducted a nationwide competitive recruitment for an executive director.
- The council presented recommendations and a report to the Legislature.

Fast Facts

Collaborated with the Washington State Institute for Public Policy to conduct an analysis of effective programs.

Met with staff of the Joint Legislative Audit and Review Committee regarding a future audit.

Cooperated with the Governor's Office regarding Executive Order 16-05 - "Building safe and strong communities through successful reentry."

Agency Representative

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Statutory Authority

RCW 43.380 Washington Statewide Reentry Council



Victim Witness Assistance Program

Helping provide systems-based advocacy and support services for victims during investigation and prosecution of a crime

Services

The Victim Witness Assistance program provides grants to county prosecutors to:

- Notify victims and witnesses of court proceedings, dates, and events.
- Prepare and submit orders of restitution.
- Provide information and assistance to crime victims for compensation applications.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- In 2016, Commerce awarded grants to 39 county prosecutor offices providing services in 39 counties.
- In 2016, a grant was awarded to the Washington Association of Prosecuting Attorneys to provide victim and witness training to programs.

Fast Facts

Services are available when a crime was reported and is being prosecuted.

Victim witness assistance can be provided for multiple crime types including sexual assault, domestic violence, kidnapping, trafficking, homicide, burglary, and driving under the influence of alcohol or drugs.

If you are a victim of a crime and are looking for services: 1.800.822.1067 or ocva@commerce.wa.gov

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Statutory Authority

RCW 7.68.035: Establishment of Crime Victim and Witness Programs in County



Vulnerable Families Partnership

Creating a shared policy agenda and program activities with state and private partners focused on vulnerable families

Services

This project began with a two-year grant from the Bill & Melinda Gates Foundation. The project continues to provide technical assistance and:

- Identify best practices for serving vulnerable families.
- Recommend activities to state and private partners that move toward a shared policy agenda.
- Identify barriers to implementation and find ways to improve services to vulnerable families.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- The partnership established a core and executive team with representatives from Commerce, Department of Social and Health Services (DSHS), The Governor's Policy Office, and private partner Building Changes.
- The partnership has identified the following priorities:
 - Establish a housing continuum for vulnerable families that includes rapid re-housing.
 - Formalize connections between DSHS community services offices, employment support services, and housing providers for better care coordination and shared case planning.
 - Improve collaboration with K-12 providers - especially with homeless liaisons in school districts.
 - Provide rapid technical assistance through two 100-day challenges to end family homelessness.

Fast Facts

Positions funded to support this work are a project lead at Department of Commerce, a Project Manager at DSHS and a Policy Advisor in the Governor's Office.

Grant activities funded through December 2015. Commerce and DSHS continued to work to provide more rapid technical assistance.

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Statutory Authority

Vulnerable Families Partnership began through a grant provider, the Bill & Melinda Gates foundation.



Washington Youth and Families Fund

Providing supportive services to families experiencing homelessness

Services

The Department of Commerce contracts with Building Changes to administer Washington Youth and Families Fund grants to non-profit organizations that provide the following services in conjunction with housing:

- Comprehensive and individual case management.
- Referrals to mental health and substance abuse treatment.
- Living skills training.
- Parenting, education, childcare and transportation assistance.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Participants in this services-only program experienced the following outcomes in state fiscal year 2015:

- 41percent of participating households exited to stable housing.
- 9 percent of participating households exited to unstable housing.
- 26 percent of participating households exited with earned income.
- 28 percent of participating households exited with increased incomes.

Fast Facts

Grants help provide comprehensive services to move families from crisis to stability.

More than \$14 million in philanthropic funds leveraged.

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WorkFirst Limited English Proficiency Program

Community Jobs, Career Jump, and Community Works

Building skills to overcome barriers to employment for Temporary Aid for Needy Families recipients

Services

Commerce WorkFirst serves Temporary Aid for Needy Families (TANF) recipients who gain work history and overcome barriers to employment. These transitional jobs programs combine real work with skill development, supportive services, and case management.

- Contracts with local community organizations provide services to participants.
- Community Jobs prepares participants for employment by combining issue resolution with work-based learning.
- WorkFirst LEP serves customers with limited english proficiency (established in 2013).
- Career Jump incentivizes employers to hire participants upon completion of work-based learning.
- Community Works helps participants build references and job skills and provides career field work experience. Some participants will be enrolled in an education pathway while in this program.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- More than 48,365 participants have been served through local community organizations.
- During the second quarter of state fiscal year 2016, 72.7 percent of participants became employed.
- During the same time period, the average wage for participants who gained permanent employment was more than \$1.78 over the state minimum wage.

Fast Facts

Commerce WorkFirst contracts are performance-based using pay points.

The program collaborates with the Department of Social and Health Services, Employment Security Department, and the State Board for Community and Technical Colleges.

Program length for each participant varies from three to 12 months.

Agency Representatives

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Statutory Authority

RCW 74.08A, Washington WorkFirst Temporary Assistance for Needy Families



811 Project Rental Assistance Demonstration Project

Helping extremely low-income, non-elderly disabled households with rent assistance in Washington State

Services

- Coordinate \$5.7 million, five-year federal grant through the Office of Housing and Urban Development (HUD) to provide project-based rental assistance.
- Provide subsidies for 175 housing units across Washington State.
- Focus on supporting households with functional or cognitive disabilities; developmental disabilities; or mental illnesses or co-occurring disorders.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

Since the grant program was authorized in February of 2013, the 811 Project Rental Assistance Project has:

- Worked with Department of Social and Health Services Aging and Long-Term Support Administration (AL TSA) to identify clients for the program.
- Worked with property owners to identify federal program requirements for eligibility.
- Provided technical assistance to place eligible residents starting in the spring of 2015.

Fast Facts

Washington was one of 13 states to be awarded funding in February of 2013.

All subsidies must help non-elderly (18-61 years of age) disabled households receiving or eligible to receive Medicaid and DSHS (Aging and Long-Term Support Administration) supports.

Properties funded through the Washington State Housing Trust Fund, HOME or the Washington State Housing Finance Commission (WSHFC) Low-Income Housing Tax Credit programs are eligible for 811.

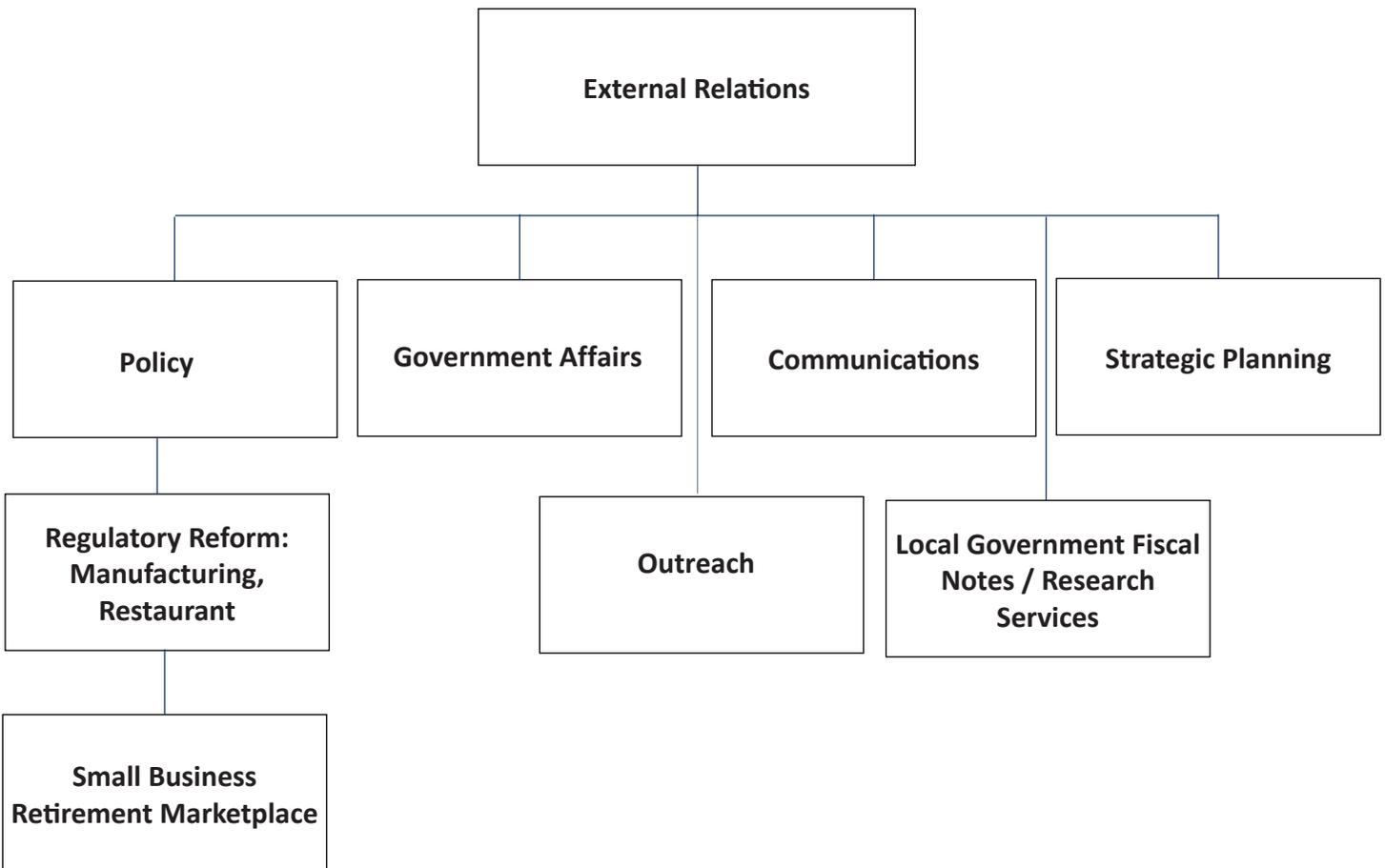
Statutory Authority

Section 811 of the National Affordable Housing Act of 1990 (P.L. 101-625) as amended by the Housing and Community Development Act of 1992 (P.L. 102-550), the Rescission Act (P.L. 104-19) the American Homeownership and Economic Opportunity Act of 2000 (P.L. 106-569) and the Frank Melville Supportive Housing Act of 2010 (P.L. 111-374)

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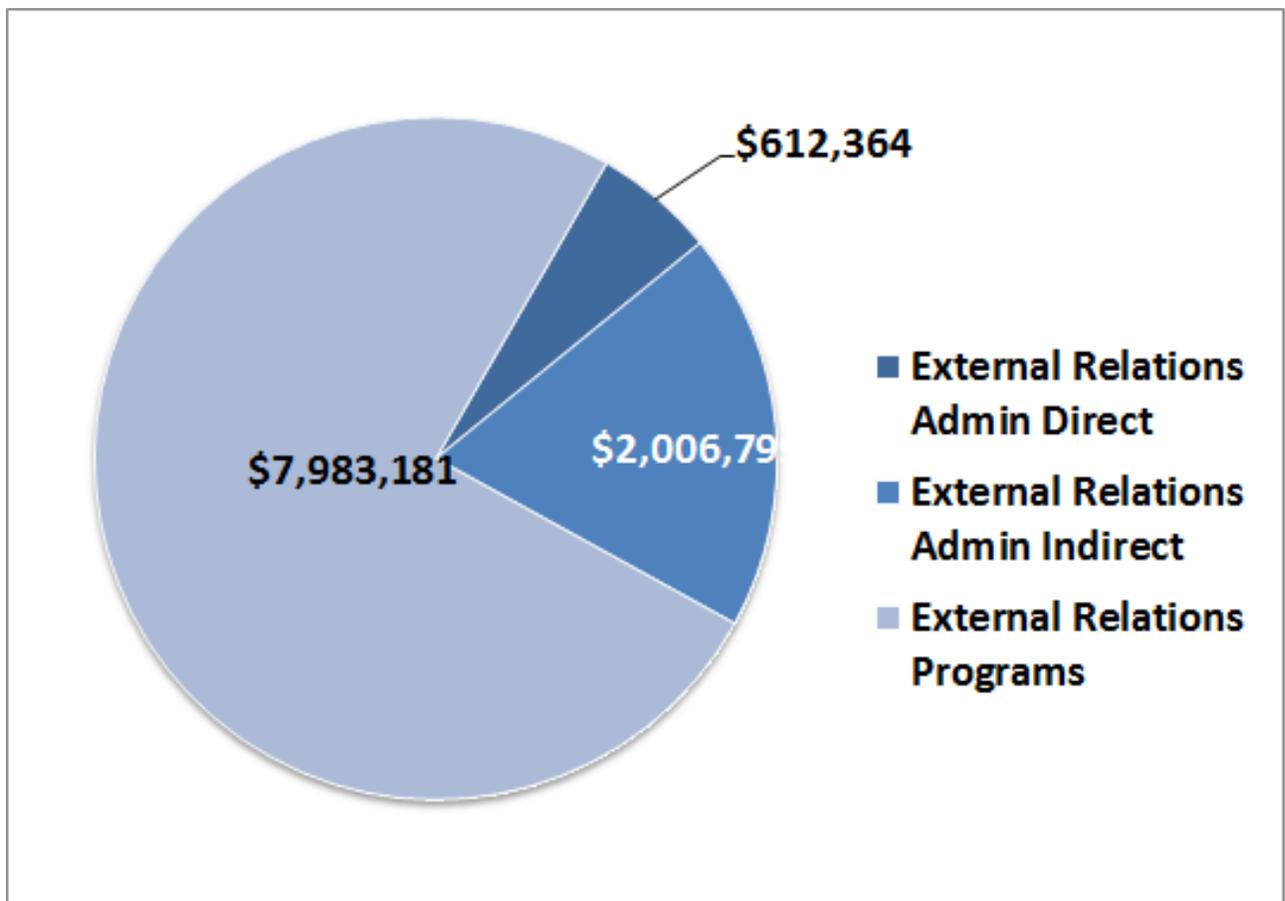
External Relations Divisions (ERD)





External Relations Operating by Program

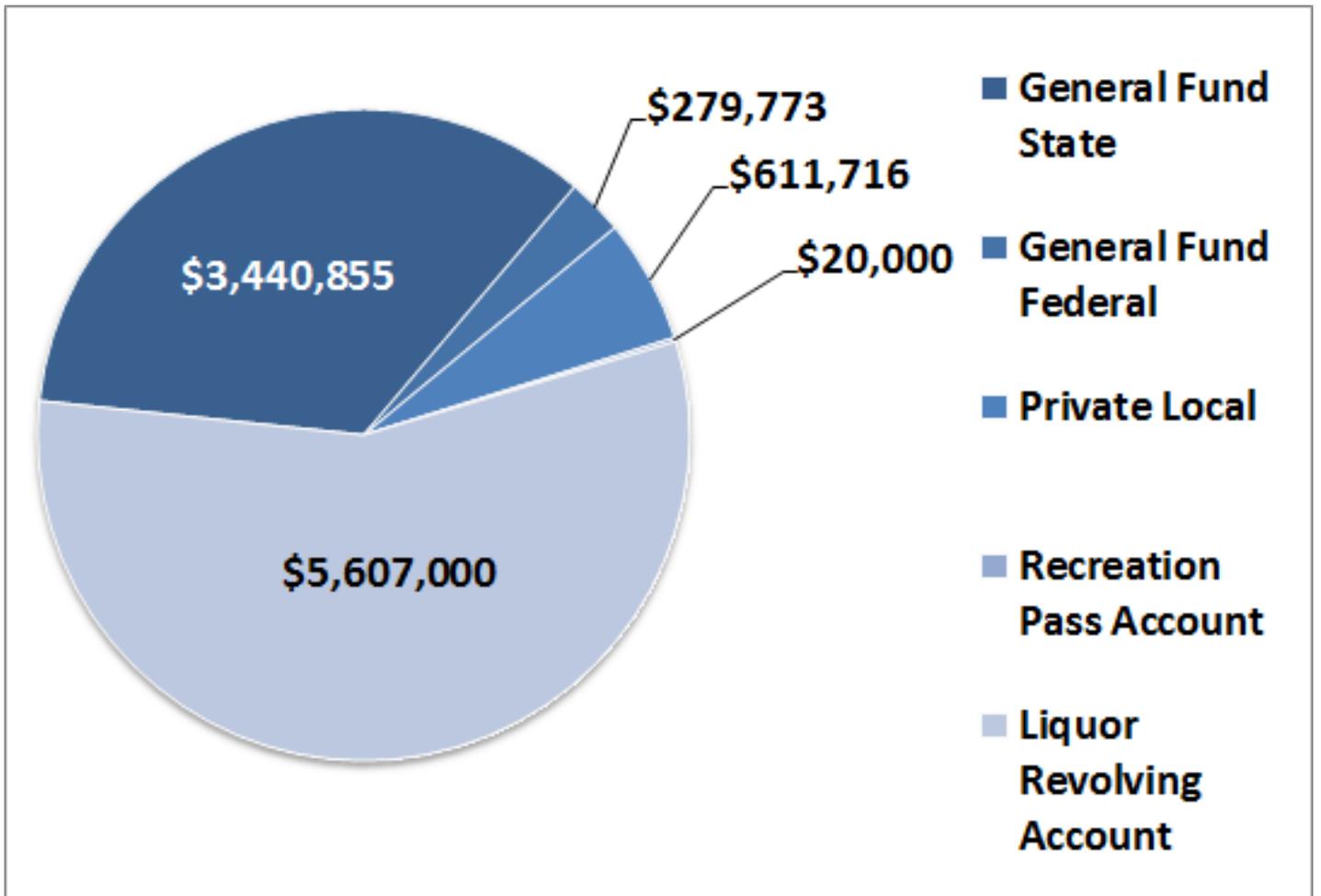
2015-17 Total Operating Budget: \$10,602,344 | Total FTE 17.4





External Relations Operating by Fund

2015-17 Total Operating Budget: \$10,602,344 | Total FTE 17.4





Program Fact Sheets

- Bond Cap Allocation Program
- Bond Users Clearinghouse
- Community Outreach Program
- Genuine Progress Indicator
- Local Government Fiscal Note Program
- Municipal Research and Services Center
- Public Facilities District Financial Feasibility Review
- Rural Energy Development for Washington (REDA)
- Regulatory Roadmap
- Research Services
- Washington Small Business Retirement Marketplace



Bond Cap Allocation Program

Providing financing options for projects that significantly benefit the people of Washington

Services

The Bond Cap program manages the allocation of issuance authority for private activity bond types that are limited under federal law.

- Low-income housing.
- Exempt facilities (solid waste, electricity, water, recycling).
- Small issue manufacturing.
- Beginning farmers and ranchers.
- Student loans.
- Qualified Energy Conservation Bonds.

Strategic Goal

Provide low-cost financing options for projects with both public and private benefits.

Results and Achievements

- Since 1987, Bond Cap has approved more than \$12.2 billion in tax-exempt private activity bond authority.
- In fiscal year 2015, \$800 million in bonds were issued under the tax-exempt private activity bond cap.
- During 2014 and 2015, Bond Cap allocations helped to create or rehabilitate 7,093 units of affordable housing.
- During 2014 and 2015, Bond Cap allocations supported the creation of 14,929 construction and permanent jobs.

Fast Facts

Internal Revenue Code defines the types of projects that qualify.

State law sets aside portions of the total Bond Cap for each type of project and establishes allocation criteria.

The 2016 Bond Cap is equal to \$100 per capita, totaling approximately \$717 million.

Agency Representative
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Statutory Authority

Internal Revenue Code Section 146
RCW 39.86 Bond Cap Allocation
WAC 365-135 Bond Cap Allocation Rules
RCW 39.84.090 Industrial Development Revenue Bonds



Bond Users Clearinghouse

Providing public debt data and analysis to policy makers and the finance industry

Services

- Monthly municipal bond data spreadsheets.
- Two annual reports:
 - The Public Debt Report – *An Analysis of Bond and Other Debt Issues by Local and State Government*
 - The GO Report – *An Analysis of Local Government Outstanding General Obligation Debt*

Strategic Goal

Provide data and analysis of trends in the state’s municipal bond market and local government indebtedness

Results and Achievements

- Local jurisdictions can make financial decisions based on solid data by comparing the costs of relevant debt issues.
- State-level policymakers receive easy-to-read data analysis that helps them track trends in municipal debt.
- The finance industry can draw on market data not available from other sources.
- Piloting data sharing with the State Auditor's Office to reduce local government reporting requirements.
- Automated ability to retain a copy of each jurisdiction’s annual debt data submission.

Fast Facts

State agencies and local governments in Washington issued bonds with a total value of \$16 billion during 2015.

During 2015, state agencies issued \$2.3 billion and local governments issued \$4.1 billion in GO bonds.

K-12 school districts in the state issued \$1.3 billion during 2014.

Cities issued 74 GO bonds totaling \$300 million during 2015.

Counties issued 19 bonds totaling \$665 million in 2015.

Agency Representative

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Program Manager

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Statutory Authority

RCW 39.44.210 Bond Users Clearinghouse statute

WAC 365-130 Clearinghouse rules



Community Outreach Program

Helping rural and disadvantaged communities discover and use our services

Services

The Community Outreach Program works with rural and underserved communities, including Indian tribes, to help partner we take advantage of eligible commerce grants, loans and services.

- Provide technical assistance to local governments.
- Bringing a holistic view of Commerce programs to the local community.
- Connecting communities to our 100+ programs.
- Coordinating key conversations with relevant agencies.

Strategic Goal

Create strong external partnerships with our stakeholders and rural communities through participation, responsiveness, and follow-up to ensure informed local decisions and empowered civic engagement.

Results and Achievements

- Visited 25 of the 39 counties across Washington State.
- Conducted outreach via four tribal conferences, one affordable housing conference, two Association of Washington Cities (AWC) events and one Community Action Council.
- Met with 166 constituents regarding housing/homelessness, economic development, wildfire and disaster preparedness, tribes, forest products, workforce development, community action centers, infrastructure and growth management issues.
- Serve on the Partners for Rural Washing Board (PRWB).

Fast Facts

The Community Outreach Program works with rural, underserved and tribal communities.

The program was created in March 2016.

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Statutory Authority

43.330.050 Community and economic development responsibilities.
43.330.060 Trade and business responsibilities.



Genuine Progress Indicator

Provide a broad measure of economic prosperity in Washington State that includes economic, social, and environmental factors

Services

- The Genuine Progress Indicator serves as the outcome measure for “Quality of Life” within the Results Washington Prosperous Economy goal area.
- Commerce calculates the Genuine Progress Indicator annually. All 26 individual metrics within the GPI are drawn from publicly available data sources. The GPI time series extends back to 1960, showing how Washington’s economic prosperity has grown over the decades.
- Commerce provides support to other agencies using the GPI for economic analysis, and works with stakeholders to understand the unique value of this measure in addition to other economic measures like the state’s gross domestic product (GDP).

Strategic Goal

Quantify quality of life in Washington State through the Genuine Progress Indicator (GPI). This new indicator is meant to complement state Gross Domestic Product, or GDP, to better articulate the actual lived experiences of its people and to better define what it is like to be a Washingtonian.

Results and Achievements

- In July 2014, the Washington Genuine Progress Indicator was adopted by the Governor’s Prosperous Economy Goal Council as the outcome measure for Quality of Life.
- Washington became the third state to adopt the GPI.
- Commerce collaborated with academics, consultants, and a local non-profit firm in developing the Washington GPI.

Fast Facts

The GPI is based on a triple bottom line of economic, social and environmental criteria, all of which have measurable impacts on our state.

In 2013, Washington’s GPI was \$193 billion, or \$28,035 per person. This represents an increase of 4 percent from 2012.

State GDP in 2013 was \$403 billion, or \$55,425 per person.

Preliminary estimate 2014 figure for GPI is \$200 billion, a 2.5 percent increase from 2013. The final 2014 and advanced GPI is scheduled to be released in January 2017.

Agency Representatives:

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Local Government Fiscal Note Program

Providing objective, rapid-response fiscal analysis for the Legislature since 1978

Services

- Produce local government fiscal notes at the request of the Legislature.
- Provide fiscal analysis about upcoming legislation and initiatives affecting cities, counties, and special districts (except school districts and courts).

Strategic Goal

Provide timely and thorough data analysis that allows policy makers to reach data-driven fiscal decisions regarding proposed legislation involving local governments.

Results and Achievements

- The Local Government Fiscal Note Program's revision rate for 2016 was 10.5 percent, the lowest rate among the top fiscal note producers.
- Timeliness decreased to 90.8 percent from the last short session rate of 83.3 percent.
- 2015 timeliness increased by over 3 percent from the last long legislative session despite slightly increased volume and new analysts.
- Average turn-around time was 4.17 days, well below the statutory deadline of 5 days.
- Topic areas for notes in the 2015 session included:
 - 24 percent Criminal Justice
 - 18 percent Public Works / Energy
 - 17 percent Social Services
 - 14 percent Land Use / Environment
 - 14 percent Taxes / Economic Development
 - 13 percent Government Operations

Fast Facts

The Local Government Fiscal Note Program fields the most requests for fiscal notes in the state – 524 in 2015; the next highest producer field 230 requests.

One of the widest policy bandwidths of any research unit in state government.

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Statutory Authority

RCW 43.132 Fiscal Impact of Proposed Legislation on Political Subdivisions



Municipal Research and Services Center

Working together for excellence in local government

Services

The Municipal Research and Services Center of Washington (MRSC) is a private nonprofit agency that provides local government officials with research, information, and advice under a contract with Commerce. MRSC serves local governments by providing:

- Dependable advice from a multidisciplinary team of professional consultants.
- A comprehensive website.
- Access to thousands of sample documents.
- Timely print and electronic newsletters.
- Informative publications.
- Access to the largest local government library collection in the Northwest.

Strategic Goal

To promote excellence in Washington local governments through professional consultation, research and information services.

Results and Achievements

- In 2016, MRSC answered 6,957 inquiries from local governments.
- In 2016, the MRSC website averaged 136,048 unique visitors each month.

Fast Facts

MRSC has been serving local governments in Washington since 1934 – more than 80 years.

MRSC has been a model for similar programs in other states.

MRSC is funded through a share of liquor profits and taxes, which would otherwise be distributed to local governments.

Statutory Authority

RCW 43.110 Municipal research and services

Agency Representative

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Research Project Manager

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Public Facilities District Financial Feasibility Review

Helping public facilities districts make data-driven financial decisions

Services

The Public Facilities District (PFD) Financial Feasibility Review program manages the process for conducting independent financial feasibility reviews for public facilities districts when:

- A new PFD is formed.
- A new PFD issues new debt.
- The long-term lease, purchase, or development of a facility by a PFD.

Strategic Goal

To ensure public facilities districts have independent financial feasibility analyses to make data-driven financial decisions.

Results and Achievements

- More than \$340 million in public facilities district projects have undergone reviews since 2012.
- Financial feasibility reviews for the following public facilities districts are available online:
 - Spokane Public Facilities District.
 - Richland Public Facilities District.
 - Lewis County Public Facilities District.
 - Asotin County Public Facilities District.
 - Washington State Convention Center Public Facilities District, Phase 1.

Fast Facts

The independent review must be conducted by Commerce through the Municipal Research and Services Center of Washington or through another state agency, educational institution, or private consulting firm.

A review "must examine the potential costs to be incurred by the PFD, and the adequacy of revenues or expected revenues to meet those costs." Per RCW 36.100.025

Statutory Authority

RCW 36.100.025 Independent financial feasibility reviews – When required – Public document

RCW 35.57.025 Public Facilities Districts

Agency Representative

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Rural Energy Development for Washington (REDA)

Providing technical assistance to rural small businesses and agricultural producers wishing to use the USDA REAP grant to support their energy efficiency or renewable energy project.

Services

- Technical assistance to agricultural producers and rural small businesses wishing to apply for a United States Department of Agriculture (USDA) Rural Education Achievement Program (REAP) grant.
- Outreach to agricultural producers and rural small businesses.
- Site-specific consultations for potential REAP eligible projects.
- Project development and resource assessment.
- Feedback on project alignment with REAP Priorities.

Strategic Goal

To increase direct participation in renewable energy generation and energy efficiency improvements by rural small businesses and agriculture producers throughout the state.

Results and Achievements

- This is a grant-funded program.

Fast Facts

This is a grant-funded program.

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Regulatory Roadmap

Making it Easier for Businesses to Open in Your Community

Services

- Help reduce regulatory uncertainty and time for businesses through a single point of access for all state, county, and city regulatory requirements.
- Provide templates, tools and technical assistance to local jurisdictions interested in attracting restaurants and manufacturing facilities.
- Develop sector-specific regulatory information in partnership with the business community.

Strategic Goal

Help improve the regulatory experience in Washington so it's easier for businesses to open or expand in communities across Washington, which helps to attract and retain jobs.

Results and Achievements

- Since 2014, Commerce has partnered with 10 local jurisdictions to provide single-stop regulatory information for restaurants and manufacturers.
- Developing templates that can be used by additional jurisdictions
- Beginning work on a regulatory road map for the construction sector.

Fast Facts

Opening a restaurant in Seattle can involve meeting requirements from up to 17 city, county and state regulatory agencies.

Since launching the Seattle Restaurant Success website, more than 4,500 users have accessed the site.

Statutory Authority

RCW 43.330.440

Executive Orders 10-05 and 12-01

Agency Representative

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Senior Policy Advisor

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Research Services

Providing fee-based contracted research, program evaluation, and project management support.

Services

Research Services provides a full range of research, grant writing, and program evaluation services, including:

- Report writing, editing, design, and production.
- Financial and economic data analysis.
- Survey development, administration, and analysis.
- GIS mapping and other visual methods of data analysis.
- Grant prospecting and application development.

Strategic Goal

Use a highly adaptable, market-based approach to developing Commerce’s research, program evaluation, and independent fundraising capacity.

Results and Achievements

2015-2016: Research Services generated about \$245,000 in fee-based contracts on 17 projects.

- In the last five years, Research Services has managed more than 100 projects, including four six-figure studies.
- Clients external to the agency have included the Office of Financial Management, State Treasurer, City of Olympia, and Washington Association of Counties.

Fast Facts

Major projects Research Services has recently managed include:

A benefit analysis of public uses for a state parks building.

An analysis of the statewide availability of sexual assault nurse examiners.

Facilitation of a stakeholder process used to update a statewide sexual violence prevention plan.

Nationwide research on innovative approaches to infrastructure financing.

A geo-spatial map of developments in the Puget Sound Region.

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Statutory Authority
Varies with contracted project



Washington Small Business Retirement Marketplace

Connecting small businesses and their employees with affordable plans to increase retirement savings

Services

Washington's Small Business Retirement Marketplace is a virtual marketplace where qualified financial services firms offer low-cost retirement savings plans to individuals and businesses with less than 100 employees, including sole proprietors and self-employed individuals.

Strategic Goal

Increase individual asset building through workplace-based retirement savings and support small business development by removing barriers to accessing affordable employee benefits plans.

Results and Achievements

- The Marketplace is scheduled to launch with a learning year in January 2017.

Fast Facts

Nearly 90,000 small businesses in Washington offer no retirement plans to their employees.

Less than half of Washington workers participate in a retirement plan at work.

Participation in the Marketplace is voluntary for employers and employees.

Accounts are portable. When employees switch jobs, they can take their savings with them.

Statutory Authority

ESSB 5826, Chapter 296, Laws of 2015

43.320 RCW

43.330 RCW

Agency Representative

Carolyn McKinnon

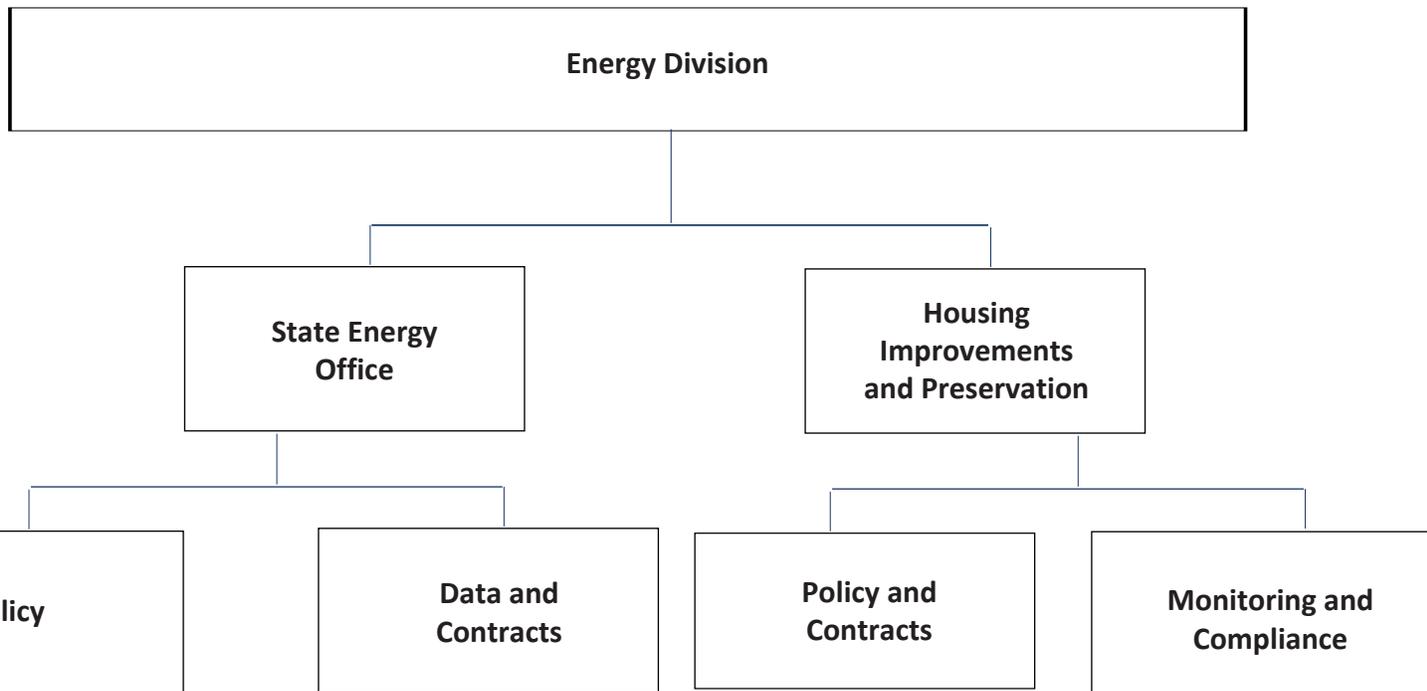
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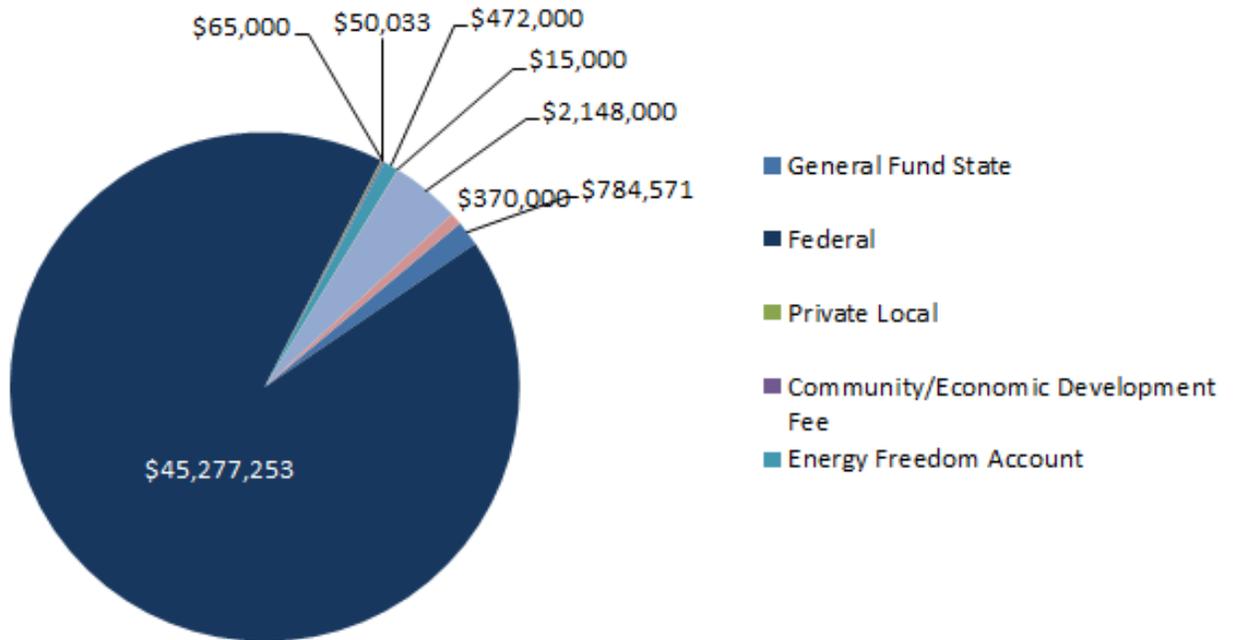
Energy Division





Energy Division Operating by Fund

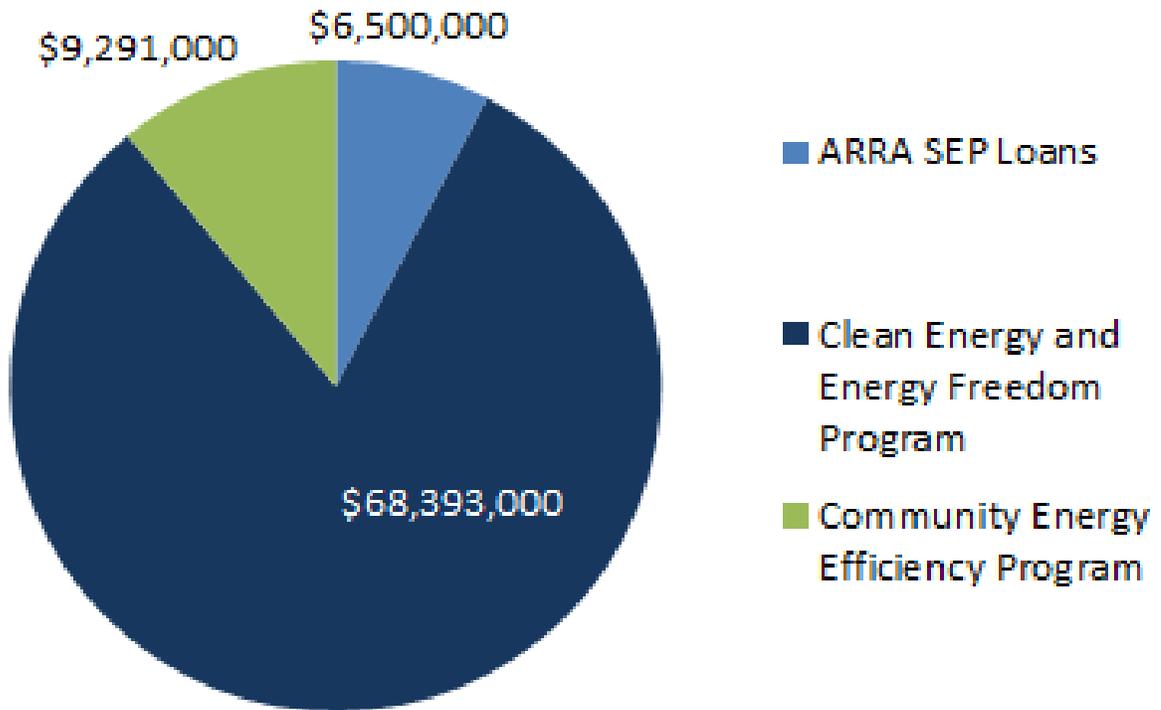
2015-17 Total Operating Budget: \$49,181,857





Energy Division Capital by Unit

2015-17 Total Capital Budget: \$99,184,000





Program Fact Sheets

- Energy Matchmaker Program
- State Energy Office
- State Energy Office - Clean Energy Fund
- Weatherization Program



Energy Matchmaker Program

Supporting partnerships with local agencies, utilities and other service providers to help weatherize homes of low-income families, which improves efficiency and reduces energy costs

Services

The Energy Matchmaker Program matches funds and resources from utilities, rental owners and other sources ,dollar-for-dollar, to provide local energy efficiency improvements, such as:

- Comprehensive energy audits.
- Ceiling, wall, floor and duct insulation.
- Diagnostically driven air sealing to close gaps where heat can escape.
- Heating system efficiency modifications.
- Repair and rehabilitation services to eliminate health and safety hazards, such as mold, lead-based paint and asbestos.
- Thorough inspections to ensure that established technical specifications and applicable building codes are met for installed measures.

Strategic Goal

Strengthen communities by creating healthy, efficient housing for low-and-moderate-income households.

Results and Achievements

- In 2015, thousands of low-income single-family households in Washington State saved an average of \$270 in energy benefits.
- Conserves energy, helping to reduce demand for new energy generation sources.
- Weatherization and associated health and safety repair help preserve existing affordable housing.
- Formed lasting community-based partnerships between local weatherization agencies and utilities, public and private.

Fast Facts

The Energy Matchmaker program was created in 1987 to allocate over \$13 million in oil overcharge settlement funds. State capital funds have supported continuation of this successful program since 1991.

The Energy Matchmaker program doubles the value of state funds spent on low-income weatherization.

Agency Representative

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Statutory Authority

RCW 70.164, Low-Income Residential Weatherization Program

RCW 43.330.110, Housing-energy assistance



State Energy Office

Providing funding for revolving loans, smart grid improvements and matching funds for federal grants to help increase Washington's energy independence

Services

- Develop the State Energy Strategy to promote competitive energy prices, foster clean energy economy and job creation, and meet the state's greenhouse gas reduction requirements.
- Administer the state Clean Energy Fund and several federal programs providing loans and grants to companies and individuals for smart grid, energy efficiency, renewable energy and clean energy research development and demonstration
- Regional energy policy planning through membership in five western state groups.
- Produce energy analysis and information including annual legislative reports.
- State lead for energy supply and security planning and response during emergencies.
- Coordinate efforts to support economically viable and environmentally sustainable bioenergy development.

Strategic Goal

Advance practical energy policies and support energy technology research, demonstration, and deployment, partnering with private sector to accelerate economic development and enhance environmental quality.

Results and Achievements

- Analysis for conservation and renewable energy projects to meet the requirements of I-937, the Energy Independence Act.
- Successfully deployed the state's \$76 million Clean Energy Fund.
- Developed model ordinances for installation of electric vehicle infrastructure and siting of solar equipment.
- Developed software tool for the state and 63 electric utilities to map real-time electricity outages and track petroleum and natural gas disruptions.

Statutory Authority

Chapter 43.21F RCW - State Energy Office

Fast Facts

More than 100 jurisdictions have adopted the model ordinances for electric vehicle infrastructure and solar.

We regularly analyze natural gas supply, petroleum prices and overall statewide energy trends.

Founding member of the Washington Clean Technology Alliance.

We work with other states and Canada on public building performance benchmarking and emergency responses to catastrophes.

Agency Representative

Michael Furze

Assistant Director

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State Energy Office – Clean Energy Fund

Providing funding for energy efficiency and renewable energy loans, smart grid improvements, support for clean energy research and development and assistance to renewable energy manufacturers to help increase Washington's energy independence

Services

The Legislature appropriated funding for the Clean Energy Fund in 2013-2015 and again in 2015-2017 to expand clean energy projects and technologies statewide. Section 1074 of the 2013-15 capital budget appropriated \$36 million of the state taxable building construction account for three programs. Section 1028 of the 2015-17 capital budget appropriated \$40 million of the state taxable building construction account for four programs.

- **Revolving Loan Grants** - \$15 million in 2013-15 and \$10 million in 2015-17 to support the use of proven building energy efficiency and renewable energy technologies inhibited by lack of access to capital for residential and commercial properties.
- **Grid Modernization Grants** - \$15 million in 2013-15 and \$13 million in 2015-17 to advance renewable energy technologies by public and private electrical utilities that serve retail customers in the state.
- **Clean Energy Matching Grants** - \$6 million in 2013-15 and \$10 million in 2015-17 to make Washington competitive in attracting clean energy grants from federal, foundational and corporate funding sources.
- **Clean Energy Manufacturing Grants** - \$6.6 million in 2015-17 provided as credit enhancements for advanced solar and renewable energy manufacturing within Washington State.

Strategic Goal

The fund is designed to “provide a benefit to the public through development, demonstration and deployment of clean energy technologies that save energy and reduce energy costs, reduce harmful air emission or otherwise increase energy independence for the state.”

Results and Achievements

- The Puget Sound Cooperative Credit Union and Craft3 have made loans over \$3.3 million.
- Avista and SnoPUD have installed nearly 4 MWh of battery storage with another 4 MWh completing initial engineering.
- Nine projects have been selected for \$7 million in funding. Projects range from energy generated by waves to software that will increase energy efficiency.

Fast Facts

Craft3 and Puget Sound Cooperative Credit Union have provided over 2,365 residential Clean Energy Revolving Loans totaling over \$3.5 million to date.

Avista, Puget Sound Energy and Snohomish County Public Utility District are installing four different battery energy storage systems for distribution grid resiliency and reliability testing using the Smart Grid funding.

Six projects for over \$5.6 million are working towards battery energy storage system optimization, transactive campus controls and optimization, creating economic value from Bonneville Power Administration signals for distribution assets optimization, developing laboratory testing tools for hydrokinetic turbines, and building a composite recycling technology center.

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Statutory Authority

Chapter 19, Laws of 2013 - Capital Budget



Weatherization Program

Conserving energy and reducing energy costs for low-income families

Services

The Weatherization Program contracts with local agencies that weatherize low-income homes and apartments. Services are performed through established technical specifications and applicable building codes. Weatherized homes receive a comprehensive energy audit and a thorough inspection. Services may include:

- Ceiling, wall, floor and duct insulation.
- Diagnostically driven air sealing to close gaps where the home's heat can escape.
- Heating system efficiency modifications.
- Repair and rehabilitation services to eliminate health and safety hazards, such as mold, lead-based paint and asbestos.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

The Weatherization Program reduces energy bills for low-income households, making energy more affordable and bill payment more reasonable.

- Conserved energy, reducing the need to create new energy generation sources.
- Preserved affordable housing.
- Developed a trained weatherization workforce that is integrated with the building industry.

Fast Facts

2016 is the 40th anniversary of the Weatherization Program.

Commerce receives funding from several federal government programs to pay for low-income weatherization.

In 2015, the Weatherization Program saved \$474 per family.

The average family in a single-family home saved:

\$270/year in energy benefits +
\$204/year in non-energy benefits.

Weatherization and associated health and safety repairs preserve existing affordable housing.

Agency Representative

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Statutory Authority

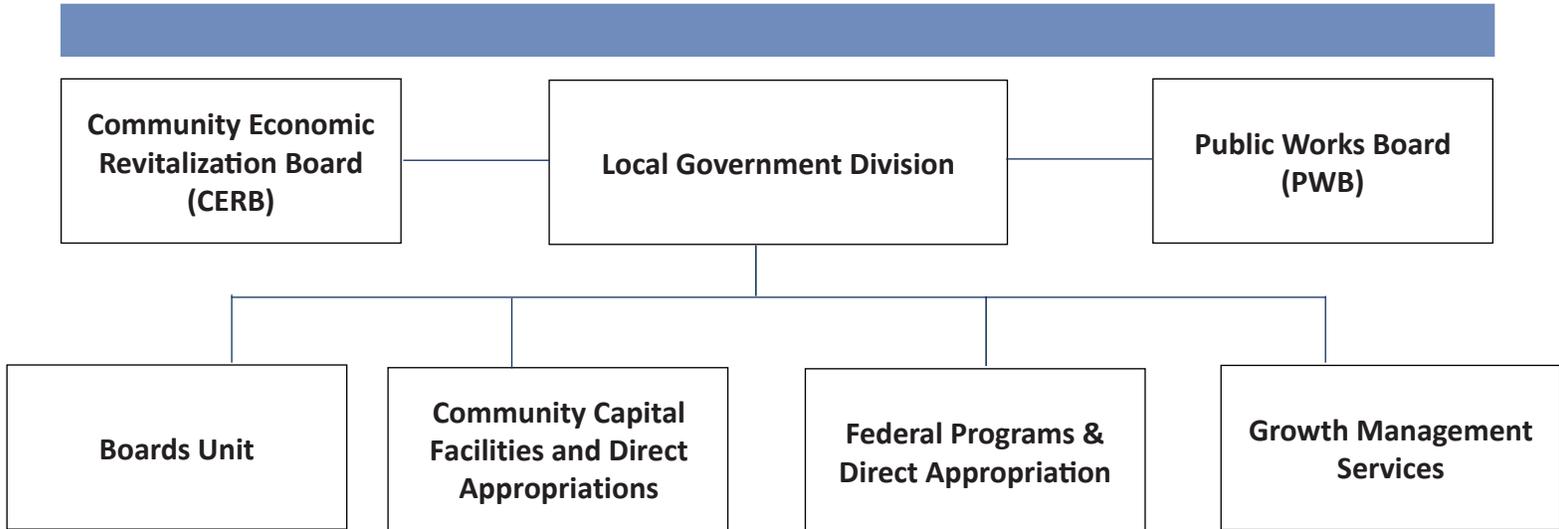
Energy Conservation and Production Act (Title IV, Part A, as amended, 10 USC 6851-6872)

Low-Income Home Energy Assistance Act of 1981 (Title XXVI of the Omnibus Budget Reconciliation Act of 1981, Public Law 97-35, as amended)

RCW 43.330.110, Housing – energy assistance



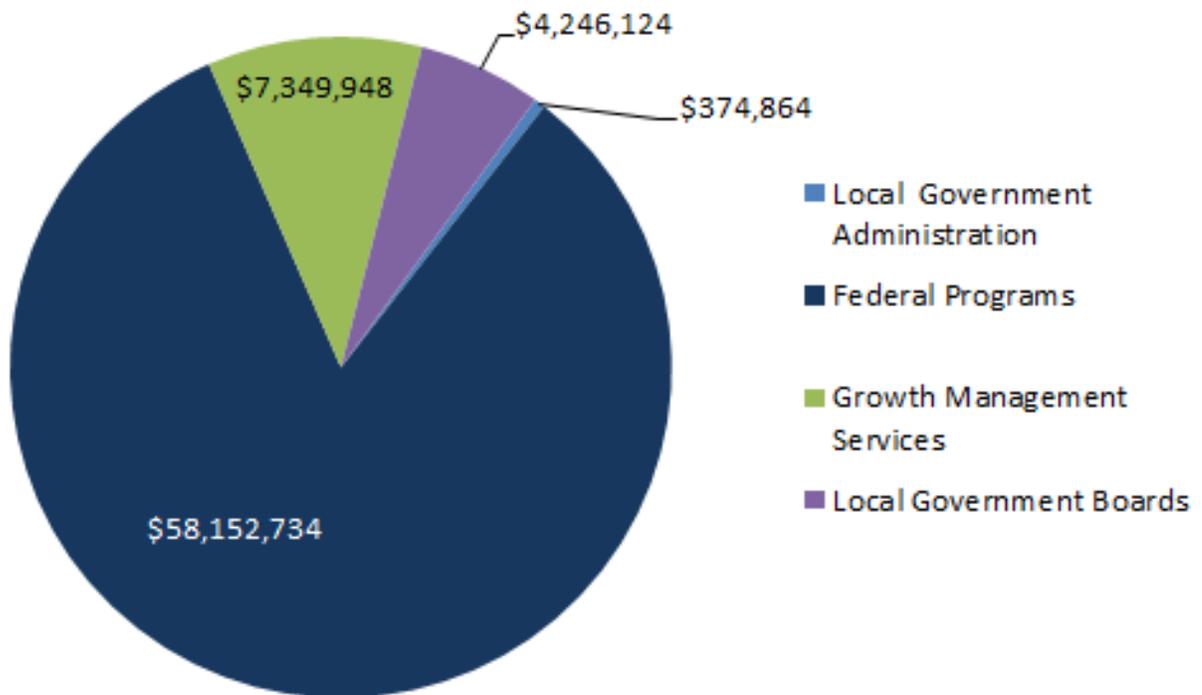
Local Government Division (LGD)





Local Government Division Operating Budget by Program

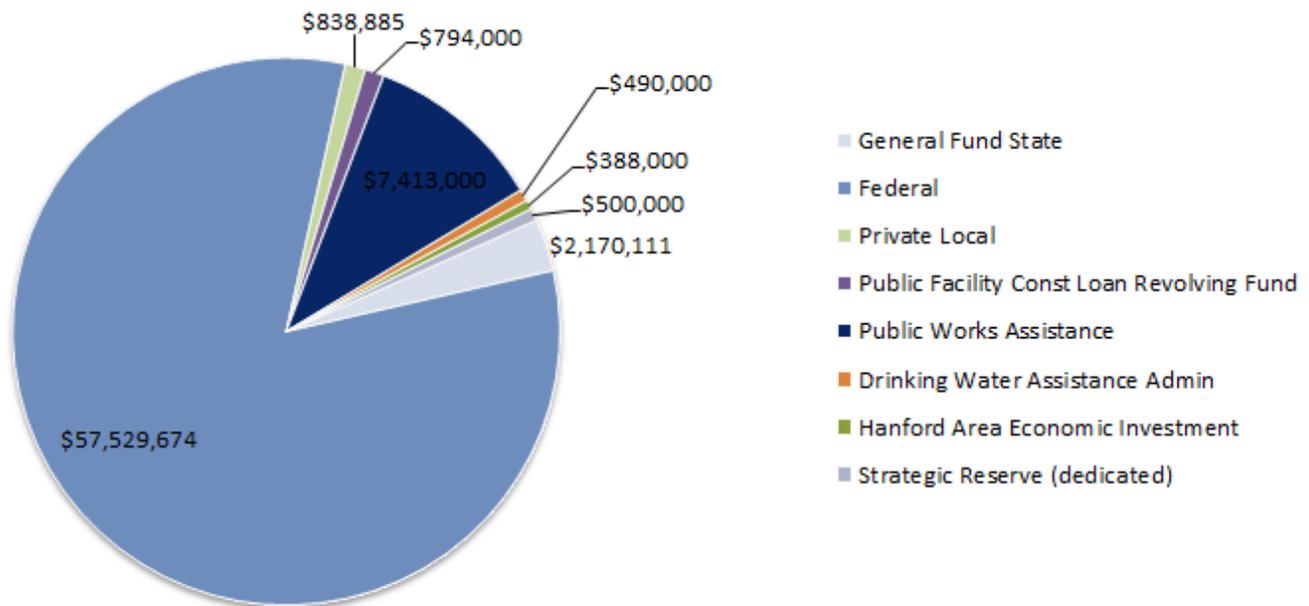
2015-17 Total Operating Budget: \$70,123,670 | FTE's 43.7





Local Government Division Operating Budget by Fund

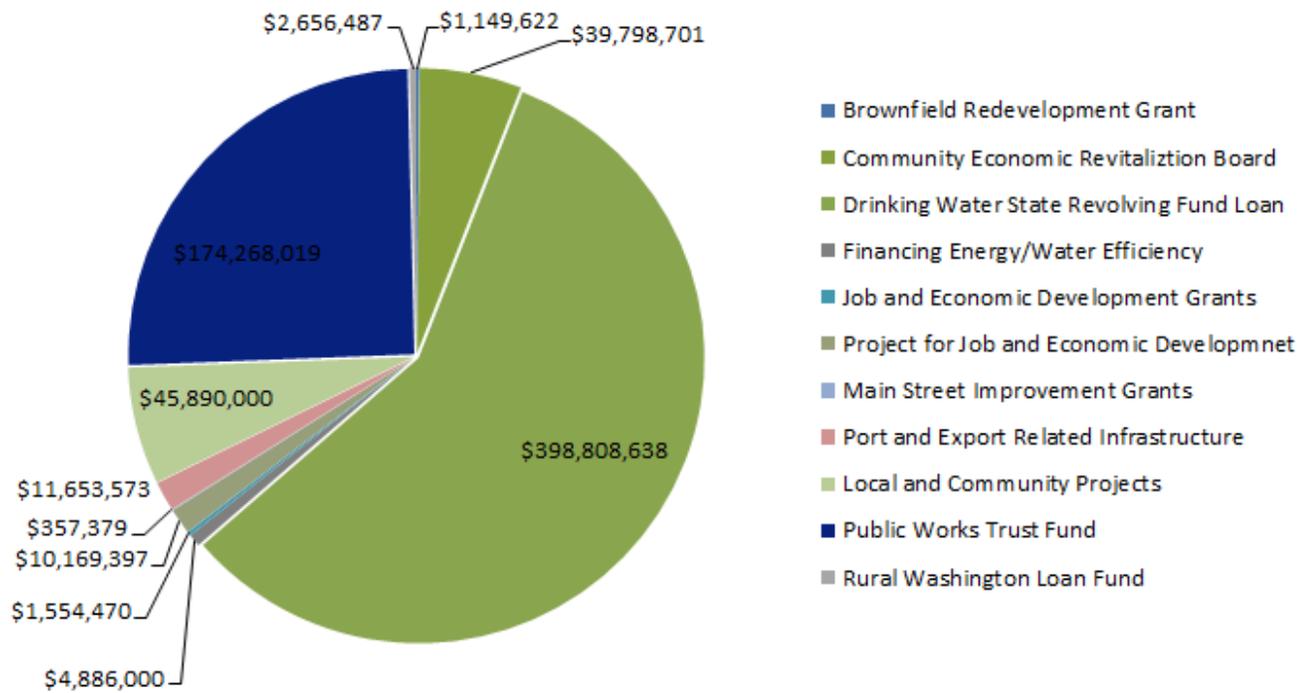
2015-17 Total Operating Budget: \$70,123,670 | FTE's 43.7





Local Government Division Capital Budget by Program

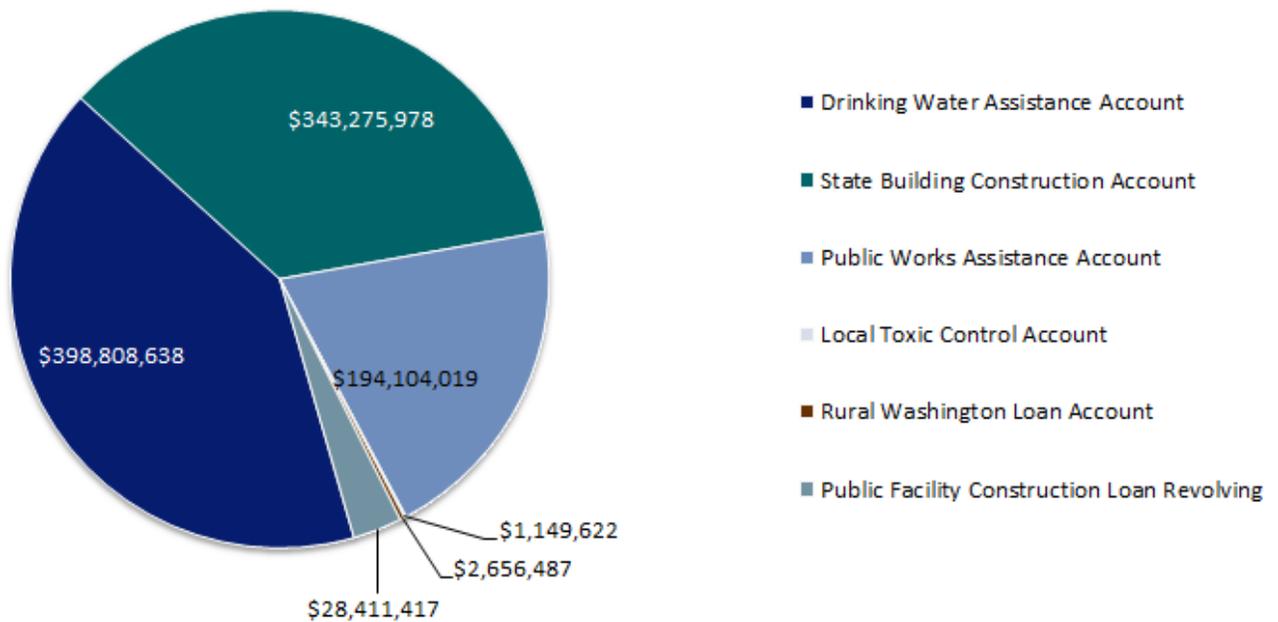
2015-17 Total Capital Budget: \$968,709,231 | FTE's 5.7





Local Government Division Capital Budget by Fund

2015-17 Total Capital Budget: \$968,709,231





Program Fact Sheets

- Brownfields Revolving Loan Fund
- Community Behavioral Mental Health Beds - Acute and Residential
- Community Behavioral Mental Health Beds - State Mental Hospital Diversion
- Community Capital Facilities
- Community Economic Revitalization Board (CERB)
- Energy Efficiency and Solar Grant
- Growth Management Services
- Growth Management Services–Puget Sound National Estuary Program
- Neighborhood Stabilization Program (NSP)
- Public Works Board
- Small Communities Initiative (SCI)
- Washington State Community Development Block Grant



Brownfields Revolving Loan Fund (BRLF)

Promoting capital investment and economic development by providing financing and development solutions to brownfields sites

Services

The Brownfields Revolving Loan Fund (BRLF) provides technical and financial assistance to get sites contaminated with hazardous materials ready for development. Assistance includes assembling financial packages, and coordinating the project with EPA and Ecology.

BRLF fills the gap in financial assistance left by the project's other funding sources for cleanup and redevelopment. It offers low-interest loans at 1.5 percent, loan fee at 1 percent and it is preferable for the maximum term of the loan to be 5 years or under.

Strategic Goal

Retain, grow, and attract businesses by improving and communicating Washington's competitive advantages.

Results and Achievements

- Provided over \$10 million in financial assistance, resulting in over \$400 million in property redevelopment.
- Created Washington Brownfields Coalition to gather information about brownfields sites ripe for redevelopment.
- Launched an informative website that provides statewide technical assistance regarding brownfields.
- Received additional funding to create at least three Brownfield Renewal Authorities in Eastern Washington.
- Cleaned up and developed nearly a dozen brownfield sites over the past 10 years, with another 12 several sites ready for development.

Fast Facts

Commerce currently manages a brownfields revolving loan portfolio of nearly \$3 million.

Every \$1 spent by BRLF generates

- \$12 in tax revenues.
- \$14 in payroll.
- \$64 in business revenue.

One-third of Brownfields loan projects receive awards for outstanding work to redevelop brownfields sites.

Agency Representative

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Statutory Authority

RCW 43.330 - Department of Commerce

RCW 70.105D.030 – Hazardous Waste Management



Community Behavioral Mental Health Beds – Acute and Residential

Helping to fund hospitals or other entities to establish new mental health facilities for providing short-term detention services.

Services

The Community Behavioral Mental Health Beds – Acute and Residential Grants - are for hospitals or other entities to establish new community hospital inpatient psychiatric beds, free-standing evaluation and treatment facilities, triage facilities, crisis stabilization facilities with 16 or fewer beds. Enhanced service facilities do not qualify for this grant.

- Collaborates with the departments of Health and Social and Health Services.
- Establishes criteria for the issuance of grants.
- Creates and implements a grant application and selection process.
- Manages grants to ensure project completion.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington’s families, workers and employers.

Results and Achievements

- Three rounds of competition have been held.
- Sixteen projects received over \$16.7 million.

Fast Facts

“Short Term” is defined as 72 hours to 14 days.

Grant funds may be used for construction and equipment costs, not operating costs.

Each project is limited to an award of \$2.0 million.

The application must be developed in collaboration with one or more behavioral health organizations.

The applicant must maintain the facilities for at least 10 years.

Agency Representative

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Statutory Authority

2015-17 Capital Budget; 2EHB 1115, Section 1036



Community Behavioral Mental Health Beds – State Mental Hospital Diversion

Helping to fund hospitals or other entities to establish new mental health facilities for providing short-term detention services.

Services

The Community Behavioral Mental Health Beds – Diversion are for the establishment of community hospital inpatient psychiatric beds, free-standing evaluation and treatment facilities, enhanced services (ESFs), crisis triage facilities, and crisis stabilization facilities, secure detoxification facilities and co-occurring treatment facilities or other transitional facilities that provide for the diversion or transition of other hospital patients.

- Establishes criteria for the issuance of grants.
- Creates and implements a grant application and selection process.
- Manages grants to ensure project completion.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington’s families, workers and employers.

Results and Achievements

- One round of competition was held in July 2016.
- Six projects received over \$7 million.

Fast Facts

Grant funds may be used for construction and equipment costs, not operating costs.

Each project is limited to an award of \$2.0 million.

The application must be developed in collaboration with one or more behavioral health organizations.

The applicant must maintain the facilities for at least 10 years.

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Statutory Authority

ESHB laws of 2016, Chapter 35, Section 1007



Community Capital Facilities

Providing competitive matching grants to community-based nonprofit organizations to acquire, develop, or renovate their facilities

Services

The Community Capital Facilities program:

- Administers 47 nonprofit grants to organizations totaling over \$34 million in three competitive programs: Building for the Arts, Youth Recreational Facilities, and Building Communities Fund.
- Administers 162 direct capital appropriations to local governments and nonprofits totaling over \$110 million.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- Since its inception in 1991, Building for the Arts has provided more than \$87 million for 212 arts-related projects throughout the state.
- In the past 10 years, Youth Recreational Facilities has funded 68 projects totaling \$35 million.
- The Building Communities Fund has awarded \$67 million to 88 projects since 2009.

Fast Facts

Community Capital Facilities provides a systematic way for the Legislature to fund capital projects throughout the state.

Building Communities Fund provides matching grants for social services facilities.

Building for the Arts provides matching grants for arts-related facilities.

Youth Recreational Facilities provides matching grants for youth recreational facilities.

Commerce uses the services of three separate advisory committees to review application proposals.

Statutory Authority

RCW 43.63A.125 – Building Communities Fund
RCW 43.63A.750 – Building for the Arts
RCW 43.63A.135 – Youth Recreational Facilities

Agency Representative
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Community Economic Revitalization Board (CERB)

Creating and retaining jobs in partnership with local governments

Services

The Community Economic Revitalization Board (CERB) provides capital funding to local governments and federally recognized Indian tribes for:

- Public infrastructure that supports private business growth and expansion.
- Technical assistance to local governments for economic development planning and infrastructure financing.

Strategic Goal

Promote economic development by encouraging new business development and expansion in areas seeking economic growth

Results and Achievements

- Created and retained more than 35,000 jobs.
- Leveraged \$5.6 billion in private capital investments.
- Committed more than \$165 million in funding to communities across the state.
- Averaged \$11.74 in private business capital investment leveraged for every \$1 CERB spent since 2010.
- Created 1 permanent job for every \$9,755 CERB spent since 2011.

Fast Facts

CERB is a 20-member board composed of representatives from private business, local government, state agencies, the legislative branch, and federally recognized Indian tribes.

CERB meets six times yearly to respond to emerging economic development needs.

Statutory Authority

RCW 43.160 Economic Development – Public Facilities Loans and Grants

Agency Representative

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Energy Efficiency and Solar Grants

Reducing energy costs at local government, higher education, state agency, and K-12 public school facilities while helping create jobs

Services

- Collaborate with the department of Enterprise Services and Washington State University – Energy Programs.
- Create and implement an expanded energy efficiency and solar grant program.
- Provide approximately \$25 million in energy efficiency and solar grants to local governments, higher education, state agencies and K-12 public school facilities.

Strategic Goal

Mobilize and enhance local assets that strengthen community ability to meet the economic and social needs of Washington’s families, workers and employers.

Results and Achievements

- Since its inception in 2010, the Energy Efficiency and Solar program has helped fund more than 1,782 jobs throughout Washington.
- The program has provided more than \$114 million to 293 energy-saving projects in K-12 schools, higher educational facilities, local governments, and state agencies.

Fast Facts

At least 10 percent of funds are set aside for small cities and towns (populations of less than 5,000).

Statutory Authority

Second Engrossed House Bill 1115, Chapter 3, Laws of 2015, Section 1035

Agency Representative

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Growth Management Services

Supporting local governments as they plan for growth and prosperity

Services

- Professional technical support, guidance and interpretation of the Growth Management Act (GMA) to 320 local governments.
- Provide annual review and comment on local GMA actions.
- Provide direct off-site, local consultation at town, city and county agencies and forums.
- Training and education to citizens, professional planners, and local government officials through the “Short Course on Local Planning” and quarterly Planners’ Forums.
- Sponsorship and administration of the Governor’s “Smart Communities Awards” program to recognize outstanding local planning efforts.
- Provide assistance and monitoring for GMA grants.

Strategic Goal

Enable local governments to have adequate infrastructure to accommodate their allocated growth and economic development opportunities.

Results and Achievements

- Through technical assistance, comprehensive plans, development regulations, and critical area ordinances have been adopted by all 320 cities and counties.
- Review and comment annually on more than 1,100 local GMA actions.
- More than 800 people annually receive training relevant to the GMA through the “Short Course on Local Planning” and quarterly Planners’ Forums.
- In 2013-15, 61 grants were awarded to smaller cities and counties, totaling \$882,000, to assist with mandated local GMA updates.

Fast Facts

Washington is projected to add 2 million new residents between 2015 and 2040.

Advanced planning and environmental work will help attract investment and economic development opportunities to the state.

Compact urban development reduces infrastructure costs by 38 percent compared to less efficient development patterns, which reduce financial impacts to local governments.

Between 2015 and 2018, 320 cities and counties will be reviewing and updating their comprehensive plans and implementing regulations as required by the GMA every eight years.

Agency Representative

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Statutory Authority

RCW 36.70A Growth Management Planning by Selected Counties & Cities

RCW 36.70A.215 Review and Evaluation Program

RCW 36.70B Local Project Review, RCW 36.70C Land Use Petition Act

RCW 43.63A.550 Growth Management Inventorying, Collecting Data

RCW 43.330.120, Commerce as GMA Coordinator



Growth Management Services–Puget Sound National Estuary Program

Supporting local governments as they plan for growth and prosperity

Services

- Partnered with Department of Ecology to provide financial and technical assistance to local governments and tribes around Puget Sound for planning and implementation of watershed based approaches to protect and restore Puget Sound.
- Member of the Watershed Characterization Technical Assistance team, providing planning expertise in using this ecosystem data.
- Provides coordination with Puget Sound Partnership and state agency Puget Sound Caucus.
- Permit Data Research Project to monitor performance on integrating local plans for growth and development with protection and restoration goals.
- Regional Alliances staff support for local planning solutions to restore Puget Sound.
- Partnered with Ecology and WSU Stormwater Center to develop and implement innovative techniques for managing stormwater in urban areas.
- Trained state agency staff on the Growth Management Agency.

Fast Facts

In year 5 of the first seven-year Environmental Protection Agency grant: \$4 million in local watershed planning grants

In year 1 of second five-year EPA grant: Coordinating with Department of Ecology and Washington State University Stormwater Center.

Three focus areas: Land use, stormwater retrofit planning and watershed restoration.

Strategic Goal

Addresses land use planning issues that help to protect and restore the Puget Sound ecosystem.

Results and Achievements

- Helped develop Land Use Target for Puget Sound Action Agenda.
- 22 grants issued to local governments and one tribe for addressing planning issues.
- Permit Data project phase 3 underway covering entire Puget Sound.
- Regional Alliances support to address regional planning issues; past focus on urban infill through stormwater management and planning alternatives, current focus on critical areas implementation guidance.

Agency Representative

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Statutory Authority

RCW's: 36.70A, 43.330, 90.71.210



Neighborhood Stabilization Program

Stabilizing neighborhoods by putting abandoned and foreclosed properties back into productive use and assisting low and moderate income persons.

Services

The Neighborhood Stabilization Program (NSP) is a federally funded program established to address the impact of abandoned and foreclosed homes in neighborhoods and communities. Commerce is responsible for passing through NSP1 and NSP3 grants to local governments.

- Provided \$33 million in federal funds to local jurisdictions to purchase and rehabilitate foreclosed properties. These "recovered" properties helped increase affordable housing.
- Recipient jurisdictions established programs that meet the needs of their specific communities.
- Provided technical assistance to local jurisdictions to implement NSP programs.

Strategic Goal

Enable local governments to have adequate infrastructure to accommodate allocated growth and economic development opportunities while maintaining the quality of life.

Results and Achievements

- Under NSP1, \$28 million in federal grants were granted to 25 local governments; \$5 million was granted to four local governments under NSP3.
- Eligible projects include acquisition and redevelopment of foreclosed homes; home-ownership assistance and elimination of blighted structures.
- Provided home ownership opportunities for 220 families and affordable rental opportunities to 250 families.
- Recovered nearly 500 foreclosed or abandoned homes with a total market value of over \$40 million.
- Resale of NSP1 homes generated an additional \$5.8 million in program income, which local governments used to recover more foreclosed homes.

Fast Facts

NSP funding to Washington State was provided through the Federal Housing and Economic Recovery Act, and the Dodd-Frank Act.

More than 40 percent of NSP1 and 60 percent of NSP3 funds benefit low-income persons (<50 percent area median income).

Approximately 54 homes were redeveloped with the assistance of Habitat for Humanity.

Funding for the program has been exhausted and NSP will sunset in 2017.

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Statutory Authority

NSP1: Title III of the Housing and Economic Recovery Act of 2008

NSP3: Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010



Public Works Board

Infrastructure financing and beyond

Services

The Public Works Board (PWB) was created in 1985 to address the substantial need for infrastructure financing using the Public Works Assistance Account to offer cost-effective funding that promotes the self reliance of local governments as they address their public health and safety needs. The Board promotes community and economic vitality by providing:

- Infrastructure financing to local governments
- Technical assistance to local governments that enables communities to move forward with high-priority sustainable infrastructure projects.

Strategic Goal

Serve as a resource for state and local governments by providing education, policy development, advocacy, training, capacity building, and infrastructure financing assistance.

Results and Achievements

Since the program's creation in 1985, the Public Works Board's loan program has:

- Invested more than \$2.8 billion in critical infrastructure.
- Sustained more than 12,000 construction industry jobs.
- Helped more than 350 Washington communities improve their community's livability.

Fast Facts

PWB is a 13-member board consisting of elected officials, public works managers, and the general public.

Assisted more than 30 communities to create rates sufficient to finance asset improvements.

Developed financing strategies for more than 50 communities to improve public works systems.

Statutory Authority

RCW 43.155 - Public Works Projects

Agency Representative

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Small Communities Initiative (SCI)

Providing project development technical assistance to small, rural communities that must upgrade their drinking water or wastewater systems

Services

The Small Communities Initiative (SCI) Program provides technical assistance to small, rural communities required to meet the same public health and environmental mandates as larger cities, but often lacking the administrative, technical or financial capacity to do so effectively. The program:

- Works with small, rural cities, unincorporated communities, utility districts and water associations referred by the departments of Health and Ecology.
- Provides technical advice and facilitation services to local elected officials and staff to develop infrastructure projects, make strategic investments, identify and access appropriate fund sources.

Strategic Goal

Provide technical assistance to rural communities upgrading their drinking water or wastewater systems

Results and Achievements

- More than 50 SCI communities have received more than \$165 million in state and federal funding since 1999, resulting in safer drinking water and environmental protection, and infrastructure that serves community and economic development activities.
- In FY2016, eight SCI communities were in construction, four secured pre-construction funding, three were applying for funding, and 13 were in the planning phase.

Fast Facts

SCI is a collaborative effort among the departments of Commerce, Health, and Ecology.

Communities that need to upgrade their drinking water or wastewater systems are nominated by Dept. of Health or Dept. of Ecology regional offices to participate in the SCI program.

Projects in SCI communities usually take two to seven years to complete planning, design and construction.

SCI is a two-FTE program with regional offices in Olympia and Spokane.

Agency Representative

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Washington State Community Development Block Grant

Assisting Washington's low and moderate income families by strengthening communities

Services

- Offer grants to rural local governments
- Facilitate project development and coordination with other funders and regulatory agencies
- Provide training and direct guidance and tools to promote access to funds
- Ensure local compliance with federal and state requirements

Strategic Goal

Improve the economic, social and physical environment of rural cities and counties to enhance the quality of life for low- and moderate-income persons and, as a result, benefit the entire community.

Results and Achievements

Provides federally funded grants to lower income communities in counties with less than 200,000 people and cities with less than 50,000 people. Community Development Block Grant receives approximately \$11 million annually from the U.S. Department of Housing and Urban Development.

- Disbursed more than \$497 million in grant funds since 1982.
- Serves 32 rural counties and 161 small cities and towns.
- Leverages \$1.5 for every \$1 from CDBG.

Fast Facts

Establishes program priorities in partnership with rural local governments to develop viable communities that provide suitable living environments, support decent housing, and expand economic opportunities benefiting lower income persons.

Provides grant funding to rural local governments for priority projects, such as drinking water or wastewater systems, community facilities, microenterprise assistance, infrastructure in support of economic development or affordable housing, public services, and planning.

Projects benefit low-and moderate-income persons (up to 80 percent of median income) and contribute to community vitality by solving critical health and safety issues, providing essential social services, and creating or retaining jobs.

Agency Representative

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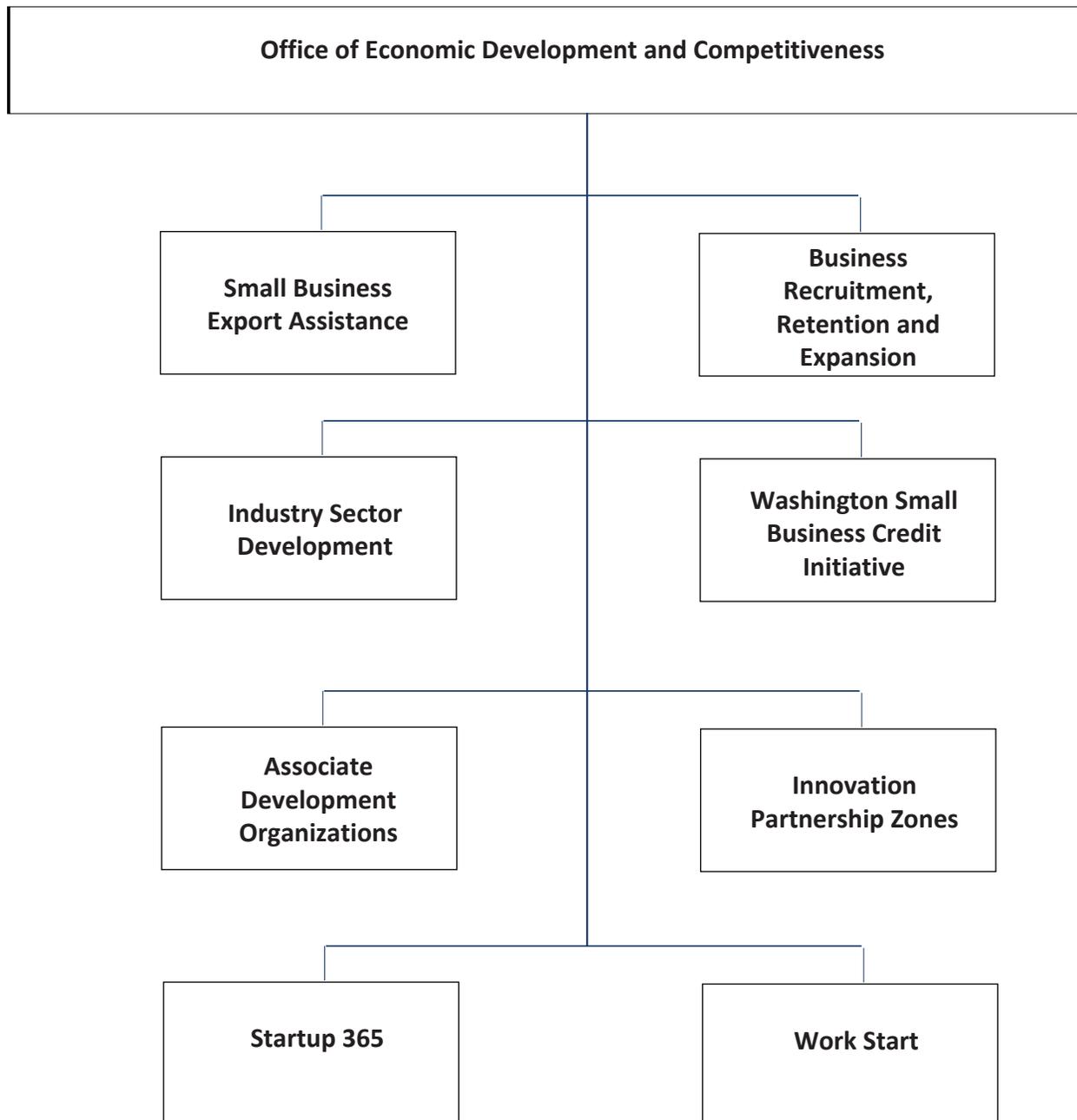
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Statutory Authority

Title 1 of the Housing and Community Development Act of 1974.



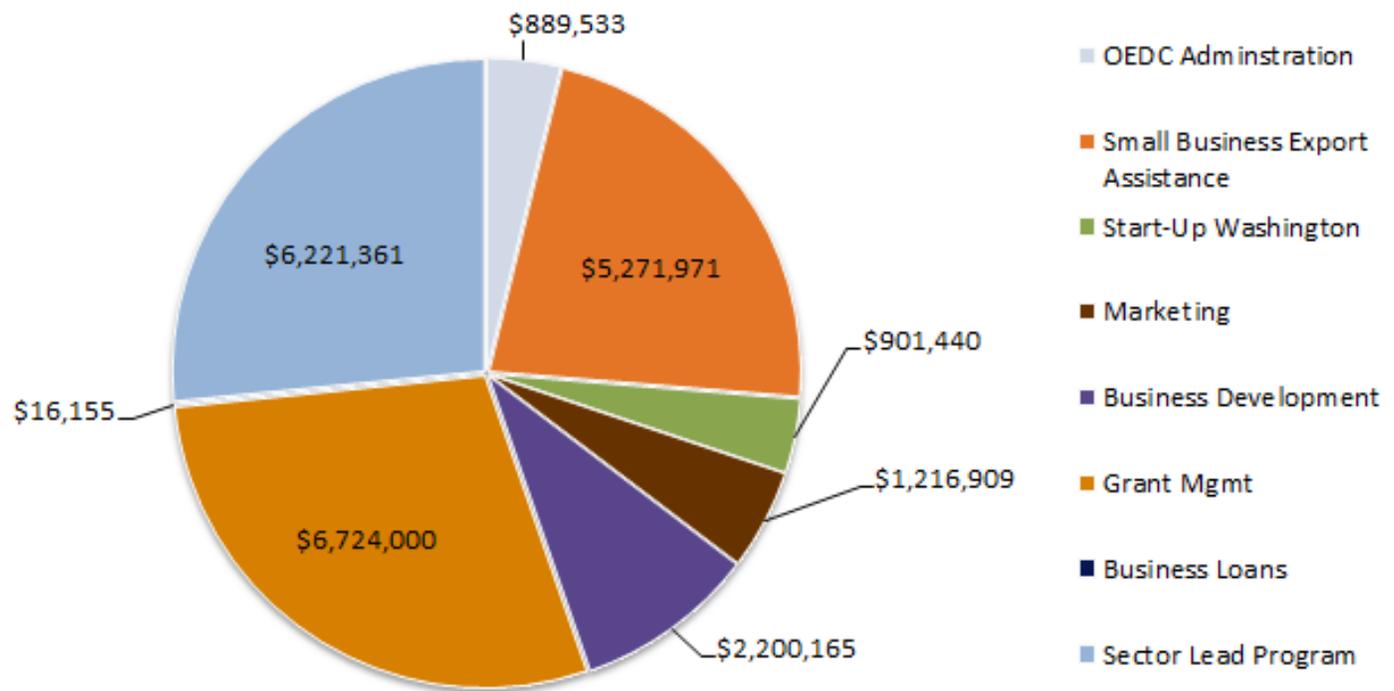
Office of Economic Development and Competitiveness (OEDC)





Office of Economic Development and Competitiveness Operating Budget by Program

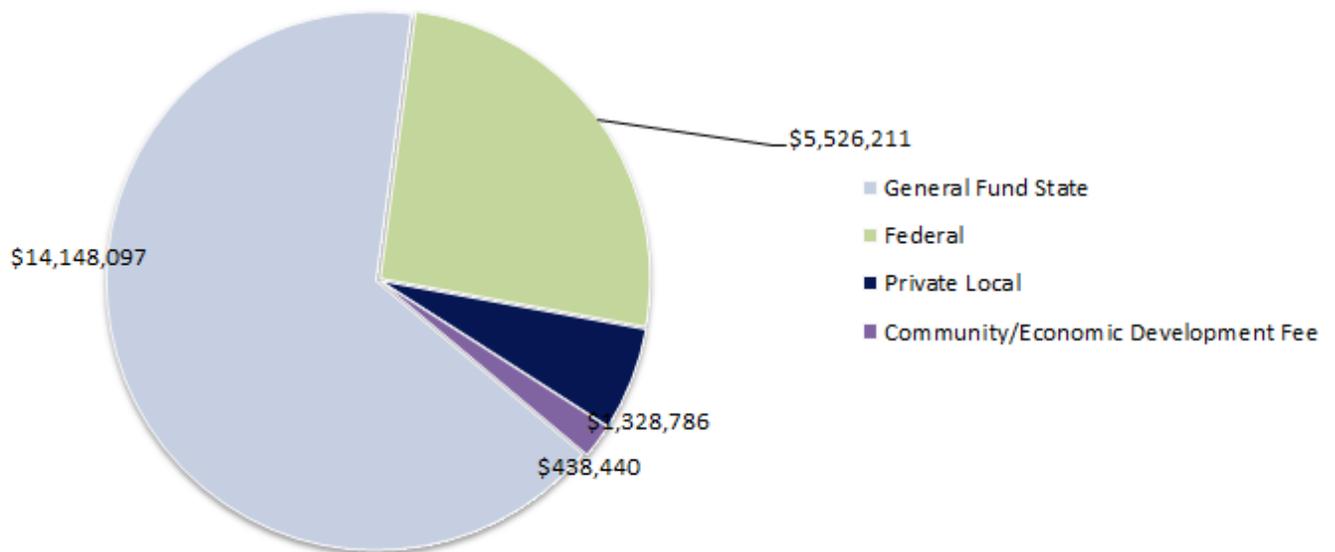
2015-17 Total Operating Budget: \$23,441,534 | FTE's 32.9





Office of Economic Development and Competitiveness Operating Budget by Fund

2015-17 Total Operating Budget: \$23,441,534 | FTE's 32.9





Program Fact Sheets

- Associate Development Organizations
- Business Recruitment, Retention and Expansion (BRRE)
- Industry Sector Development
- Innovation Partnerships Zones (IPZ)
- Small Business Export Assistance
- Startup 365
- Washington Small Business Credit Initiative
- Work Start



Associate Development Organizations

Building a prosperous economy through local economic development initiatives and support

Services

Washington's Department of Commerce maintains a contracted partnership with 35 associate development organizations (ADOs), serving 39 counties, providing both technical assistance and funding for local economic development activities. Each county in the state has designated an organization as its ADO to partner with Commerce and to serve as the primary partner in local economic development activities in their county. Commerce provides:

- Grant management for 35 Associate Development Organizations (ADO).
- Technical assistance to county commissioners regarding ADO designation.
- Policy direction for ADO deliverables.
- Consulting, education and mentoring to ADOs.

Strategic Goal

Retain, grow and attract businesses by improving and communicating Washington's competitive advantages.

Results and Achievements

Between July 1, 2014, and June 30, 2016, ADO partners have:

- Assisted in the creation and retention of 8,584 jobs via business retention, expansion and creation.
- Reported new private investments in land acquisition, buildings and equipment created by businesses they assisted, totaling a little over \$1 billion.
- Retained, recruited or expanded 244 companies.
- Provided assistance to 103 new startups.

Fast Facts

There are 35 ADOs serving all 39 counties.

ADOs are designated by county commissioners or executives.

Commerce contracts with ADOs to serve as the local provider of economic and business services.

Statutory Authority

RCW 43.330.080 - Coordination of community and economic development services

RCW 43.330.082 - Contracting associate development organizations

RCW 43.30.086 - Contracts with associate development organizations - schedule of awards

Agency Representative

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Business Recruitment, Retention and Expansion (BRRE)

Helping businesses grow and create jobs in Washington communities

Services

- Engage prospects by promoting key sectors and competitive advantages of doing business in Washington.
- Seek and secure foreign direct investment in local projects and companies and work with international partners to identify new opportunities.
- Respond to site selector requests and make compelling arguments for locating projects in the state.
- Identify resources and partners to maximize private-sector job creation and investment, in cooperation with local economic development councils, ports, private sector representatives, and local governments.
- Access financing to support business growth and development.
- Conduct research and gain market intelligence to support a vibrant state economy.

Strategic Goal

Retain, grow, and attract businesses by improving and communicating Washington's competitive advantages in the U.S. and internationally.

Results and Achievements

- 7,200 jobs created or retained and over \$711.8 million in capital investment attracted to the state (FY15-16).
- Private capital investment exceeded \$33 million and created/retained 652 jobs using the State Small Business Credit Initiative (FY16).
- Connected with 90 leads to promote new business through U.S. and international networking events and meetings.
- Pro-actively facilitated workforce and infrastructure funding for multiple business development projects across the state.

Fast Facts

Used key recruitment tools from a shared \$4 million state appropriation to facilitate successful project closings:

- Work Start funds used by 13 companies in multiple sectors across the state to train nearly 800 workers.
- Strategic Reserve Funds (SRF) approved for 10 projects, helping create or retain 956 jobs.

Statutory Authority

RCW 43.330.060 - Trade and business responsibilities
RCW 43.330.063 - Recruitment and retention of business—Protocols for associate development organizations and department staff

Agency Representative

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Industry Sector Development

Partnering to promote key industry sectors that can spur economic growth throughout the state.

Services

- Sector Leads work closely with the Governor, legislators, industry and local leaders.
- Promote public-private partnerships.
- Enhance the workforce for the 21st Century in high-growth industries.
- Advance strategic, targeted economic development strategies.
- Focus on key sectors: aerospace, agriculture/food manufacturing, clean technology, information and communication technology (ICT), life science and global health, maritime, military and defense.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- **Aerospace** – Convened first Unmanned Systems Industry Council to advance commercialization of the Unmanned Systems sector.
- **Clean Tech** – Invested nearly \$80 million since 2013 from the Clean Energy Fund to support technologies that save energy and increase independence.
- **Forest/Wood Products** – Leading efforts to support innovative wood products that will help fund forest health and advanced manufacturing jobs.
- **ICT** - Convened first blockchain conference representing 60 companies, law firms and entrepreneurs, led discussions with UK Trade Ministry.
- **Life Science/Global Health** – Hosted the National Institutes of Health Small Business Innovation Research and Technology Transfer conference, connecting 700 attendees with \$780 million of federal grant opportunities.
- **Maritime** – Coordinating with Washington Maritime Federation to focus stakeholders on preparing a 21st-century workforce for this \$15 billion industry.
- **Military and Defense** – Received approximately \$7.3 million from a Department of Defense (DOD) grant to support local efforts to address the impact of potential downsizing

Fast Facts

Undisputed leader in U.S. aerospace with 1,400 related companies and 136,100 workers.

Eastern Washington is home to the largest refrigerated warehouse in the U.S. for growers and food processors.

Our IT sector employs 200,000+ in 14,000 companies, including more than 300 gaming companies.

More super yachts are built here than in all 49 other state combined.

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Statutory Authority

Statutory Authority , RCW 43.330.090 Economic diversification strategies— Targeted industry sectors



Innovation Partnership Zones (IPZ)

An economic development strategy encouraging regional collaboration to advance growth through innovation

Services

- Commerce’s director must designate Innovation Partnership Zones by Oct. 1 of odd numbered years.
- Designated IPZs must re-apply for designation every four years.
- Grant Management for Capital Funding Direct Appropriations.
- IPZ Annual meeting.

Strategic Goal

Retain, grow and attract businesses by improving and communicating Washington’s competitive advantages.

Results and Achievements

A total of 14 IPZs are designated, including two new zones designated in 2015. IPZs designated in 2007 and 2011 completed a re-designation application process; and re-designation was also announced Oct. 1, 2015.

- Urban Center for Innovative Partnerships, Auburn (2011)
- Bothell Biomedical Manufacturing IPZ, Bothell (2007)
- Grays Harbor IPZ, Grays Harbor (2007)
- Interactive Media and Digital Arts IPZ, Redmond (2011)
- Value Added Agriculture, Skagit Valley (2013)
- Aerospace Convergence Zone, Snohomish (2007)
- Spokane University District IPZ, Spokane (2007)
- Urban Clean Water Technology Zone, Tacoma (2011)
- Tri-Cities Research District, Tri Cities (2007)
- Applied Digital Technology Accelerator, Vancouver-Camus (2013)
- Walla Walla Valley IPZ, Walla Walla (2007)
- Resource Utilization and Renewal, Willapa Harbor (2013)
- Sports Medicine IPZ, City of Issaquah (2015)
- Thurston Craft Brewing and Distilling, Thurston County (2015)

Fast Facts

The IPZ program was created in 2007 by Governor Gregoire and the Washington State Legislature through SHB 1091.

Walla Walla IPZ was one of three zones featured in the Washington Economic Development Commission’s first place award for best economic development practice among five western states and three Canadian provinces.

Designated IPZs must re-apply for designation every four years.

Commerce’s director must designate IPZs by Oct. 1 of odd numbered years.

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Statutory Authority

RCW 43.330.270 - Innovation Partnership Zones



Small Business Export Assistance

Helping Washington small businesses export their products and services.

Services

- Expand international export opportunities for small- to medium-sized businesses.
- Organize and lead trade missions with Governor and overseas trade shows coordinating delegates and Washington State businesses.
- Connect Washington businesses and potential new international buyers through business-to-business meetings.
- Conduct partner searches to find new buyers and distributors for Washington products and services.
- Provide export finance and risk mitigation counseling.
- Make government-level introductions for Washington businesses to open new doors to trade.
- Identify new markets for Washington products through foreign trade offices.
- Administer a \$850,000 State Trade and Export Promotion (STEP) grant awarded by the U.S. Small Business Administration.

Strategic Goal

Create jobs and diversify the state's economy by increasing the export sales by Washington small businesses.

Results and Achievements

Results for FY16:

- \$265.4 million in new export sales as a result of assistance.
- 369 small business clients assisted.
- 819 export assistance cases.
- 1,434 new jobs. (Source: U.S. Dept. of Commerce export jobs multiplier)

RCW 24.46.010 - Foreign trade zones
RCW 43.31.831 - Deals with State International Trade Fair
RCW 43.210 - Small Business Export Finance Assistance Center
RCW 43.330.060 - Trade and business responsibilities; Foreign offices promotion of overseas trade and commerce
RCW 43.330.065 - Identification of countries of strategic importance for international trade relations
RCW 43.330.152 - Fees-service and product delivery areas

Fast Facts

Washington is the most export-driven state in America, with exports driving over 15 percent of the state's economy.

Washington is ranked fourth for exports among U.S. states.

\$86.4 billion in overall export sales in 2015 (Manufactured goods only. Service export data (e.g. professional services, intellectual property, software, etc.) is not available, but is estimated at an additional \$30 billion).

Agency Representative

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Startup 365

Promote economic development through small business, entrepreneurship and rural strategies

Services

- Access to private capital through FundLocal.
- Business networking events such as Global Entrepreneurship Week to increase support and resources.
- Mentoring with successful experts in urban communities and local professionals, including service providers.
- Education and training programs in partnerships with community colleges, nonprofits, economic development leaders and private industry.
- Technical assistance, including how-to articles, grant opportunities, connections to workspaces and online resources such as Washington Small Business Playbook.

Strategic Goal

Mobilize and enhance local assets that strengthen a community's ability to meet the economic and social needs of Washington's families, workers and employers.

Results and Achievements

- In 2015, coordinated 200 events in all 39 counties for Global Entrepreneurship Week, exposing school-age children to retirement-age entrepreneurs and the idea and process of starting a business.
- Opened two StartUp Centers for Entrepreneurial Success, one each in Asotin and Whitman counties, to help entrepreneurs get businesses off the ground in these underserved communities.
- Created a pathway to \$500,000 in crowdsourced funds for 18 companies through the six-month FundLocal pilot program.
- Launched the Economic Gardening program, with 10 companies receiving consulting services from state-certified specialist to help take them to the next level of growth and job creation.
- Graduated over 300 students from the export training program since its inception.
- Published Startup Wisdom: 27 Strategies for Raising Business Capital, which is targeted to Washington residents starting a business.

Fast Facts

Eighty percent of all new jobs are created by small businesses.

Twenty four million Americans are engaged in startup business activity.

StartUp Washington is a strategy designed to strengthen communities by cultivating and retaining local economic and intellectual wealth.

Agency Representative

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Statutory Authority

Statutory Authority , RCW 43.330.475 Economic gardening pilot project



Washington Small Business Credit Initiative

Providing gap financing to be leveraged with private financing and injected into small businesses seeking to grow and, in the process, facilitate job growth.

Services

- **Craft3 Fund:** Provide loans to Washington-based small businesses with an emphasis on under-served communities both directly, and participating through the state's network of Community Development Financial Institutions.
- **The W Fund:** A venture capital fund collaborating with the University of Washington, and other Washington research institutions that will make early stage investments in promising technology, alternative energy, and life sciences companies including biotech, and medical devices.
- **Collateral Support Program (CSP):** Administer a loan program that provides supplemental collateral to qualifying businesses using the Small Business Administration 504 loan product during the finance bridge to help support the purchase of heavy equipment and commercial real estate acquisition/refinance/remodel.

Strategic Goal

Leverage the available federal Small Business Credit Initiative (SBCI) funds to drive new capital to Washington small businesses, and improve private capital access through 2016.

Results and Achievements

- 87 loans or investments have been funded
- Over \$78 million invested in Washington small businesses
- Every SBCI dollar leverages capital investment from private sources at better than 4:1 ratio:
 - Craft3 Funds – over \$8 to every \$1.
 - W Fund - nearly \$4-to-\$1.
 - Collateral Support Program – nearly \$10-to-\$1.

Fast Facts

Average jobs created or retained per loan is 20.

27% of SBCI loans are to women, minority and tribal-owned businesses.

Total project capital = \$172,710,410

Statutory Authority

Funding is sourced from the 2010 Federal Jobs Act.
Program ends December 31, 2016

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Work Start

Business training and workforce development services and funding

Services

- Work Start teams meet with each company to discuss their unique workforce needs and design customized training opportunities.
- Work Start training and traditional workforce development services, including position posting, screening, assessment, testing, interviewing and other pre-employment activities, are provided at no cost to the participating company.
- Work Start teams carefully review available training programs to assure the best training is delivered in the most efficient, cost-effective manner.

Strategic Goal

Work Start is instrumental as a flexible business development tool that provides new and existing employers with employer-driven, customized training to support job creation and retention in Washington state. Work Start functions as a part of the Governor's Strategic Reserve Fund, in direct alignment with the state's business recruitment, retention and expansion efforts in essential industry sectors.

Results and Achievements

Since inception in July 2013, the Work Start program has funded 15 projects and trained nearly 800 workers in skills for agricultural processing, marine manufacturing, automobile composite manufacturing, plastic injection moulding, wood product manufacturing, information technology design, composite manufacturing, energy storage production, and advanced manufacturing. The program is funded through June 1, 2017. These training opportunities have contributed to business decisions by 13 companies to locate, stay or expand in the State of Washington.

Statutory Authority

RCW 43.330.250 - Economic development strategic reserve account — Authorized expenditures — Transfer of excess funds to the education construction account.

Fast Facts

A business tool to provide new and existing employers with customized training to create and retain jobs in Washington State.

- Since 2013, approximately \$1.2million in state investment to train nearly 800 workers in Washington State.

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