To record a Secondary Victim, enter the secondary victim's demographic information (age, gender, race, ethnicity, and/or relationship to client) and click the Add/Edit Secondary button.

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Medical and Criminal Justice System	Demographics Offenders Income Referrals SA History Needed / Received Secondary Victims	
CSAP and Specialized Services Marginalized Services	Client ID: None Case ID: None	Click "Add/Edit
Crisis Intervention & Information/Referral	Age 26 Gender Female Race White Ethnicity Non-Hispanic/Non-Latino Relationship to Client Friend	Secondary" to save a new secondary
<ul> <li>Prevention Activities</li> <li>Systems Coordination &amp; Program Support</li> </ul>	Add / Edit Secondary Clear Secondary Am Candar Relationship To Client	victim.
Community Organizing & Responding	Services     Staff/Volunteer     Date       Select an item     Select an iter     Select an iter	
	Next Page Submit Clear Cancel	

Continue this process for any number of secondary victims you served. Each secondary victim will be listed after they are saved, as shown in the screenshot below:

Demographics Offenders Income	Referrals SA History	Needed / Received	Secon
Client ID: SATest1 Case ID: 509			
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To record **services** to each of the Secondary Victims, select the secondary victim you provided services to by clicking on their saved record.

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Sexual Assault (SA)       Office of Crime Victims Advocacy         Data Entry       Administrative Utility       Reports				
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Marginalized Services      Age     Gender Select an Item     Select tan Item     Ethnicity Select Item				
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Age     Gender     Relationship To Client       Community     26     Female     Friend       Organizing & Responding     15     Female     Child	provided services to by			
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Data Entry       Administrative Utility       Reports       Advocacy         Client Intakes       New Client         Medical and Criminal Justice System       Demographics       Offenders       Income       Referrals       SA History       Needed / Received         CSAP and Specialized Services       Client ID:       SATest1       Case ID:       509         Marginalized Services       Age 26       Cender       Female         Crisis Intervention & Information/Referral       Native American/Alaska Native       Ethnicity       Non-Hispanic/Non-Latino	Once you've selected the secondary victim you provided services to, their information will appear in the gray box. Any previously entered services will also show up at the bottom of the screen.
<ul> <li>Prevention Activities</li> <li>Systems Coordination &amp; Program Support</li> <li>Community Organizing &amp; Responding</li> <li>Add / Edit Secondary</li> <li>Clear Secondary</li> <li>Age Gender Relationship To Client 26 Female Priend × 15 Female Child × Services Provided to this Secondary Victim Service Staff/Volunteer Date Hours of Service</li> <li>Clear Service</li> <li>Service Staff Date Hours Medical Advocacy Longoria 6/16/2006 0.25</li> <li>Next Page Submit Clear Cancel</li> </ul>	ice
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