

**Balance of State CoC Steering Committee,
Continuum of Care Program Grantees and Interested Parties**

Webinar July 29, 2016

Minutes

Opening of Meeting 10:30 AM

Attending were 28 members. Also attending and participating Collaborative Applicant staff and the Continuum Consultant

- 1) Schedule of steps in 2016 Competition
 - a. CoC Application due to HUD 9/14/2016, will submit 9/12/2016
 - b. HUD requires Project Applications be submitted to HUD by the 8/15/2016 or we lose points in the competition
 - c. Renewal Application Process
 - i. Emailed grantees 7/27/2016 with instructions for entering renewal application in e-snaps. Due 8/15/2016.
 - d. Reallocation Application Process
 - i. Will be emailed August 1st with final application instructions.
 - e. Bonus Application Process
 - i. Will be emailed August about 1st with final application instructions.

The following policy decisions on the 2016 competition process and criteria were discussed and voted on by the membership during the meeting using the results of the 7/27/16 Survey on 2016 Competition Polices and Criteria sent out to all members and interested parties along with the Draft 2016 RFP:

- 2) Policy decisions on 2016 competition process/criteria

The results of the Survey were discussed. A total of 20 Survey questions on guidance for the 2016 competition were reviewed during the meeting. Voting on the policies and issues of the Survey questions was conducted at the end of each question reviewed. Major discussion occurred related to the following 5 questions.

 - a. Whether to restrict Bonus Funding applications to Permanent Supportive Housing for Chronic Homeless persons (and not inviting RRH projects). This generated a great deal of discussion. Whether to provide bonus points for PSH-CH projects was also discussed. HUD has placed CH at the top of its priorities to end CH homeless but there are other priorities as well such as Vets, families and Youth. After discussion on the use of RRH to serve CH persons concluded that we should

allow RRH proposals if it were feasible to serve CH persons through that program, the group voted for allowing both PSH for CH and RRH if it could be done (The consultant's research later indicated it was possible so the competition is open to both programs)

- b. Whether to cap Bonus Grant Proposals – Whether to place a cap on the maximum project request for Bonus Funds (\$175,000 of the \$302,000 available was suggested because it reflected the average Bonus budget for 2015 proposals and would allow for more projects and more communities to participate. It was recognized that it would be possible that projects could end up submitting application to HUD for more, but only if other successful applicants don't use up total amount available. Attendees voted to limit Bonus Funds to a maximum of \$175,000 per project.
- c. Whether to continue to request and use as rating criteria Leverage Letters – HUD no longer requires it of Continuums and there are no points for it in the national competition. Discussion was around workload for preparing and reviewing and whether that off-set the benefits of helping applicants tie down need in-kind and cash contributions to the project. The group voted 15-3 in favor of eliminating the requirement for renewals and keeping it for reallocation and Bonus projects.
- d. Whether to add Cost Effectiveness as a criterion for ranking projects – The group voted to add the new criterion.
- e. Whether to continue to include Bed Coverage as a criterion – Discussion was around whether this could be fairly rated as many of the old projects had increased the number of beds in the program over time through other sources while new projects could not. The vote was to eliminate the criterion.
- f. The other 15 questions were reviewed with results of the survey being accepted by in each case.
- g. In addition, there was discussion around the Draft RFP leading to its acceptance by the Steering Committee with the proviso that the decisions on the Survey questions would be implemented into the RFPs.

Information was provided on the status of possible Reallocation projects. Staff and Consultants have been working over the year with existing grantees with low-scoring projects/outcomes. Several projects, 3I SSO projects and one TH project likely reallocating to RRH or PSH. Applicants for reallocating to new projects were asked to no go in and apply in e-snaps yet – first follow instructions in Reallocation RFP e-mail to be sent out 8/1/16. Like new bonus projects, reallocation projects do require leverage letters as decided upon above and are due 8/15/2016.

Closure 12:05 PM