

Application Information Checklist

The following is the minimum amount of documentation you will need to provide for your system grant application. We discuss other required information below. Such information will vary depending on the type of project and the total project costs.

- Last full year's tax returns, including business taxes for a rural business.
- For applicants for projects above \$200,000 in total costs, the last three years of financial statements (balance sheets, income statements)
- For applicants for projects above \$200,000 in total costs, the most recent balance sheet or income statement (within the last 90 days).
- A description of your business operation, including number of employees.
- Evidence of matching funds for 75% of project costs. Examples include a bank statement showing your funds on hand, loan approval documents, or line of credit verification.
- A copy of relevant bids for services and/or equipment.
- Contact information for your dealer or your service provider.
- Your NAICS Code
- Your Duns Number
- Your Tax ID Number (This will be on your tax returns)