

## HMIS for Domestic Violence Service Providers

The Department of Commerce wants people in Domestic Violence Programs and people currently fleeing or in danger from a domestic violence, dating violence, sexual assault or stalking situation entered into HMIS **anonymously**.

YES: Program and Performance Information

NO: Personally Identifying Information

Never Excluded: Non-Identifying Program and Performance Information	
Always enter this into HMIS:	How To:
Counts of people you serve	Enter all people you serve in HMIS, including kids.
Where people are coming from when they enter your program	Enter the most appropriate housing status and prior living situation.
The services people receive	Rent Programs: Enter financial services on the “head of household” program record.
Average length of stay in your program	Enter accurate program entry and exit dates.  If you think these dates, in combination with other non-personally identifying information, would serve to identify the person: Enter approximate dates by adding one – three months to the actual dates and keeping the length of stay consistent with reality.
Where people go when they leave your program	Enter an accurate destination and reason for leaving on the program exit page
Maybe Excluded: Potentially Identifying Demographic Information	
You might enter this:	How To:
Race, Ethnicity, Veteran, Disabled, Education Level	If this information, in combination with other non-personally identifying information, would serve to identify the person enter “Client Refused”
Program Entry and Exit Questions	If this information, in combination with other non-personally identifying information, would serve to identify the person enter “Client Refused”
Always Excluded: Personally Identifying Information	
Never enter this:	How To:
First and Last Name	Skip it- this field is disabled for consent refused records
Actual Date of Birth and DOB Code	Enter 01/01/ approximate year of birth (year of birth plus or minus one year) DOB Code defaults to “refused”
Last Known Permanent Address and any other contact information	Skip it
Social Security Number and SSN Code	Skip it- this field is disabled for consent refused records SSN Code defaults to “refused”