

Justice Assistance Grant Concept Proposals for Funding Consideration

Instructions

The Justice Assistance Grant (JAG) Formula Grant Program purpose is to improve the functioning of the criminal justice system with special emphasis on drug control, violent crime and serious offenders.

Program selection:

The grant uses a two step process to select projects:

- 1 - Solicitation of program proposals from which the JAG Advisory Committee selects which programs to fund
- 2 – Solicitation of projects proposals implementing the selected programs

Concept proposals are due December 31st for consideration for funding beginning October 1st of the following calendar year.

Mail or Email proposals to:

Department of Commerce
Attn: CSHD/OCVA/Bill Johnston or bill.johnston@commerce.wa.gov
P.O. Box 42525
Olympia, Washington 98504-2525

Proposals will be shared with members of JAG Advisory Committee in order to help inform their recommendation to the Department. Elements of proposals the Committee considers include but are not limited to:

- Clearly stated purpose, outcomes and costs
- Relevance to more than one community or region
- Impact on criminal justice system

Supporting Information: For purposes of this grant, the criminal justice system is to be viewed in a broad context and includes the following six program categories:

- Law Enforcement programs
- Prosecution & Court programs
- Prevention & Education programs
- Corrections & Community Corrections programs
- Drug Treatment programs
- Planning, evaluation, and technology improvement programs, and
- Crime Victim and Witness Assistance programs (excluding compensation)

Grants may be used for*:

- Personnel
- Training
- Information systems
- Adjudication
- Rehabilitation of offenders
- Equipment
- Technical assistance
- Prosecution
- Detention
- Providing victim assistance to victims

* Detailed information on Allowable/UnAllowable Expenses is available upon request.

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Guide to Concept Proposals

Proposed Program Title:

Provide a descriptive title for the proposed program

What is the problem?

Include:

- Quantify the situation.
- How wide-spread?
- How severe?
- Impact of current efforts?
- Limit your response to one page (be short and concise).

What are you proposing to do? How do you intend to do it?

Include:

- Who is affected?
- Who will do what?
- How?
- How often?
- When? Example: timeline or phases; and
- Where?
- Limit your response to one page.

What other Agencies and/or resources will be working with you?

- If the proposal calls for a stand-alone effort of one agency, say so.
- If not:
 - Identify the other agencies and how they will work with you
 - Quantify their effort: time, personnel, funding, facilities, or other contributions
- Limit your response to one page.

How will you know if your concept works?

Include:

- What is the expected outcome?
- Evaluation Method
 - What will be measured to indicate success?
 - When?
 - By Whom?
- Is this replicatable?
- Limit your response to one page.

What are the cost benefits of implementing your proposed program?

Include, as appropriate:

- Component and/or function costs;
- Current and additional costs;
- Base and incremental costs;
- Leveraged funds, match & source funds; and
- Any cost savings, to whom and when they are expected.
- Limit your response to one page.

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Sample Concept Proposal

Proposed Program Title	Crime Laboratory Drug Analysis Enhancement
Concept - What is the proposed concept - What is the problem addressed - What distinguishes this from other proposals/programs in addressing the problem	<ul style="list-style-type: none"> ▪ Reduces backlog of locally submitted drug samples by upgrading automated drug sampling/analysis equipment at three regional laboratories. ▪ The proposed HIDTA grant pays for DNA, not Drug analysis ▪ The Forensics grants are related to death investigations
Outcomes - What are the impacts on the problem (outcomes) - What are the deliverables (outputs) - Spin-Off Benefits	<ul style="list-style-type: none"> ▪ Reduction of charges dismissed, suspects fled and crimes committed while awaiting trial ▪ Reduce the current 4 month wait to: <ul style="list-style-type: none"> ▪ Standard drug sample – to 4 days ▪ Non-standard drug sample – to 10 days ▪ Reduce analysis receipt to 3 days less than the average arrest-charging period (from 175 to 4 days)
Scope - Geographic Area Served - Population Served - Individual Served	<ul style="list-style-type: none"> ▪ Statewide (3 regional labs serving the entire state) ▪ 165,000 samples year
Longevity of Impact	<ul style="list-style-type: none"> ▪ 8 years, after which demand will again exceed capacity
Feasibility - Proven Performance Model - Probability of achieving outcomes - Prerequisites/Assumptions	<ul style="list-style-type: none"> ▪ Work down backlog to 4 day standard within 9-10 months ▪ 100% of annual demand satisfied for 8 years ▪ Proven technology, warranty proves for full replacement or upgrade to satisfy quoted number of samples
Coordination-Involvement - Planning - Operations - Management/Policy	<ul style="list-style-type: none"> ▪ Match integrated into laboratory budget, facilities management assures space, wiring and related support ▪ Delivery is assured within 4 months of funding/order
Duplicate/Parallel Efforts - Who/What - Conflict/Reinforcing - Differences	<ul style="list-style-type: none"> ▪ N/A
Funding – Current - Amount(s) by Source	<ul style="list-style-type: none"> ▪ \$5,000 maintenance of current equipment (state)
Funding Need - Amount Required - Base and Incremental Service/Costs - Basis of Cost Identification	<ul style="list-style-type: none"> ▪ \$397,500 for equipment, shipping, installation, training, warranty and taxes ▪ Lump sum, one time payment, after acceptance testing
Funding Requested	<ul style="list-style-type: none"> ▪ \$397,500
Leverage (Excluding current \$) - Ratio - Type (Match-Other) & Source	<ul style="list-style-type: none"> ▪ \$133,000 (state match) ▪ 1:3 (match to grant ratio)
Other Critical Information	<ul style="list-style-type: none"> ▪ Technical amendment of lab authorization RCW – Sponsor and supporters identified, no opposition ▪ Ready to order, install & train