



Department of Commerce

2016 HMIS Data Standard Changes

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HMIS Technical Assistance

September 2016



AGENDA

- Data Standards Documents & History
- Project Descriptor Data Elements (PDDE)
- Universal Data Elements (UDE)
- Program-Specific Data Elements (PSDE)
 - SSVF & HUD/VASH
 - RHY
 - PATH
 - HOPWA





HMIS DATA STANDARDS DOCUMENTS

- [HMIS Data Standards Manual:](#)
 - Universal Data Elements (UDE) and Program Specific Data Elements (PSDE); data collection requirements and instructions; and descriptions that the HMIS User will find as a reference.
- [HMIS Data Dictionary:](#)
 - HMIS elements, data collection requirements, system logic, data collection stages, federal partner data collection required elements, XML & CSV tables, and metadata data elements.
- [HMIS Project Descriptor Data Elements Manual:](#)
 - Provides specific information about the Project Descriptors required to be set-up in the HMIS by the HMIS Lead Agency.



REVISION HISTORY

- July/October 2015 changes [listed](#) on the [HUD Data Standards Manual page](#).
- Last revision- Version 5.0, June 2016.
- Current revision- Version 5.1 to be reflected in HMIS on October 1, 2016
- Full list of revisions since 2014 in the [HMIS Data Standards Manual](#), Pages 6-7.



LIST OF ELEMENT CHANGES V5 & V5.1

Version 5

Element Number	Element Name	Change Requirement
2.3	Continuum of Care Code	Updated guidance
Element Number	Element Name	Change Requirement
3.6	Gender	Wording change
3.8	Disabling Condition	Universe change – collect for all clients
3.917	Living Situation	Structural and wording change (Major change)
4.2	Income and Sources	Collection change – collection now includes PATH
4.3	Non-Cash Benefits	Collection change – collection now includes PATH
4.4	Health Insurance	New Response options added
4.14 A	Services Provided: PATH Funded	Response options changed
4.16A	Referrals Provided: PATH	Response options changed
4.17	Residential Move-in Date	Element structural Change
4.21	Connection with SOAR	Collection change – collection now includes PATH
4.24	Last Grade Complete	Response Options added & Collection change – collection now includes SSVF & HUD/VASH
4.26	Employment Status	Collection change – collection now includes HUD/VASH
4.27	General Health Status	Collection change – collection now includes HUD/VASH
4.44	HP Screening Score	Retired (replaced with 4.48)
4.47	T-cell and Viral Load	Response options changed for viral load
4.48	SSVF HP Targeting Criteria	New Element
4.49	Use of Other Crisis Services	New Element
Page 6		Clarified that dependent fields are required in HMIS

Revision History

Date	Version	Revision
08/25/2016	5.1	4.24 : added project type 3 PSH to project type applicability 4.21 : modify collection points



PDDE 2.3 CONTINUUM OF CARE CODE

- This is in regards to the HUD-assigned CoC code for the project location.
- **What changed:** Updated guidance instructing systems to allow for multiple CoC codes to be selected per project.
- Reference: Page 15 of the [HMIS Data Dictionary, Version 5.1](#).



UDE 3.6 GENDER

- **Rationale:**
 - Gender is used to count the number of men, women, transgender individuals, and clients who do not identify as either men, women or transgender.
 - When enrolling a client who already has a record in the HMIS, verify that the gender recorded accurately reflects the client’s self-reported gender—and correct it if it does not.
- **What changed:** Replaced “other” response with “Doesn’t identify as male, female or transgender,” and removed Dependent A to describe “other”.
- **Reference:** Pages 23-24 of the [HMIS Data Manual, Version 5.1](#). Pages 27-28 of the [HMIS Data Dictionary, Version 5.1](#).



UDE 3.6 GENDER

HMIS Screen Shot

Iron Man

Profile History Services Files Programs Assessments Notes Location Referrals

CLIENT PROFILE

[2014] General Intake

Social Security Number	XXX - XX - 5643 ?
Quality of SSN	Full SSN Reported
Last Name	Man
First Name	Iron
Quality of Name	Full name reported
Date of Birth	11/02/1970 Adult. Age: 45
Quality of DOB	Full DOB Reported
Unique Identifier	88E899C86



[Update photo](#)

Middle Name

None

Gender

- ✓ Select
- Female
- Male
- Transgender Male to Female
- Transgender Female to Male
- Doesn't identify as male, female, or transgender
- Client doesn't know
- Client refused
- Data not collected

Race

Ethnicity

Veteran Status



Department of Commerce

UDE 3.8 DISABLING CONDITION

- **Rationale:**
 - Disabling condition is used to count the number of clients who have a disabling condition at project entry.
 - This data element is to be used with other information to identify whether a client meets the criteria for chronic homelessness.
- **What changed:** Universe of data collected was changed from “Adults” to “All clients”.
- **Reference:** Pages 24-25 of the [HMIS Data Manual, Version 5.1](#). Page 29 of the [HMIS Data Dictionary, Version 5.1](#).



UDE 3.917 LIVING SITUATION

Overview

- The universal data elements *3.9 Residence Prior to Project Entry* and *3.17 Length of Time on the Streets, in an Emergency Shelter or in a Safe Haven* have been combined in the 2014 Version 5 data standards to one element *3.917 Living Situation*.
- Further, to facilitate data entry and in response to multiple user questions, the element has been identified as 2 elements which use only the fields and responses necessary for the population being asked the information.
 - 3.917A is to be used for all persons entering a Street Outreach, Emergency Shelter or Safe Haven project
 - 3.917B is to be used for persons entering in all other HMIS project types.
- With this separation and clarification, the [definition of chronic homelessness](#) as identified in the final rule in the Federal Register published December 5, 2015, is able to be fully reported through an HMIS.



UDE 3.917A LIVING SITUATION

For persons entering HMIS project type: Street Outreach, Emergency Shelter, & Safe Haven

- **Rationale:** This element is used to identify the type of living situation and length of stay in that situation just prior to entry into a Street Outreach, Emergency Shelter (ES), or Safe Haven (SH) project for all adults and heads of households.
- **What changed:** Complete reworking of element.
 - Element blends the old 3.9 Residence Prior to Entry with 3.17 Time on the Streets, Emergency Shelter, or Safe Haven in order to enable an HMIS to completely calculate an individual's/household's status as Chronically homeless at entry and at a later point in time.
 - Element has been divided into 3.917A and B based on the project type. 3.917A is applicable for persons entering project type: Street Outreach, Emergency Shelter, and Safe Haven while 3.917B is for persons entering all other project types.
- **Reference:** Pages 25-29 of the [HMIS Data Manual, Version 5.1](#). Pages 30-32 of the [HMIS Data Dictionary, Version 5.1](#).

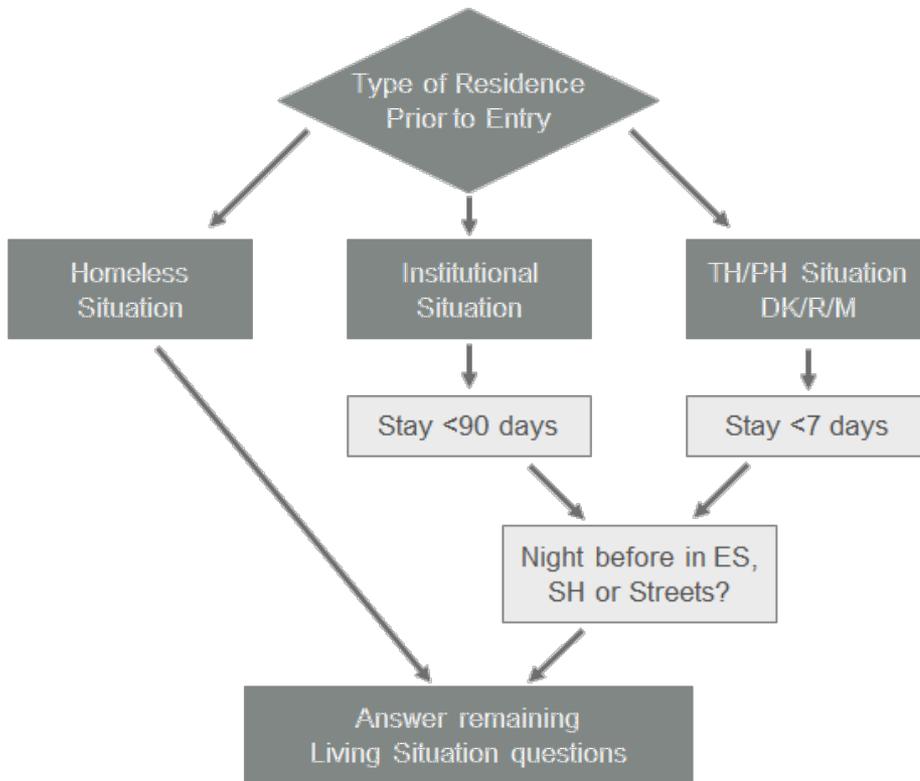


USD 3.917B LIVING SITUATION

For persons entering all other HMIS project types (i.e. NOT - Street Outreach, Emergency Shelter, or Safe Haven)

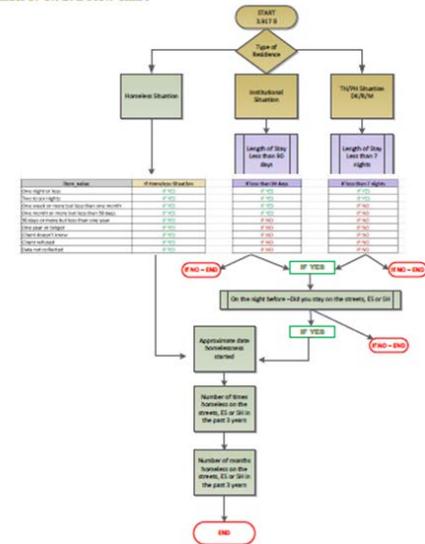
- **Rationale:** This element is used to identify the type of living situation and length of stay in that situation just prior to project entry for all adults and heads of households entering any of the following HMIS project types: Transitional Housing, any form of Permanent Housing including Permanent Supportive Housing and Rapid Re-Housing, Service Only, Other, Day Shelter, Homelessness Prevention, and Coordinated Assessment (Coordinated Entry).
- **What changed:** Complete reworking of element.
 - Element blends the old 3.9 Residence Prior to Entry with 3.17 Time on the Streets, Emergency Shelter, or Safe Haven in order to enable an HMIS to completely calculate an individual's/household's status as Chronically homeless at entry and at a later point in time.
 - Element has been divided into 3.917A and B based on the project type. 3.917A is applicable for persons entering project type: Street Outreach, Emergency Shelter, and Safe Haven while 3.917B is for persons entering all other project types.
- **Reference:** Pages 29-34 of the [HMIS Data Manual, Version 5.1](#), Version 5. Pages 32-35 of the [HMIS Data Dictionary, Version 5.1](#).

USD 3.917B LIVING SITUATION FLOW CHARTS



The HUD Data Standard manual has a larger HUD flow chart.

Exhibit 3: 3.917B Flow Chart



PSDE 4.17 RESIDENTIAL MOVE-IN DATE

- **Rationale:** This element is used to document the date that a client enrolled in a Rapid Re-Housing project moves into housing. This data is critical to point-in-time and housing inventory counts as it differentiates clients who are enrolled in a Rapid Re-Housing (RRH) project and are still literally homeless (in emergency shelter, Safe Haven, transitional housing or on the street) from clients who have moved into permanent housing.
- **What changed – Data Standards:** Data collection instructions have been clarified to respond to issues identified with this element. Additionally, the “information date” and “yes/no” response have been removed from the element to remove the confusion those responses created. [Note: Guidance on reporting abilities related to alternative means of capturing data using a “Pre-Entry Project” have been added to the HMIS Data Dictionary.](#) *Data Dictionary: Information date has been removed; where ‘In permanent housing’ is ‘No,’ the effective information date is the project entry date. Where ‘In permanent housing’ is ‘Yes,’ the effective information date is the residential move-in date. In systems currently set up to create multiple records per enrollment, an information date would be necessary to identify the most recent record, which is the record which must be used for reporting / export purposes.*
- **Reference:** Page 65-66 of the H [HMIS Data Manual, Version 5.1](#). Pages 73-74 of the [HMIS Data Dictionary, Version 5.1](#).



PROGRAM SPECIFIC DATA ELEMENTS

If you have one or more projects funded by any of the following FFP (fed funding partners) you win a WEBINAR EXTENSION!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

- VA Programs: SSVF and HUD/VASH
- RHY
- PATH
- HOPWA



PSDE 4.2 INCOME AND SOURCES

- **Rationale:** Income and sources of income are important for:
 - Determining service needs of people at the time of project entry
 - Determining whether they are accessing all income sources for which they are eligible
 - Describing the characteristics of the population experiencing homelessness
 - Allow analysis of changes in the composition of income between entry and exit from the project and annual changes prior to project exit.

Increase in income is a key performance measure of most federal partner programs.

- **What changed:** **PATH** is now required to collect this data.
- **Reference:** Pages 44-47 of the [HMIS Data Manual, Version 5.1](#). Pages 45-48 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.3 NON-CASH BENEFITS

- **Rationale:** Non-cash benefits are important to determine whether clients are accessing all mainstream program benefits for which they may be eligible and to develop a more complete picture of their economic circumstances.
- **What changed:** **PATH** is now required to collect this data.
- **Reference:** Pages 47-49 of the [HMIS Data Manual, Version 5.1](#). Pages 48-50 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.4 HEALTH INSURANCE

- **Rationale:** Health insurance information is important to determine whether clients currently have health insurance coverage and are accessing all mainstream project medical assistance benefits for which they may be eligible, and to ascertain a more complete picture of their economic circumstances.
- **What changed:** **PATH** is now required to collect this data. Indian Health Services Program and Other have been added as response options to Field 3.
- **Reference:** Pages 49-52 of the [HMIS Data Manual, Version 5.1](#). Pages 50-52 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.4 HEALTH INSURANCE

HMIS Screen Shot

Iron Man

Profile History Services Files Programs Assessments Notes Location Referrals

Cash Income for Individual

Income from Any Source

Non-Cash Benefits

Receiving Non-Cash Benefits

Health Insurance

Covered by Health Insurance

MEDICAID

MEDICARE

SCHIP

VA Medical

Employer Provided

Obtained through COBRA

Private Pay Health Insurance

State Health Insurance for Adults

Indian Health Services Program

Other Health Insurance Source



PSDE 4.24 LAST GRADE COMPLETED

- **Rationale:** To identify the educational attainment of youth served in RHY projects.
- **What changed:** The element is no longer just a RHY required element, **SSVF and VASH** will also use the element. This element has been updated with new response categories: “Associate’s degree”, “Bachelor’s degree”, “Graduate degree”, and “Vocational certification”.
- **Reference:** Page 77 of the [HMIS Data Manual, Version 5.1](#). Pages 80-81 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.24 LAST GRADE COMPLETED

HMIS Screen Shot

Iron Man

Profile History Services Files Programs Assessments Notes Location Referrals

Length of Stay in Prior Living Situation

Select

Disabling Condition

Select

Household Income as Percent of AMI

Select

Last Grade Completed

- ✓ Select
- Less than Grade 5
- Grades 5-6
- Grades 7-8
- Grades 9-11
- Grade 12
- School program does not have grade levels
- GED
- Some college
- Associates degree
- Bachelor's degree
- Graduate degree
- Vocational certification
- Client doesn't know
- Client refused
- Data not collected

Last Permanent Address

Prior Street Address

Prior City

Prior State

Prior Address Data Quality



PSDE 4.26 EMPLOYMENT STATUS

- **Rationale:** To assess client's employment status and need for employment services.
- **What changed:** Collection now includes **HUD/VASH**.
- **Reference:** Page 79 of the [HMIS Data Manual, Version 5.1](#). Pages 82-83 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.27 GENERAL HEALTH STATUS

- **Rationale:** Information on general health status is a first step to identifying what types of health services a client may need. This element permits comparison between homeless youth to other youth their age.
- **What changed:** Collection now includes **HUD/VASH**.
- **Reference:** Page 80 of the [HMIS Data Manual, Version 5.1](#). Pages 83-84 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.48 SSVF HP TARGETING CRITERIA

(PREVIOUSLY 4.44 HP SCREENING SCORE)

- **Rationale:** To facilitate VA evaluation of outcomes based on the urgency of need and type of barriers and vulnerabilities present at the point of project entry and outcomes across projects.
- **What changed:** This is a new data element. It replaces data element 4.44 HP Screening Score.
- **Full details:** See 4.48 SSVF HP Targeting Criteria in the HMIS Data Manual and Data Dictionary, Version 5, for data collection instructions, response descriptions, system logic, and more.
- **Reference:** Pages 105-106 of the [HMIS Data Manual, Version 5.1](#). Pages 107-109 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.48 SSVF HP TARGETING CRITERIA

HMIS Screen Shot

Iron Man

Profile History Services Files **Programs** Assessments Notes Location Referrals

SSVF HP Targeting Criteria

Referred by Coordinated Entry or a Homeless Assistance Provider to Prevent the Household From Entering an Emergency Shelter or Transitional Housing or From Staying in a Place Not Meant for Human Habitation

Select

Current Housing Loss Expected Within:

Select

Current Household Income is \$0

Select

Annual Household Gross Income Amount

Select

Sudden and Significant Decrease in Cash Income (Employment and/or Cash Benefits) AND/OR Unavoidable Increase in Non-Discretionary Expenses (e.g., Rent or Medical Expenses) in the Past 6 Months

Select

Major Change in Household Composition (e.g., Death of Family Member, Separation/Divorce from Adult Partner, Birth of New Child) in the Past 12 Months

Select

Rental Evictions Within the Past 7 Years

Select

Currently at Risk of Losing a Tenant-Based Housing Subsidy or Housing in a Subsidized Building or Unit

Select

History of Literal Homelessness (Street/Shelter/Transitional Housing)

Select

Head of Household with Disabling Condition (Physical Health, Mental Health, Substance Use) That Directly Affects Ability to Secure/Maintain Housing

Select

Criminal Record for Arson, Drug Dealing or Manufacture, or Felony Offense Against Persons or Property

Select

Registered Sex Offender

Select

At Least One Dependent Child Under Age 6

Select

Single Parent With Minor Child(ren)

Select

Household Size of 5 or More Requiring At Least 3 Bedrooms (Due to Age/Gender Mix)

Select

Any Veteran in Household Served in Iraq or Afghanistan

Select

Female Veteran

Select

HP Applicant Total Points (integer)

Grantee Targeting Threshold Score (integer)



PSDE 4.49 USE OF OTHER CRISIS SERVICES

- **Rationale:** To aid in prioritizing chronically homeless veterans with a history of high utilization of crisis services.
- **What changed:** This is a new data element. Required for **HUD/VASH and SSVF**
- **Full details:** See 4.49 Use of Other Crisis Services in the HMIS Data Manual and Data Dictionary, Version 5, for data collection instructions, response descriptions, system logic, and more.
- **Reference:** Page 106-107 of the [HMIS Data Manual, Version 5.1](#). Pages 109-110 of the [HMIS Data Dictionary, Version 5.1](#)



PSDE 4.49 USE OF OTHER CRISIS SERVICES

HMIS Screen Shot

Iron Man

Profile History Services Files Programs Assessments Notes Location Referrals

Last Permanent Address

Prior Street Address

Prior City

Prior State

Select Zip Code

Prior Address Data Quality

Select

VAMC Station Number

Use of Other Crisis Services

Number of Visits to an Emergency Room in the Past Year

Select

Approximate Number of Nights in Jail/Prison in the Past Year

Select

Approximate Number of Nights Spent in an Inpatient Medical Facility in the Past Year

Select



PSDE 4.14B SERVICES PROVIDED - RHY

- **Rationale:** To determine the services provided to youth during project participation.
- **What changed:** Data collection requirements have been corrected to clarify the expectation that each service type need only to be recorded once during project enrollment.
- **Reference:** Pages 74-75 of the [HMIS Data Manual, Version 5.1](#). Pages 63-65 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.16B REFERRALS PROVIDED - RHY

- **Rationale:** To record the referrals provided to clients during program participation.
- **What changed:** Data collection requirement has been corrected to clarify the expectation that each referral need only be recorded once during project enrollment.
- **Reference:** Page 75 of the [HMIS Data Manual, Version 5.1](#).
Pages 72-73 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.14A SERVICES PROVIDED - PATH

- **Rationale:** To determine the services which PATH funded that were provided to clients during project participation.
- **What changed:** Field 2 response options were changed by PATH. “Outreach” has changed to “Reengagement”; “Screening/assessment response” was split into two responses; “Housing technical assistance” changed to “Housing eligibility determination” and “Other PATH-funded service” was removed.
- **Reference:** Page 69 of the [HMIS Data Manual, Version 5.1](#). Pages 62-63 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.16A REFERRALS PROVIDED - PATH

- **Rationale:** To record the number of referrals provided to clients during program participation.
- **What changed:** Field 2 response options have changed: “Primary health care” changed to “Primary health/dental care”; “Relevant housing services changed to “Housing services”; “Housing placement assistance” was changed into “Permanent Housing” and “Temporary Housing” was added; Medical assistance” was changed to “Medical Insurance”. PATH also clarified that collection of referral information on job training, educational services, and housing services are optional response options, not required.
- **Reference:** Page 69-70 of the [HMIS Data Manual, Version 5.1](#). Pages 70-72 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.21 CONNECTION WITH SOAR - PATH

- **Rationale:** To identify persons who are connected to the SOAR (SSI/SSDI Outreach, Access and Recovery) program.
- **What changed:** PATH is now required to collect this data at project entry, update, annual assessment, and exit.
- **Reference:** Pages 71-72 of the [HMIS Data Manual, Version 5.1](#).
Page 78 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.47 T-CELL (CD4) & VIRAL LOAD - HOPWA

- **Rationale:** To measure the extent to which housing impacts health of persons with HIV/AIDS.
- **What changed:** Response options changed in Field 3: from “yes/no” to “Undetectable”, “Not Available”, and “Available” to facilitate the identification of undetectable viral load levels.
- **Reference:** Page 97 of the [HMIS Data Manual, Version 5.1](#). Pages 100-101 of the [HMIS Data Dictionary, Version 5.1](#).



PSDE 4.47 T-CELL (CD4) & VIRAL LOAD - HOPWA

HMIS Screen Shot

Iron Man

Profile History Services Files Programs Assessments Notes Location Referrals

Substance Abuse Problem No

Victim of Domestic Violence No

Cash Income for Individual

Income from Any Source No

Non-Cash Benefits

Receiving Non-Cash Benefits No

Health Insurance

Covered by Health Insurance No

Medical Assistance

Receiving Public HIV/AIDS Medical Assistance Yes

Receiving AIDS Drug Assistance Program (ADAP) Yes

T-cell (CD4) and Viral Load

T-cell (CD4) Count Available No

Viral Load Available

- ✓ Select
- Not Available
- Available
- Undetectable
- Client doesn't know
- Client refused
- Data not collected



RESOURCES: HUD DATA STANDARDS TUTORIAL



About This HUD Data Standards Tutorial

This multi-segmented tutorial explains certain data elements that must be collected and entered into a Continuum of Care's Homeless Management Information System (HMIS) for clients served by projects that participate in HMIS. HMIS data standards have been established by the Department of Housing and Urban Development (HUD), the Department of Health and Human Services (HHS), and the Department of Veterans Affairs (VA) to allow for standardized data collection on homeless individuals and families across systems. HMIS data elements are explained in detail in the [HMIS Data Standards Manual](#).

Each segment of this training covers one or a few of the most crucial or complex data elements. The segments provide information about when a data element is collected, who the data should be collected from, how to collect the data, and where to report it. These tutorials are designed as a resource for HMIS Lead agency and local continuum project staff who seek a more detailed understanding of each data element. CoCs and HMIS leads are encouraged to use these tutorials to supplement local HMIS data standard trainings. There is no particular order to the tutorials.

The HMIS data standard tutorials cover the following data elements:

- [Intro](#)
- [3.1, 3.2, & 3.3: Name, Social Security Number, and Date of Birth](#)
- [3.4, 3.5, 3.6: Race, Ethnicity, and Gender](#)
- [3.7: Veteran Status](#)
- [3.8: Disabling Condition](#)
- [3.9 & 3.17: Residence Prior to Program Entry and Length of Time on the Street](#)
- [3.10 & 3.11: Entry/Exit Dates](#)
- [3.12: Destination](#)
- [3.13 & 3.14: Personal ID & Household ID](#)
- [3.15: Relationship to Head of Household](#)
- [3.16: Client Location](#)
- [4.2, 4.3, & 4.4: Income, Non-cash Benefits, and Health Insurance](#)
- [4.12 & 4.13: Contact and Date of Engagement](#)
- [4.17: Residential Move-In](#)

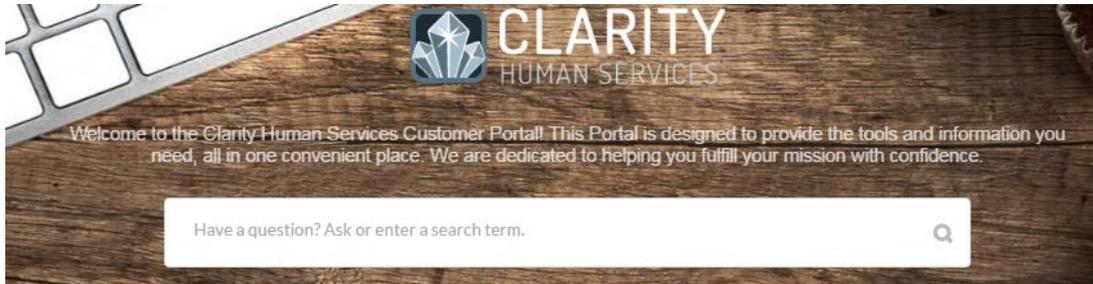
- Learn about each data standard listed in a simple format including audio and FAQs.
- HUD will publish more as they become available.

<https://www.hudexchange.info/programs/hmis/guides/data-element/>



Department of Commerce

RESOURCES: CLARITY HELP PORTAL



Welcome to the Clarity Human Services Help Portal

Getting Started With Clarity Human Services

- Working With Your Staff Profile ▶
- Working With Your Staff Inbox & Secure Messaging ▶

Working with Clients

- How do I search for a client? ▶
- How do I create a new client? ▶
- Release of Information - Overview ▶
- How do I create a family/household and manage members? ▶
- How do I provide a service transaction to a client? ▶
- How do I create and maintain addresses for my client? ▶
- How do I switch between different intake profiles? ▶
- How do I create a public alert? ▶
- How do I upload and work with files/forms? ▶
- How do I create case notes for my client? ▶
- How do I manage a client's history? ▶

Working with Programs

- How do I enroll a client/household into a program? ▶
- How do I add a new household member to the Program? ▶
- How do I conduct a status assessment? ▶

- Clarity System Text and Video Tutorials
 - *Note: site features nation wide instructions. WA BOS specific guidance is not included.*
- Sample Forms

<http://help.clarityhs.com>



Department of Commerce

RESOURCES: HMIS WEBPAGE



Serving Communities Building Infrastructure Growing the Economy

Homepage > Serving Communities > Homelessness > HMIS

Homeless Management Information System (HMIS)

In Washington State, more than 19,400 individuals were counted in shelters and out of doors at a point in time in January 2015. Over the course of a year, over 55,000 people are served with state and federal housing assistance funds, as documented by the state's homeless management information system (HMIS).

ABOUT HMIS

HMIS is used by state and federally funded homeless and housing service providers to collect and manage data gathered during the course of providing housing assistance to people already experiencing homelessness and to households at risk of losing their housing.

More About HMIS

- [Explanation of Washington's HMIS](#) (PDF)
- [Frequently Asked Questions about HMIS](#) (PDF)
- WA State Legislative website - HMIS consent law: [Washington homeless client management information system](#) (RCW 43.185C.180)

HMIS Training

Our Homeless Management Information System (HMIS) trainings are intended for staff working for agencies already set up with HMIS access through the Department of Commerce. If your agency is not using HMIS yet, but is interested in or planning to do so, please read the [Frequently Asked Questions about HMIS](#) (PDF).

Before registering for training, please read the training catalog for pre-training requirements. Trainings are updated frequently.

[HMIS Training Catalog](#) (PDF)

HMIS Training Feedback

Taken training already? Share your training feedback; [HMIS Training Evaluation](#). Additional HMIS training questions? Contact Maylee Stevenson, maylee.stevenson@commerce.wa.gov

CONTACT RESOURCES

FORMS

- [HMIS Agency Partner Agreement](#) (PDF)
- [HMIS Informed Consent Form](#) (PDF)
- [HMIS Informed Consent Form in Spanish](#) (PDF)
- [HMIS Interagency Data Sharing Agreement](#) (PDF)
- [HMIS Client Revocation of Consent Form](#) (PDF)
- [HMIS Client Revocation of Consent Form in Spanish](#) (PDF)
- [HMIS Client Privacy Rights -Notice of Uses & Disclosures](#) (Word)
- [HMIS User Policy Example](#) (PDF) (The actual agreement is an electronic form in HMIS).

Sample Forms / Templates

- HMIS Clarity System sample forms: are under "Additional Resources" bottom of the [Clarity Help Portal](#).
- [HUD HMIS Data Collection Templates for HUD Continuum of Care \(CoC\)](#)

HOW-TO GUIDES

DATA STANDARDS AND PROGRAM MANUALS

HMIS REPORTS

HOMELESS - NEED HELP?

[Use this list of local agencies](#) (Excel) or [2-1-1 Resource Search](#) (web) to locate homeless and prevention assistance in your area.

TECHNICAL ASSISTANCE

Our [HMIS Technical Assistance \(TA\) staff](#) are available to help with your HMIS database needs.

Alicia Osborne
HMIS TA Help Desk
alicia.osborne@commerce.wa.gov
Phone: 360-725-2918

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HOW ARE WE DOING?

Your feedback is important to us. Take our quick survey and let us know what you think. Links will redirect you to Survey Monkey.

[HMIS Technical Assistance Customer Survey](#)
[HMIS Training Evaluation](#)

Thank you for your feedback.

- HMIS Trainings
- HMIS TA Staff Contacts
- HMIS How-To Guides
- Links to HMIS Resources via HUD
- HMIS Reports

www.commerce.wa.gov/hmis



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2016 HMIS Data Standard Changes

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HMIS Website: www.commerce.wa.gov/hmis

You'll receive an email in an hour with a link to our HMIS Training Evaluation. Please take time to do it.

Thanks!

A graphic with the words "Thank You" written in a large, elegant, black cursive script on a white background, set within a grey rectangular frame.

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