



Recovery.wa.gov

Washington's Recovery Team Competitive Grant Tracking and Coordination – GUIDELINES

Federal agencies are making hundreds of grant opportunities available under the American Recovery and Reinvestment Act of 2009, and more are being created on a regular basis. As the central tracking and organizing body of all ARRA activity, Washington's Recovery Team, we'd like to hear about your grant applications for ARRA funds.

If you are writing, or plan to write, an application to receive funding from a competitive grant under ARRA, please do the following:

A. If you are a STATE agency:

- Notify the contact person listed below about your intent to apply for a competitive grant.
- Provide a copy of the RFP and the application deadline.
- Identify the partners you are including in the grant proposal.
- Indicate whether you are seeking a letter of endorsement from the Governor (see page 2).
- Notify us when you receive an award and we will coordinate an official announcement (press release, event, etc).

B. If you are an entity OTHER than a state agency:

- Notify your typical contact at the state agency with which you typically interact.
- If you don't have a particular state agency affiliation, please call the contact person listed below about your intent to apply for a competitive grant.
- Let us know how we can help!
- Notify us when you receive an award.

In addition to tracking the ARRA funding that is coming into Washington, the Economic Recovery Team can also help applicants develop the best grant request possible:

- We can help you by convening meetings, identifying partners, and suggesting proposal development processes.
- We will help identify whether your proposal fits in with the Governor's overall economic recovery strategy.
- We may know of additional grant opportunities for you to pursue.
- We will provide you with information and training on managing risk, tracking the funds, and measuring performance.

For more information or with questions, please contact:

Heather Moss, Grants Coordinator, Governor Gregoire's Economic Recovery Team

Heather.moss@ofm.wa.gov

360-902-0540