CM-2012-2013 Program Activity Reporting (PAR)

At a minimum, enter all activity that took place under your Commerce/CM contract during the period July 1, 2012 through December 31, 2012. You may also at any time enter activity that took place after December 31, 2012.

Entering Program Activity Reports for the above period for each planned activity included in your 2012-2013 CM workplan is a contract deliverable and must be "SUBMITTED" to Commerce no later than April 30, 2013.

If you need a copy of your 2012-2013 workplan or if you have questions, contact ramona.leber@commerce.wa.gov.

1. Please select your County or County Consortium

2. Please tell us your name.

3. Enter today's date.

4. Enter your Planned Activity Number from your 2012-2013 Workplan. Make sure the activity number used is consistent with the number you assigned to the activity in your workplan.

5. Enter your activity title (from your 2012-2013 workplan). Make sure the activity title used is consistent with the title you assigned to the activity in your workplan.
6. Enter the site(s) where the activity actually took place.
   - Enter the site(s) where the activity actually took place. Countywide
   - Other - explain below

7. Enter the PAR number for this activity. Please begin with 1.

8. Curriculum - Please check the one option that best describes this activity.
   - Big Brothers, Big Sisters
   - Communities that Care
   - Community Trials Intervention
   - Keep a Clear Mind
   - Other (please specify)

9. Topical - Please check the one option that best describes this activity.
   - Adverse Childhood Experiences (ACEs)
   - Afterschool/Out of School
   - Alcohol - Reducing Underage Drinking
   - Bullying
   - Domestic Violence
   - Gangs
   - Girls Circles
   - Other (please specify)

10. Community Organizing - Please check the one option that best describes this activity.
    - CM Policy Board
    - CM Coalition (other than CM Policy Board)
    - Coalition Building
    - Community Organizing
    - Other (please specify)
11. Public Awareness - Please check the one option that best describes this activity.

- Community Education
- Media
- Media Campaign
- Other (please specify)
- Professional Development
- Social Media
- Social Norms
- N/A

12. Activity Start/End Dates

Actual Start Date

Monthly / Day / Year

Actual End Date (no later than 6/30/13)

Month / Day / Year

Estimated End Date (no later than 6/30/13)

Month / Day / Year

13. Actual funds and/or match spent on this activity. Note* Please round to the nearest dollar. Do not use dollar signs, commas or periods in your figures.

Community Mobilization

Community Members/Volunteers

Century 21

City/County

Community Network/DVR

DBHR/PRI

DOH

Drug-Free Communities

Educational Service District (ESD)

Faith Based Organization

Law Enforcement/Juvenile Justice

Local Business

Local Option Sales Tax (Mental Health/Chemical Dependency)

Readiness to Learn

School District
For questions 14 through 30, you must respond to at least one section for this activity:
-- Direct Service;
-- Large Event; and/or
-- Community Organizing/Planning

* IF THE ACTIVITY LISTED IN QUESTIONS 4 AND 5 IS A DIRECT SERVICE ACTIVITY, PLEASE PROCEED TO QUESTION 14.

* IF IT IS A LARGE EVENT THAT DOES NOT INCLUDE DIRECT SERVICE SESSIONS, SKIP TO QUESTION 19.

* IF IT IS A COMMUNITY ORGANIZING OR PLANNING ACTIVITY THAT DOES NOT INCLUDE DIRECT SERVICE OR A LARGE EVENT, SKIP TO QUESTION 25.

14. For this Direct Service Activity, ENTER THE...

Number of sessions for this activity.

Average number of direct service hours per session.

Total number of direct services hours for this activity.

Number of community organizing or planning hours for this activity.

Number of volunteer hours for this activity.

Number of unduplicated individuals who participated in the sessions above (unduplicated count starts 7-1-12).

15. Direct Service Activity: Of the counted individuals in question 14, indicate the race of participants, one per participant. The total count must match total unduplicated participant count. You may estimate the breakdown.

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

Hispanic/Latino

Non-Hispanic/Latino

Total

17. Direct Service Activity: Age of participants counted in question 14. Total must match. You may estimate.

Pre-K (Ages 0-4)

Kindergarten (Ages 5-6)

Grade 1 (Ages 6-7)

Grade 2 (Ages 7-8)

Grade 3 (Ages 8-9)

Grade 4 (Ages 9-10)

Grade 5 (Ages 10-11)

Grade 6 (Ages 11-12)

Grade 7 (Ages 12-13)

Grade 8 (Ages 13-14)

Grade 9 (Ages 14-15)

Grade 10 (Ages 15-16)

Grade 11 (Ages 16-17)

Grade 12 (Ages 17-18)

Young Adult (Ages 18-24)

Adult (Ages 25-64)

Seniors (65+)

TOTAL
18. Direct Service Activity: Gender of participants counted in question 14. Total must match. You may estimate.

Male
Female
TOTAL

* CONTINUE TO QUESTION 19 IF THE ACTIVITY NOTED IN QUESTIONS 4 AND 5 INCLUDED A LARGE EVENT.

* PROCEED TO QUESTION 25 IF THE ACTIVITY NOTED IN QUESTIONS 4 AND 5 INCLUDED A COMMUNITY ORGANIZING OR PLANNING EFFORT, BUT NO LARGE EVENT.

* IF THE ACTIVITY NOTED IN QUESTIONS 4 AND 5 DID NOT INCLUDE A LARGE EVENT OR A COMMUNITY ORGANIZING/PLANNING EFFORT, SKIP TO QUESTION 31.

19. Large Event: Briefly describe the large event

20. For this Large Event, ENTER THE...

Number of hours the event was held.
Number of community organizing or planning hours to put on this event.
Number of volunteer hours at this event.
Estimated number of literature pieces distributed at this event.
Estimated number of unduplicated participants exposed to a media campaign, if applicable.
Number of individuals who participated in the large event above.
21. Large Event: Of the counted individuals in question 20, indicate the race of participants, one per participant. The total count must match total unduplicated participant count. You may estimate the breakdown.

<table>
<thead>
<tr>
<th>Race</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian or Alaska</td>
<td></td>
</tr>
<tr>
<td>Native</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td></td>
</tr>
<tr>
<td>Black or African American</td>
<td></td>
</tr>
<tr>
<td>Native Hawaiian or other Pacific Islander</td>
<td></td>
</tr>
<tr>
<td>White</td>
<td></td>
</tr>
<tr>
<td>Multi-Racial</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

22. Large Event: Ethnicity of participants counted in question 20. Total must match. You may estimate.

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic/Latino</td>
<td></td>
</tr>
<tr>
<td>Non-Hispanic/Latino</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

23. Large Event: Age of participants counted in question 20. Total must match. You may estimate.

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K (Ages 0-4)</td>
<td></td>
</tr>
<tr>
<td>Kindergarten (Ages 5-6)</td>
<td></td>
</tr>
<tr>
<td>Grade 1 (Ages 6-7)</td>
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<tr>
<td>Grade 2 (Ages 7-8)</td>
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<td></td>
</tr>
<tr>
<td>Grade 10 (Ages 15-16)</td>
<td></td>
</tr>
<tr>
<td>Grade 11 (Ages 16-17)</td>
<td></td>
</tr>
</tbody>
</table>
24. Large Event: Gender of participants counted in question 20. Total must match. You may estimate.

Male
Female
TOTAL

25. For the Community Organizing or Planning Effort noted in Questions 4 and 5, if a coalition or other type of group was involved, please enter the coalition name.

26. For this Community Organizing or Planning Effort, ENTER THE...

Number of coalition/other group meetings.
Average number of hours per meeting.
Total number of community organizing/planning hours.
Number of unduplicated individuals who participated in the community organizing/planning effort above (unduplicated count starts 7-1-12).

27. Community Organizing/Planning Effort: Of the counted individuals in question 26, indicate the race of participants, one per participant. The total count must match total unduplicated participant count. You may estimate the breakdown.

American Indian or Alaska Native
Asian
Black or African American
Native Hawaiian or other Pacific Islander
White
Multi-Racial
TOTAL

Hispanic/Latino
Non-Hispanic/Latino
Total

29. Community Organizing/Planning Effort: Age of participants counted in question 26. Total must match. You may estimate.
Pre-K (Ages 0-4)
Kindergarten (Ages 5-6)
Grade 1 (Ages 6-7)
Grade 2 (Ages 7-8)
Grade 3 (Ages 8-9)
Grade 4 (Ages 9-10)
Grade 5 (Ages 10-11)
Grade 6 (Ages 11-12)
Grade 7 (Ages 12-13)
Grade 8 (Ages 13-14)
Grade 9 (Ages 14-15)
Grade 10 (Ages 15-16)
Grade 11 (Ages 16-17)
Grade 12 (Ages 17-18)
Young Adult (Ages 18-24)
Adult (Ages 25-64)
Seniors (65+)
30. Community Organizing/Planning Effort: Gender of participants counted in question 26. Total must match. You may estimate.

Male
Female
TOTAL

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EACH OF THE FOLLOWING EVALUATION QUESTIONS (31-35) REQUIRES A RESPONSE IN REGARDS TO THE ACTIVITY NOTED IN QUESTIONS 4 AND 5. The evaluation questions are designed to gather information about the activity after the activity has been completed for the contract year. If the activity is not yet complete for the contract year, you may note this in each response.

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31. Evaluation: Please describe evidence of this activity's effectiveness in meeting your program goals or impacting substance abuse or violence. For example: survey results, participant comments, attendance rates, etc.
32. Evaluation: What were this activity’s successes?

33. Evaluation: What were this activity's shortcomings or areas of possible improvement?
34. If you are planning to continue the activity, will you be making changes to your activity in response to perceived shortcomings or ideas for improvement? Please explain.

35. Evaluation: Are there any specific components of this activity that the CM funding allowed you to do that would not otherwise have been done? Please explain.
36. Additional comments/information about this Program Activity Report.

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IMPORTANT! PRINT OR COPY AND PASTE THIS PAGE INTO A WORD DOCUMENT FOR YOUR RECORD.
Contact ramona.leber@commerce.wa.gov if you experience challenges with this Survey.

Thank you for completing your report. Please click 'SUBMIT' to forward your PAR to Commerce.

NOTE - If you don't click "SUBMIT", your PAR is not submitted.
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