Narratives

Summary of Distribution and Uses of NSP Funds:

Washington State Department of Commerce (Commerce) was allocated $5,000,000 in the third round of federal funding of the Neighborhood Stabilization Program to establish and implement the NSP3 in Washington State.

On February 25, 2011, Commerce submitted a first NSP3 Action Plan Amendment that described the Request for Proposal (RFP) process that Commerce was going to follow to fund projects targeted in the areas of greatest need in Washington State. After undergoing a public comment period, the first NSP3 Action Plan Amendment was finalized by Commerce and approved by HUD on March 9, 2011. The NSP3 grant agreement was executed between HUD and Commerce on the same day.

Following the project selection process described in the first NSP3 Action Plan Amendment, Commerce prepared a second NSP3 Action Plan Amendment. The second NSP3 Action Plan Amendment describes the outcomes of the RFP process and the projects that Commerce selected for NSP3 funding and their anticipated results. Commerce will grant the NSP3 funds to four sub-recipient local jurisdictions to recover and redevelop abandoned and/or foreclosed properties in four target areas in Washington State, as follows:

1. City of Federal Way: $1,693,000 for the Westway Neighborhood Housing Project. City of Federal Way will acquire, rehabilitate, and sell 14 foreclosed and vacant properties to low-income persons/households. Approximately 30% of the NSP3 funds will be used to benefit households earning 50% or less of the area median income.

2. City of Lakewood: $640,000 for the Tillicum Low-Income Housing Project. City of Lakewood will acquire 11 foreclosed and vacant properties in order to rehabilitate or rebuild them. All 11 units will be sold to households earning 50% or less of the area median income.

3. Snohomish County: $1,102,500 for the Park Place Townhome Rentals Project. Snohomish County will acquire 14 newly constructed, vacant, and bank-owned homes. All 14 units will be rented to households earning 50% or less of the area median income.

4. City of Spokane: $1,400,000 for the IERR East Sprague Avenue Rentals Project. City of Spokane will build 37 new affordable rental housing units on a vacant lot in a neighborhood heavily impacted by foreclosures. 34 units will be rented to households earning 50% or less of the area median income. The other 3 units will be rented to households earning 60% or less of the area median income.

The average HUD foreclosure need score for the four target areas is 13.25. The projects will recover a total of 76 housing units, of which 64 will be rented or sold to households/individuals earning 50% or less of the area median income (set-aside activities).

How Fund Use Addresses Market Conditions:

As described in Commerce's first NSP3 Action Plan Amendment dated February 25, 2011, and approved by HUD on March 9, 2011, Commerce published an RFP to solicit and select projects on a competitive basis. The RFP was sent to all NSP1 sub-recipients and published on Commerce's website on February 28, 2011. The RFP solicited high-impact, site-specific projects located in areas designated by HUD as being the areas with the greatest needs in our state.

By April 14, 2011, Commerce had received 12 proposals requesting a total of $12,720,500 in NSP3 funding. Proposals were evaluated by giving preference to projects that:

- addressed areas of greatest need in the state;
- demonstrated readiness to proceed, with a clear plan to spend 50% of the NSP3 funds by March 2013 and 100% of the NSP3 funds by March 2014 (24 months and 36 months from HUD's grant execution date, respectively);
- leveraged other funds by demonstrating partnerships and local commitment;
- generated or recovered more housing units;
- generated or recovered more rental housing units; and
- encouraged vicinity hiring.

Market conditions data was obtained from HUD's "Neighborhood Stabilization Program Data" online tool by each of the applying jurisdictions and from the U.S. Census Bureau and the State of Washington's Office of Financial Management. During the project selection
Ensuring Continued Affordability:
Continued affordability will be ensured through deed restrictions, covenants running with the land, or other mechanisms approved by HUD, in accordance with the requirements of 24 CFR 92.252 for rental units and 24 CFR 92.254 for owner-occupied units.

Definition of Blighted Structure:
A structure is blighted when it exhibits objectively determinable signs of deterioration sufficient to constitute a threat to human health, safety, and public welfare in context of local laws and in accordance with the laws of the State of Washington. When encountering blighted properties, the NSP3 sub-recipients must comply with the definitions and requirements of RCW 35.80A.010 - Condemnation of Blighted Property, and RCW 35.80 Unfit Dwellings, Buildings and Structures.

Definition of Affordable Rents:
The state NSP3 will adopt the HOME definitions of affordable rent and affordability period stipulated in 24 CFR 92.252(a), (c) and (f) adjusted for the Neighborhood Stabilization Program's 50 percent and 120 percent target populations.

Housing Rehabilitation/New Construction Standards:
Rehabilitation or Redevelopment of existing housing and/or the provision of new housing will comply with the minimum housing quality standards for Section 8 housing as defined in 24 CFR 982.401. Rehabilitation and/or redevelopment activities of foreclosed, abandoned, or vacant properties must meet applicable laws, codes, and other requirements relating to housing safety, quality, and habitability. All projects requiring substantial rehabilitation or new housing construction will be designed to meet the standard for Energy Star Qualified New Homes. For rehabilitation that is not substantial, the NSP3 sub-recipients must meet those standards to the extent applicable to the rehabilitation work undertaken.

Vicinity Hiring:
Each of the four NSP3 sub-recipients, where applicable and to the maximum extent feasible, will make an effort to provide for the hiring of employees who reside in the project's vicinity or contract with businesses that are owned and operated by persons residing in the project's vicinity.

Procedures for Preferences for Affordable Rental Dev.:
During the RFP process described above, all proposals received by Commerce went through a review process involving a series of project evaluation criteria. One of these criteria was affordable rental development activities as being the scope of the project. Projects undertaking affordable rental development activities received a higher score on this category than projects that involved home-ownership activities. As a result, two of the awarded projects will exclusively create new affordable rental developments, for a total of 51 new rental housing units.

Grantee Contact Information:
CORINA GRIGORAS
NSP3 Program Manager
Washington State Department of Commerce
1011 Plum Street S.E., PO Box 42525
Olympia, Washington 98504-2525
(360)725-3092
Corina.Grigoras@commerce.wa.gov
The State of Washington's NSP3 program is making great progress. Since the beginning of the program, over $3.7 million in NSP3 funds have been spent or 74% of the total NSP3 grant. All of the sub-recipients are making good headway towards meeting their NSP3 goals.

By September 30, 2013, all four NSP3 sub-recipients have recovered and redeveloped a total of 67 housing units. In Snohomish County, 14 of these properties are being rented to very low income households. In the City of Federal Way, 10 houses have been acquired and rehabilitated by Habitat for Humanity in order to sell to low income families. In the City of Lakewood, six properties have been acquired and the blight cleaned up, and they are now being developed by Habitat into 11 newly constructed houses &ndash one house was completed and sold this quarter.

Finally, the City of Spokane, in conjunction with Spokane County and the local nonprofit - Inland Empire Residential Resources (IERR) has completed the construction of a new multi-use, facility which will include 37 affordable rental units and IERR is now in the process of renting these units.

### Project Summary

<table>
<thead>
<tr>
<th>Project #, Project Title</th>
<th>This Report Period</th>
<th>To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Program Funds Drawdown</td>
<td>Project Funds Budgeted</td>
</tr>
<tr>
<td>11-67400-000, Department of Commerce</td>
<td>$0.00</td>
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<td>11-67400-001, Federal Way - Westway Neighborhood Housing</td>
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<td>11-67400-002, Lakewood - Tillicum Low-Income Housing</td>
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<td>$640,000.00</td>
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<td>11-67400-003, Snohomish County - Park Place Townhome</td>
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<td>Description</td>
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</table>
Activities

Grantee Activity Number: 001-03 Federal Way
Activity Title: LMMI - Acquisition & rehabilitation 9 units

Activity Category: Acquisition - general
Project Number: 11-67400-001
Projected Start Date: 08/01/2011
Benefit Type: Direct Benefit (Households)
National Objective: NSP Only - LMMI

Activity Status: Under Way
Project Title: Federal Way - Westway Neighborhood Housing
Projected End Date: 03/08/2014
Completed Activity Actual End Date: N/A

Overall
Total Projected Budget from All Sources: $1,092,000.00
Total Budget: $0.00
Total Obligated: $0.00
Total Funds Drawdown: $0.00
  Program Funds Drawdown: $0.00
  Program Income Drawdown: $0.00
Program Income Received: $0.00
Total Funds Expended: $0.00
City of Federal Way
Match Contributed: $0.00

Responsoble Organization: City of Federal Way

Activity Description:
Acquire and rehabilitate 9 foreclosed and vacant properties for the purpose of reselling them to LMMI households.

Location Description:
Westway neighborhood in Federal Way.

Activity Progress Narrative:
Federal Way (in conjunction with Habitat for Humanity) has purchased ten foreclosed homes. They have are now in the process of completing the rehabilitation of these houses and will then sell them to income eligible families. Habitat has qualified 8 of the 10 homeowners needed. There are 4 other families in the process for the remaining 2 unassigned homes.

Accomplishments Performance Measures

<table>
<thead>
<tr>
<th></th>
<th>This Report Period</th>
<th>Cumulative Actual Total / Expected</th>
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</thead>
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<td>Total</td>
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# of Parcels acquired by admin 0 0/0
# of Parcels acquired voluntarily 0 0/0
Total acquisition compensation to 0 1/0

Beneficiaries Performance Measures

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<table>
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<tr>
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Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

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<tbody>
<tr>
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<tr>
<td>Total Other Funding Sources</td>
<td>$132,800.00</td>
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Activity Title: LH25 - Acquisition & rehabilitation 5 units

Activity Category: Acquisition - general

Project Number: 11-67400-001

Projected Start Date: 08/01/2011

Benefit Type: Direct Benefit (Households)

National Objective: NSP Only - LH - 25% Set-Aside

Overall

Total Projected Budget from All Sources: N/A
Total Budget: $0.00
Total Obligated: $0.00
Total Funds Drawdown: $0.00
Program Funds Drawdown: $0.00
Program Income Drawdown: $0.00
Program Income Received: $0.00
Total Funds Expended: $0.00
Match Contributed: $0.00

Activity Status: Under Way

Project Title: Federal Way - Westway Neighborhood Housing

Projected End Date: 03/08/2014

Completed Activity Actual End Date: 08/01/2011

Responsible Organization: City of Federal Way

Activity Description:
Acquire and rehabilitate 5 foreclosed and vacant properties for the purpose of reselling them to very low-income households.

Location Description:
Westway neighborhood in Federal Way.

Activity Progress Narrative:
Federal Way (in conjunction with Habitat for Humanity) has purchased ten foreclosed homes. They have are now in the process of completing the rehabilitation of these houses and will then sell them to income eligible families. Habitat has qualified 8 of the 10 homeowners needed. There are 4 other families in the process for the remaining 2 unassigned homes.

Accomplishments Performance Measures

<table>
<thead>
<tr>
<th></th>
<th>This Report Period</th>
<th>Cumulative Actual Total / Expected</th>
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<td></td>
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<td>0/0</td>
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### Beneficiaries Performance Measures

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<tr>
<td># of Singlefamily Units</td>
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### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

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Grantee Activity Number: 002-07 Lakewood
Activity Title: LH25 - Acquisition & rehab/constr 11 units

Activity Category: Acquisition - general
Project Number: 11-67400-002
Projected Start Date: 06/21/2011
Benefit Type: Direct Benefit (Households)
National Objective: NSP Only - LH - 25% Set-Aside

Total Projected Budget from All Sources: $608,000.00
Match Contributed: $0.00
Total Obligated: $608,000.00
Total Funds Drawdown: $76,882.45
Program Funds Drawdown: $76,882.45
Program Income Drawdown: $0.00
Program Income Received: $0.00
Total Funds Expended: $76,882.45
City of Lakewood
Match Contributed: $0.00

Activity Status: Under Way
Projected End Date: 03/08/2014
Completed Activity Actual End Date: N/A

Activity Title: LH25 - Acquisition & rehab/constr 11 units
Activity Description:
Acquire and rehabilitate or build 11 single-family housing units for purposes of reselling them to very low-income households.

Location Description:
Tillicum neighborhood in Lakewood.

Activity Progress Narrative:
Lakewood partnered with Habitat for Humanity (HFH), to purchased six foreclosed properties. HFH cleaned up the blighted properties and will build 11 new homes on these lots. HFH completed the construction and sale of their 1st house (14812 Portland Ave. SW). Construction is in process on the next 3 houses, with a 5th house in the design/permit phase.

Accomplishments Performance Measures

<table>
<thead>
<tr>
<th></th>
<th>This Report Period</th>
<th>Cumulative Actual Total / Expected</th>
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## Beneficiaries Performance Measures

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<tr>
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### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

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<th>Amount</th>
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<tr>
<td>Total Other Funding Sources</td>
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Grantee Activity Number: 002-09 Lakewood
Activity Title: Administration

Activity Category: Administration
Project Number: 11-67400-002
Projected Start Date: 06/21/2011
Benefit Type: N/A
National Objective: N/A

Activity Status: Under Way
Project Title: Lakewood - Tillicum Low-Income Housing
Projected End Date: 03/08/2014
Completed Activity Actual End Date: 06/21/2011

Responsible Organization: City of Lakewood

Overall
Total Projected Budget from All Sources N/A $32,000.00
Total Budget $0.00 $32,000.00
Total Obligated $0.00 $32,000.00
Total Funds Drawdown $3,796.80 $8,380.95
  Program Funds Drawdown $3,796.80 $8,380.95
  Program Income Drawdown $0.00 $0.00
Program Income Received $0.00 $0.00
Total Funds Expended $3,796.80 $8,380.95
  City of Lakewood $3,796.80 $8,380.95
Match Contributed $0.00 $0.00

Activity Description:
Administration.

Location Description:
Tillicum neighborhood in Lakewood.

Activity Progress Narrative:

Accomplishments Performance Measures
No Accomplishments Performance Measures found.

Beneficiaries Performance Measures
No Beneficiaries Performance Measures found.
Activity Locations
No Activity Locations found.

Other Funding Sources Budgeted - Detail
No Other Match Funding Sources Found

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<thead>
<tr>
<th>Other Funding Sources</th>
<th>Amount</th>
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</table>
Activity Category: Acquisition - general
Project Number: 11-67400-003
Projected Start Date: 08/01/2011
Benefit Type: Direct Benefit (Households)
National Objective: NSP Only - LH - 25% Set-Aside

Activity Title: LH25 - Acquisition 14 new rental units

Activity Status: Under Way
Project Title: Snohomish County - Park Place Townhome Rentals
Projected End Date: 03/08/2014

Completed Activity Actual End Date: 08/01/2011
Responsible Organization: Snohomish County

Overall

Total Projected Budget from All Sources: $1,050,000.00
Total Budget: $0.00
Total Obligated: $0.00
Total Funds Drawdown: $0.00
  Program Funds Drawdown: $0.00
  Program Income Drawdown: $0.00
Program Income Received: $0.00
Total Funds Expended: $0.00
  Snohomish County: $0.00
Match Contributed: $0.00

Activity Description:
Acquire 14 newly constructed housing units that are currently vacant, foreclosed, and bank-owned, for the purpose of renting them to very low-income households.

Location Description:
Park Place Townhomes in Snohomish County (South Marysville).

Activity Progress Narrative:
Snohomish County's NSP3 project was monitored this quarter and is ready to close. Snohomish County, in partnership with the local nonprofit--Housing Hope, purchased 14 foreclosed townhomes and has rented all units to low income households.

Accomplishments Performance Measures

<table>
<thead>
<tr>
<th>This Report Period</th>
<th>Cumulative Actual Total / Expected</th>
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<td></td>
<td>Total</td>
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<tr>
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<td># of buildings (non-residential)</td>
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<td># of Parcels acquired by admin</td>
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<tr>
<td># of Parcels acquired voluntarily</td>
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Beneficiaries Performance Measures

This Report Period | Cumulative Actual Total / Expected
---|---
# of Housing Units | 0 | 14/14
# of Singlefamily Units | 0 | 14/14

### # of Permanent Jobs Created

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### # of Housing Units

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</thead>
<tbody>
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### # of Singlefamily Units

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</thead>
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<td>Low</td>
<td>Mod</td>
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<tr>
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<td>0</td>
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### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

**Match Sources**

- Local match: $1,200,000.00
- Subtotal Match Sources: $1,200,000.00

**Other Funding Sources**

- No Other Funding Sources Found
- Total Other Funding Sources: $1,200,000.00
Grantee Activity Number: 004-06 Spokane
Activity Title: LMMI - Construction 3 rental units

Activity Category: Construction of new housing

Project Number: 11-67400-004

Projected Start Date: 07/19/2011

Benefit Type: Direct Benefit (Households)

National Objective: NSP Only - LMMI

Overall $110,000.00

NSP Only - LMMI City of Spokane

Total Projected Budget from All Sources N/A Jul 1 thru Sep 30, 2013 $110,000.00
Total Budget $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $97,539.73 $97,539.73 $97,539.73 $97,539.73
Total Obligated $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $97,539.73 $97,539.73 $97,539.73 $97,539.73
Total Funds Drawdown $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $97,539.73 $97,539.73 $97,539.73
Program Funds Drawdown $0.00 $0.00
Program Income Drawdown $0.00 $0.00

Total Funds Expended $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $97,539.73 $97,539.73 $97,539.73
City of Spokane $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $97,539.73 $97,539.73 $97,539.73
Match Contributed $0.00 $0.00

Activity Status: Planned
Project Title: Spokane - IERR East Sprague Rentals
Projected End Date: 03/08/2014
Completed Activity Actual End Date: 07/19/2011

Responsible Organization: City of Spokane

Activity Description:
Construct 3 new affordable rental housing units for the purpose of renting them to low/moderate-income households.

Location Description:
East Sprague Ave in Spokane.

Activity Progress Narrative:
Spokane’s NSP3 Project — Sprague Union Terrace, a mixed use development of 37 affordable housing units is now complete.

> The City worked with Inland Empire Residential Resources (IERR) to develop and manage the project. IERR is now in the process of renting the units. One of these units will be reserved for a family whose income is at or below 60% MHI (LMMH) and the remainder will be for families at or below 50% MHI (LH25).
Project will be closed when all units are occupied.

Accomplishments Performance Measures

<table>
<thead>
<tr>
<th></th>
<th>This Report Period</th>
<th>Cumulative Actual Total / Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>Total / Expected</td>
</tr>
<tr>
<td>#Units with solar panels</td>
<td>0</td>
<td>0/0</td>
</tr>
<tr>
<td>#Low flow toilets</td>
<td>0</td>
<td>0/0</td>
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16
No Activity Locations found.

Other Funding Sources Budgeted - Detail

<table>
<thead>
<tr>
<th>Match Sources</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Local match</td>
<td>$416,600.00</td>
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<tr>
<td>Subtotal Match Sources</td>
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<table>
<thead>
<tr>
<th>Other Funding Sources</th>
<th>Amount</th>
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<tbody>
<tr>
<td>No Other Funding Sources Found</td>
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<tr>
<td>Total Other Funding Sources</td>
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Beneficiaries Performance Measures

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<th>Cumulative Actual Total / Expected</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Low</td>
<td>Mod</td>
</tr>
<tr>
<td># of Households</td>
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<td>0</td>
</tr>
<tr>
<td># Renter Households</td>
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<td>0</td>
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</tbody>
</table>

Activity Locations

No Activity Locations found.
Grantee Activity Number: 004-07 Spokane  
Activity Title: LH25 - Construction 34 rental units

Activity Category: Construction of new housing  
Project Number: 11-67400-004  
Projected Start Date: 07/19/2011  
Benefit Type: Direct Benefit (Households)  
National Objective: NSP Only - LH - 25% Set-Aside

Overall  
Total Projected Budget from All Sources: N/A  
Total Budget: $0.00  
Total Obligated: $0.00  
Total Funds Drawdown: $0.00  
Program Funds Drawdown: $0.00  
Program Income Drawdown: $0.00  
Program Income Received: $0.00  
Total Funds Expended: $0.00  
City of Spokane: $0.00  
Match Contributed: $0.00

Activity Status: Planned  
Project Title: Spokane - IERR East Sprague Rentals  
Projected End Date: 03/08/2014  
Completed Activity Actual End Date: N/A

Responsible Organization: City of Spokane

Activity Description: 
Construct 34 new affordable rental housing units for the purpose of renting them to very low-income households.

Location Description: 
East Sprague Ave in Spokane.

Activity Progress Narrative:
Spokane’s NSP3 Project – Sprague Union Terrace, a mixed use development of 37 affordable housing units is now complete.

> The City worked with Inland Empire Residential Resources (IERR) to develop and manage the project. IERR is now in the process of renting the units. One of these units will be reserved for a family whose income is at or below 60% MHI (LMMH) and the remainder will be for families at or below 50% MHI (LH25). Project will be closed when all units are occupied.

Accomplishments Performance Measures

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<td>0/0</td>
</tr>
</tbody>
</table>
No Activity Locations found.

### Other Funding Sources Budgeted - Detail

**Match Sources**

- **Local match**
  - Amount: $4,670,000.00

**Subtotal Match Sources**
- Amount: $4,670,000.00

**Other Funding Sources**

- **No Other Funding Sources Found**
- **Total Other Funding Sources**
  - Amount: $4,670,000.00