How to Create a Secure Access Washington (SAW) Account

In order to access Commerce applications, you will need to create a Secure Access Washington (SAW) account. If you already have a SAW account, then you do not need to create a new one. If you do not have a SAW account, go to:

https://secureaccess.wa.gov/

You will see a login screen. If you do not already have an account, select “create one”.

You’ll be taken to a page briefly describing the account creation process. From there, select “Start”.
The first step in the process is to enter your personal information, including selecting a secret question and answer. The secret question and answer will be used to identify you if your email address changes and you forget your password.

After you enter your personal information and create your question and answer, you’ll be asked for a User ID and Password.
After creating a user ID and password, you’ll be given the opportunity to review and print your information.

The next step is to enter a security code. The security code is not case sensitive.
After you input your security code, you will be sent a confirmation email.

Click on the hyperlink in the email. You will be taken to another log in page. This is where you enter your user id and password and access your account for the first time.
Once you’ve logged into SAW, you can add your selected services by clicking on the “Click here to add services” link. This will take you to a list of agencies that you can choose from. Click on Commerce to see the list of available applications you can apply for.